



KERR-TAR RPO RTCC MEETING

January 10, 2008

1:30 P.M.

Oxford Public Works Facility

Oxford, NC

MEETING ATTENDEES

RTCC MEMBERS

Alligood, Brian – Granville County Mgr
(Alternate: Scottie Wilkins)

Ayscue, Jerry – Vance County Mgr (Alternate:
Tom Anderson)

*Barlow, Jonathan – Roxboro City Mgr

Baynes, Timmy – COG Director

Becker, Kelly – NCDOT Traffic Engineer

Bollinger, Julie – NCDOT TPB

*Bowman, Wally – Division 5 Engineer

*Brink, Rob -- KARTS

*Bullock, Ray – Middleburg Mayor

*Church, John – Warren County EDC

Day, Jack – Stem Mayor

Evans, Rob – Macon Mayor

*Finch, Benny – Vance County EDC

Freeman, John – Warrenton Town Mgr

*Goswick, Ronnie – Franklin County EDC

Jones, Linda – Warren County Mgr (Alternate:
Ken Krulik)

*Lunsford, Gerald -- PATS

*Marrow, Tommy – Oxford City Mgr

*Moss, Jerry – Henderson City Mgr

*Newsome, Glen – Person County EDC

Parrott, Janet – Stovall Mayor (Alternate:
Tonya Sneed)

Powell, Shelby – RPO Planner

*Stultz, Lou – Norlina Mayor

Turner, Leon – Granville County EDC

Warren, Mark – Louisburg Town Mgr

Woodall, Leigh – Person County Mgr

*Wynne, Howard – Kittrell Mayor

Young, Patrick – Franklin County Mgr
(Alternate: Max Rogers)

** denotes voting members who were absent*

NON-VOTING RTCC REPRESENTATIVES PRESENT

Rep. Lucy Allen, NC House District 49

Rep. James Crawford, NC House District 32

OTHERS PRESENT

Geraldine Dumas – RPO Staff

Ellen J. Wilkins – Town of Stem

John Hodge – Raemac Transportation

Charlie Richards – Oxford Ledger Newspaper

Meeting Minutes

Welcome and Introductions – RTCC Chair S. Wilkins called the meeting to order and asked attendees to introduce themselves.

Minutes from November 8, 2007 – Minutes were mailed to members in the agenda packets. **Motion made by J. Day, Second by T. Baynes, to accept the minutes as presented.** There being no further discussion, the motion carried unanimously.

Administrative Documents Updates – S. Powell reviewed proposed updates to the following documents:

Planning Work Program FY 08-09 – The major work items in the Planning Work Program for next year include wrapping up Granville County’s Comprehensive Transportation Plan, working on Franklin County’s Comprehensive Transportation Plan, and beginning the Person County Comprehensive Transportation Plan; completing the sidewalk inventory, including collecting data from Louisburg and Roxboro; beginning a central parking inventory for the RPO’s central business districts; performing public involvement activities related to Comprehensive Transportation Plans and possibly some pre-TIP work for various projects in the region.

Memorandum of Understanding – The NCDOT is requiring updates to the Memorandum of Understanding between the NCDOT, Kerr-Tar Regional Council of Governments, and local members of the RPO. The Town of Butner will be invited to join the RPO, and language regarding meeting attendance and quorum requirements will be added to the MOU. Transportation Planning Branch has made a few suggestions for updates to the MOU draft, which will be incorporated by staff before the final MOU is presented to the RTAC for adoption.

RTCC Bylaws – Changes to the RTCC Bylaws are necessary for the document to correspond with the MOU changes. Language has been added to require a quorum consisting of 51% of RTCC members whose seats are not vacant; absence from three consecutive meetings will constitute a vacancy in that member’s seat. The member’s seat will be immediately reinstated upon attendance at an RTCC meeting.

RTCC Membership Roster – A membership roster was distributed; members were asked to update their Alternate appointments if necessary.

Motion made by J. Day, Second by T. Baynes, to forward the 2008-2009 Planning Work Program, updated Memorandum of Understanding, and updated RTCC Bylaws to the RTAC for release for public comment with a recommendation to adopt said documents upon satisfactory response to public comments received. There being no further discussion, the motion carried unanimously.

NCDOT Transportation Planning Branch Update – J. Bollinger updated the RTCC on several Comprehensive Transportation Planning (CTP) efforts underway in the region. The Franklin County CTP subcommittee has been working on data projections, and the Louisburg CTP will be folded into the Franklin County CTP to create a seamless plan. In Warren County, only the Town of Norlina still needs to adopt the CTP, and then the NCDOT Board of Transportation will consider the plan for adoption. In Granville County, the final report is being prepared, but the project list and maps have been adopted by all municipalities and the Capital Area Metropolitan Planning Organization, and has been endorsed by the RPO. The NCDOT Board of Transportation will consider the plan for adoption soon.

NCDOT Division 5 Update – S. Powell advised that Wally Bowman and other NCDOT staff were not in attendance at today’s meeting, but if anyone had questions or comments for Mr. Bowman, she would be happy to relay them. No comments or questions were received.

Planners Report – S. Powell updated the RTCC on the following items:

TIP Public Input Hearings Scheduled – The Division 5 hearing is scheduled for February 21, 2008 from 2:00 – 4:00 at Durham City Hall. The schedule of other hearings was enclosed in the agenda packet. This hearing is to allow the public to comment on the Draft 2009-2015 TIP that was discussed at the last RTCC meeting.

Traditionally, the RPO RTAC Chair appears at this hearing to thank NCDOT for the projects received on the TIP and to reinforce that there are other unmet needs in the region. This is the hearing to comment on the draft TIP. L. Woodall stated that Person County felt that the RPO had submitted the list of priorities, NCDOT had taken action and developed the TIP, and there was no reason for the RPO to speak at the hearing. S. Wilkins agreed that the RPO priority list stands for itself, but stated that it is always good to go to these hearings and be visible and show that the RPO is an active player in the process and desires participation in the development of the TIP. **Motion made by L. Woodall to have an RPO representative at the hearing to monitor comments made by members and others, but to make no comments on behalf of the RPO.** L. Allen asked Mr. Woodall to further explain his position. L. Woodall stated that the RPO submitted a priority list and NCDOT had acted upon it, and if the RPO goes on record as recommending the priority list again at the hearing, it suggest that NCDOT has not responded appropriately to regional needs, whereas Person County feels that NCDOT has responded appropriately, and that the TIP reflects the needs in the region. L. Allen stated that she agreed with Ms. Wilkins' comments that the RPO should remain an active participant in the process. J. Day stated that he planned to attend the hearing in support of the RPO. K. Krulik stated that it was the historical trend of the RPO to simply endorse the TIP at this stage of hearings, and that this hearing should be no different. T. Baynes stated that the RPO had agreed to endorse and support all member projects regardless of their inclusion on the RPO priority list. S. Wilkins reminded the RTCC that there was a motion on the floor. **Motion failed for lack of a second. Substitute motion offered by K. Krulik to recommend to the RTAC that the RPO appear at the TIP hearing and make comments in support of the TIP as it has in the past; Second by J. Day.** There being no further discussion, the motion carried with only one "nay" vote rendered by L. Woodall.

Air Quality Update – S. Powell reviewed the new conformity determination schedule that would go along with the 2009-2015 TIP, stating that this body will review the draft conformity report at the March meeting, and the RTAC will release the report for public comment at its March meeting. Then, the RPO will consider endorsing the report at the May meeting. Also, a copy of the new rules pertaining to air quality in SAFETEA-LU legislation was included in the agenda packets as information.

21st Century Transportation Commission Update – S. Powell reminded the RTCC that this is the commission created to make recommendations to the legislature in an effort to resolve the state's transportation funding crisis, as well as implement changes to policies and structures at NCDOT. They have met three times; RPO staff has been to two meetings. These meetings were mostly focused on information gathering. There are four subcommittees: Intergovernmental, Finance, Multimodalism, & Prioritization/Best Practices. Much of the work is being done via committee. Their next meeting is at Convention Center in downtown Charlotte on College St inside 277 Loop (6th & College) on January 16. The RPO planner in that region is planning to attend the meeting and will report back any findings. S. Powell also distributed a handout she received at one of the meetings showing the large number of substandard bridges in North Carolina that did not have TIP or other funding dedicated to their repair at this time. This is one of the issues being looked at by the Commission. Also, a list of Commission members was distributed for information.

Access Management Class – S. Powell distributed a flyer for an upcoming Access Management class being offered, where retired NCDOT employee Gary Faulkner would be teaching best practices. S. Wilkins noted that she had attended the class the previous year and found it very helpful in her transportation planning work. S. Powell stated that she will be attending the class and encouraged other planning staff in the region to attend as well. L. Allen requested that Gary Faulkner be invited to present an overview of this topic at the March RPO RTCC meeting; S. Powell will follow up on that request.

Other Business – L. Allen reported that she had defended the RPO program in a recent committee meeting, and thanked all the members in attendance for their participation in this important program. S. Wilkins thanked Representative Allen and Representative Crawford for their attendance and their work on the region's behalf at the legislature. S. Wilkins reminded committee members that the next RTCC meeting would be held on Thursday, March 13, 2008 at 1:30 p.m. in the same location (Oxford Public Works Building).

Adjournment – There being no further business, S. Wilkins adjourned the meeting upon a **motion made by J. Day, with a second by T. Sneed to adjourn the meeting.**