

**Camp Butner Joint Land Use Study  
Policy Committee**

**South Granville Water & Sewer Authority**

**May 21, 2009**

**9:00 a.m.**

**In Attendance**

**Voting Members**

Edgar Smoak, Town of Butner  
Hubert Gooch, Granville County  
Jack Day, Town of Stem  
Helen Youngblood, for Ellen Reckow,  
Durham County

**Non-Voting Members**

John Shaw, NC National Guard

**Technical Staff**

Geraldine Dumas, Kerr-Tar COG  
Amy Edge, Tar River Land Conservancy  
Jonathan Cooper, Kerr-Tar COG  
Melissa Hodges, Butner Town Planning  
Shelby Powell, Kerr-Tar COG  
Tommy Marrow, Town of Butner  
Barry Baker, Granville County Planning

**Others Present**

Timmy Baynes, Kerr-Tar COG  
Tom Lane, Town of Butner  
Charlie Richards, Oxford Ledger  
Newspaper

**MEETING SUMMARY**

**Welcome and Introductions** – Chairman Edgar Smoak opened the meeting and welcomed attendees.

**Public Comment Period** – Chairman Smoak opened the floor for public comments. There were none.

**Action: Meeting Summary from April 16, 2009 Meeting** -- Motion was made by Jack Day, and a second was offered by Hubert Gooch, to accept the April 16 meeting summary as presented by staff. Upon a unanimous vote, the motion carried.

**Discussion / Decision Items** –

**Workshop Overview** – Policy Committee members agreed that the public workshop held April 21 was a success. A few additional comments were received after the workshop; those comments were forwarded to the NC National Guard and Camp Butner Training Site.

**Non-Federal Match Update** – Shelby Powell updated the Policy Committee on the status of the grant, stating that the overall match contribution was up to 8%, after having reached 15% for the quarter ending March 31, 2009. She advised that with the staff reviews of the final drafts and the time put into the public workshop, the match should even out to the 10% target. Edgar Smoak inquired as to

the availability of funds to carry the final project through the presentations and making copies. Shelby advised that funding was available for those activities.

**Final JLUS Report** – The Staff presented copies of the final JLUS report to the Policy Committee members. Shelby Powell reviewed the changes that had been made since the draft document that was reviewed prior to the Workshop. These were mostly grammatical and clarification changes, as well as some additional description and action clarification on the recommendations. Overall the report was the same as the draft that was reviewed in April. The Policy Committee members agreed that each participating jurisdiction should receive 3 hard copies of the report, and 10 electronic copies on CD. COG staff will provide those in the next several weeks. Shelby advised that the Policy Committee should adopt this report, and present it as information to local governing boards. The local governing boards should receive the report as information, with the understanding that they agreed to make a good-faith effort to implement the recommendations in their jurisdictions. Motion made by J. Day to adopt the final JLUS report; Second made by H. Gooch. With no further discussion, the motion carried unanimously.

**Presentations to Local Governments/Public Input** – Shelby Powell advised that the JLUS grant proposal had stated that a third public involvement opportunity would be afforded the public to notify them of the adoption of the final report. She recommended that each jurisdiction hold their own public involvement session either during or prior to the meeting where the governing board would receive the report. She distributed a worksheet for local government members to use to consider their options for presentations to local boards and local public involvement. John Shaw offered to create an explanation of the noise zones in layman's terms for the staff's use when discussing the JLUS with local officials. He will forward this to Shelby for distribution to the Working Group members. Attendees briefly discussed the dates that they would like the COG staff to present the report to their local boards. It was determined that Edgar Smoak would present to the Granville County Planning Board on July 16, 2009 at 7:00 p.m. The Town of Butner meeting will be held July 2, 2009; COG staff and NCNG/CBTS representatives will attend the meeting at 7:00 p.m. at the SGWASA Building. Helen Youngblood and Barry Baker will check on their respective County Commissioners' meetings for a slot on the agenda. They will let Shelby know within a week, and Shelby will prepare a final property owner notification letter, which will be mailed out by the County planning departments as part of their non-federal match activities.

#### **Next Steps --**

**Final JLUS Report on Website** – Shelby advised that the JLUS report and all maps and appendices were posted on the website [www.kerrtarcog.org/jlus](http://www.kerrtarcog.org/jlus) and would remain there indefinitely.

**Presentations to Local Governments** – Staff will coordinate with COG staff and CBTS staff to schedule all presentations prior to the end of September, which is the end of the grant period.

**Implementation Committee to Begin Meeting** – The Implementation Committee will be staffed by CBTS personnel, and the Planning Directors (or their designees) will serve as co-chairs of the committee. Members will include NCNG staff, Town of Stem

staff/leaders, and Town of Butner staff/leaders. The first meeting is scheduled for October 22, 2009 at 9:30 a.m. at the Camp Butner Training Site Headquarters Building on Roberts Chapel Road. John Shaw will coordinate with CBTS staff to ensure room availability.

**Other Business** – Edgar Smoak noted that Shelby Powell’s last day at the COG will be May 29, 2009. She advised that the counties and towns should direct their future match information to the COG’s finance director, James Pearce. Edgar Smoak thanked everyone for their continued participation and work on the JLUS study. He felt that the process had gone very smoothly and enjoyed building relationships between Butner and the surrounding local governments through the process.

**Adjournment** -- Upon motion made by J. Day and Second offered by H. Gooch, the Committee voted unanimously to adjourn at 10:20 a.m.