

Kerr-Tar Regional Council Of Governments

January 4, 2007

Mr. Brian Alligood
Granville County Manager
P.O. Box 906
Oxford, NC 27565

Member Governments

COUNTIES

Franklin
Granville
Person
Vance
Warren

MUNICIPALITIES

Bunn
Creedmoor
Franklinton
Henderson
Kittrell
Louisburg
Macon
Middleburg
Norlina
Oxford
Roxboro
Stem
Stovall
Warrenton
Youngsville

Dear Mr. Alligood,

The Kerr-Tar Council of Governments in conjunction with Triangle J Council of Governments is updating all the key data sets in their spatial data warehouse. With 7 counties in the region plus 2 additional counties associated with the Upper Neuse River Basin Association, managing all the data is quite a task. The goal is to update everyone in the region this year and use it as a "freshness baseline" for all the data that is kept at Triangle J. Our ancillary goal is to come back to folks at regular intervals for some of the more dynamic data sets, such as parcels, centerlines, zoning, and city limits. Next summer they will ask for an update of all the major data sets, excluding a few that rarely change (see attached data request layer lists). Some of the data in the "annual" category may not need to be updated, but TJCOG felt that they should check for updates on an annual basis due to the nature of the data.

The hope is that we will end up making fewer data requests over the course of a year for specific, often overlapping projects. An ancillary benefit is that we will have more compatible data across all the jurisdictions in the area as well. If you have xml metadata, they will be generating a data catalog from the xml resident with the data. If you do not have xml metadata, TJCOG will convert or create metadata and send it back to you as time permits. Upon contract the Kerr-Tar COG is available to provide metadata for your data layers.

For those of you with internet distribution, Kerr-Tar COG and TJCOG will check your respective download sites first and follow up with any data that are not standard on your sites, so this request is informational but a follow up will be coming in the next few weeks afterwards. If there are old data on the download site, we may follow up with a request to update the download and for you to let us know when the updates are available.

For counties in the Kerr-Tar Rural Planning Organization, we are interested in obtaining limited redistribution rights so that we can share the data with NCDOT and other state and federal agencies involved in the NEPA "Merger 1" process used to help site new transportation facilities. This will hopefully help cut down on data requests from the state that tie up your staff and resources. Attached to this letter you will find a data sharing agreement that will give us these rights for redistribution of the data. For municipalities in CAMPO, we will encourage a similar arrangement, as the same NCDOT contacts can receive your data as well, again with the idea of streamlining the workload on your staff and DOT. This will also help TJCOG fulfill their duties as a State Data Center affiliate for the region.

Please feel free to contact me if you have any questions. My email is gdumas@kerrtarco.org and my voice line is 252-436-2110. Thanks for your time and help in making us a world class region.

Sincerely,


Geraldine Dumas
Planning Technician

Planning and Development for a Better Region K

PO Box 709 • 1724 Graham Avenue • Henderson, NC 27536 • Phone (252) 436-2040 • Toll Free (866) 506-6223 • Fax (252) 436-2055

MEMORANDUM OF AGREEMENT

**Between
Granville County
and the**

Kerr-Tar Council of Governments

For

**SHARING OF STRATEGIC GEOSPATIAL DATA RESOURCES AND ASSOCIATED
DOCUMENTATION BETWEEN THE AGENCIES AND AMONG THEIR DATA USERS**

WHEREAS, the Kerr-Tar Council of Governments is the Lead Planning Agency (LPA) for the Kerr-Tar Rural Transportation Planning Organization (RPO), a function of the North Carolina Department of Transportation; and

WHEREAS, geospatial base map and other strategic locational data about North Carolina are currently produced and maintained by numerous state, federal and local government organizations; and

WHEREAS, numerous business operations require the integration of geospatial data from disparate sources to support display and analysis using the Internet and Geographic Information Systems (GIS), examples include tax mapping, flood insurance rate mapping, census mapping, hazard mitigation, highway design, open space/farm preservation, and water quality protection, among others; and

WHEREAS, data sharing among primary data sources is recognized as the key to the success and efficiency of many business applications that require geospatial data; and

WHEREAS, primary government data sources of geospatial data in North Carolina are municipalities, counties, lead regional organizations, state and federal agencies; and

WHEREAS, user demand for access and regional integration of base map and thematic data is expected to increase and thus will further challenge government organizations to develop effective policies and technical methods to efficiently share geospatial data and associated documentation; and

WHEREAS, the North Carolina Geographic Information Coordinating Council (Council) has adopted a vision called *NC OneMap*, intending to organize "geographic data for a statewide community," and calling for the development of a statewide resource of strategic data that are produced, distributed, and maintained by local, regional, state, and federal agencies and other organizations; and

WHEREAS, the goals of *NC OneMap* are intended to serve the growing geospatial data user community, including NCDOT, with better maps and data;

NOW THEREFORE, the UNDERSIGNED,

AGREE that geospatial data sharing between Kerr-Tar Council of Governments as the contract agency for the Kerr-Tar RPO, and GRANVILLE COUNTY is an important business practice that furthers shared agency goals for effective use of public information; and AGREE to identify a primary point of contact for data sharing in **ATTACHMENT A**; and

AGREE to identify sharable data layers, associated documentation (metadata), transfer formats, transfer media, schedules for transfer, and disclaimers (if any) in **ATTACHMENT B**; and

AGREE to waive agency fees, if any, for data sharing between the agencies; and

AGREE that data shared under this agreement may be further redistributed with applicable metadata by

either agency WITHOUT FEES to other local, state, and federal government agencies or affiliated academic or non-profit organizations with the same limited redistribution rights granted to said agencies(to other government or non-profit agencies only), unless otherwise noted herein and/or unless otherwise subject to public laws of governing authorities; and

KERR-TAR COG further AGREES to keep the data sets reasonably current by updating the data from the county on a regular basis, see the attached data request layer list on ATTACHMENT C; and

This agreement is effective upon signature by the authorities, and is valid until rescinded. It may be amended by mutual agreement or rescinded by either agency at any time during the effective period with 60 days written notice.

SIGNED HERETOFORE,
For GRANVILLE COUNTY

Brian Alligood
Granville County Manager

Date

For KERR-TAR COUNCIL OF GOVERNMENTS



Timothy Baynes,
Kerr-Tar Council of Governments Executive Director

1/4/07
Date

ATTACHMENT A
DATA SHARING AGREEMENT between GRANVILLE COUNTY and the KERR-TAR COUNCIL OF GOVERNMENTS

PRIMARY CONTACTS FOR DATA SHARING

For Granville County

Name Leslie Smith

Title GIS Technician/Mapping Coordinator

Address P.O. Box 219 Oxford, NC 27565

Phone 919.693.4181

Fax

Email maps@granvillecounty.org

Name Sandy Woody

Title Addressing Coordinator

Address P.O. Box 906 Oxford, NC 27565

Phone 919.692.1278

Fax 919.693.6794

Email addressing@granvillecounty.org

For Kerr-Tar Council of Governments

Name Geraldine Dumas

Title Planning Technician

Address PO Box 709, Henderson, NC 27536

Phone 252.436.2110

Fax 252.436.2055

Email gdumas@kerrtarco.org

ATTACHMENT B
DATA SHARING AGREEMENT between GRANVILLE COUNTY and the KERR-TAR COUNCIL OF
GOVERNMENTS

DATA EXCLUDED FROM REDISTRIBUTION (IF ANY) FROM GRANVILLE COUNTY:

GRANVILLE COUNTY DOCUMENTATION FORMAT: Compliant FGDC Metadata

GRANVILLE DATA EXCHANGE FORMATS://

VECTOR: SHAPEFILE

VECTOR: GEODATABASE, E00

RASTER: SID

RASTER: GEOTIFF

GRANVILLE COUNTY TRANSFER/ACCESS METHODS: FTP, CD, DVD

GRANVILLE COUNTY DISCLAIMER

Applicable Disclaimers are recorded in the metadata for each data layer

ATTACHMENT C
DATA SHARING AGREEMENT between Granville County and the KERR-TAR
COUNCIL OF GOVERNMENTS

Kerr-Tar COG County and Municipal Data Request Layers

1 Monthly

1. Building permits issued (non-spatial ok)

2. Developments and subdivisions

3. Non-residential CO's issued (non-spatial ok)

4. Planning cases

5. Residential CO's issued (non-spatial ok)

Kerr-Tar COG County and Municipal Data Request Layers

2 Quarterly

1. Centerlines

2. Easements

3. ETJ

4. Parcels

5. Municipal Boundaries

6. Zoning

Kerr-Tar COG County and Municipal Data Request Layers

3 Semi-Annually

1. Openspace and parks

2. Sewerlines

3. Sewersystems

4. Trails and greenways

5. Waterlines

6. Water supply watersheds

Kerr-Tar COG County and Municipal Data Request Layers

4 Annually

1. Electoral districts

2. Fire stations

3. Hospitals

4. Police stations

5. Libraries

6. Public safety districts

7. Schools

8. Zip Codes

9. Watersystems

10. Cell tower locations

11. Townships

12. Future Land use

13. Planning areas

14. Utility districts

Kerr-Tar COG County and Municipal Data Request Layers

5 As Needed

1. County maintained single county boundary

2. Index grids-stp

3. Orthophoto

4. Railroads

5. Soils

6. Elevation Contours

7. Planimetric

8. Surface hydrology
