

Diane Cox
Executive Director

MEMORANDUM

**Member
Governments**

COUNTIES

Franklin
Granville
Person
Vance
Warren

MUNICIPALITIES

Bunn
Butner
Creedmoor
Franklinton
Henderson
Kittrell
Louisburg
Macon
Middleburg
Norlina
Oxford
Roxboro
Stem
Stovall
Warrenton
Youngsville

TO: COG Board of Directors, Ex-Officio Members, Chairpersons, Managers
and Economic Development Directors

FROM: Barry Richardson, Chairman 

SUBJECT: **COG BOARD MEETING – March 23, 2017**
Kerr-Tar Regional COG Office
1724 Graham Avenue, Henderson, NC 27536

DATE: March 14, 2017

The COG Board of Directors will meet on Thursday evening March 23, 2017 at the Kerr-Tar COG office, located at 1724 Graham Avenue, Henderson, NC 27536. The Meet and Greet will start at 6:30 P.M. with the Dinner and Business Session following at 7:00 PM.

The minutes from our January 2017 meeting are enclosed for KTCOG Board Members to review prior to the meeting. You will also find our Finance Report to review prior to the meeting.

Please note that our Guests will be William L. Stark & Company staff members who will be presenting the COG Audit Report.

Please RSVP by calling 252-436-2040 or toll free at 866-506-6223 with your response. We must guarantee a headcount with the caterer. Or you may email your rsvp to gparham@kerrtarco.org by Noon on Monday, March 20th.

It is a requirement that we have a quorum for each meeting so business items on the Agenda can be reviewed and approved by the KTCOG Board of Directors. We encourage you to actively participate as a Board Member or have your designated alternate attend in your absence.

BR:gap

Kerr-Tar Regional Council of Governments
1724 Graham Avenue
Henderson, NC 27536
March 23, 2017
7:00 PM

AGENDA

Time	Agenda Item	Participant
7:00 PM	INVOCATION	Danny Wright
7-7:25 PM	DINNER	
7:30 PM	CALL TO ORDER	Chairman Richardson
7:35 PM	WELCOME GUESTS	Chairman Richardson
7:40 PM	APPROVAL OF MINUTES <i>(January 26th) (Vote)</i>	Chairman Richardson
7:45 PM	NEW BUSINESS	
	<ul style="list-style-type: none"> • Finance Report (Vote) • Budget Amendments (Vote) • CEDS Update • Assessment Rate 17/18 (Vote) • Review of Banking Proposals (Vote) • 2017 Essential Single Family Rehabilitation Program Policies Person & Vance Counties (Vote) • Executive Director's Report And Legislative Update 	Kermit Copley Kermit Copley Michael Kelly Diane Cox Diane Cox Diane Cox Diane Cox
8:00 PM	Audit Presentation	Curtis Averette and Dean Overby of William L. Stark & Co.
8:20 PM	QUESTIONS	Chairman Richardson
8:25 PM	PUBLIC COMMENTS & ANNOUNCEMENTS	Chairman Richardson
8:30 PM	ADJOURNMENT	Chairman Richardson

Mission Statement:

"To promote regionalism that provides opportunities for local governments to enhance and improve the quality of life for our citizens through the effective delivery of services and programs."

KERR-TAR REGIONAL COUNCIL OF GOVERNMENTS

FEBRUARY, 2017

	EXPENDITURE		REVENUE		ACCOUNTS		ASSESSMENTS		TOTAL	Gain/(LOSS)
	BUDGET	YTD EXPEND	BALANCE	EXPENDITURE	BUDGET	YTD RECEIVED	RECEIVABLE	ALLOCATED		
GENERAL FUND - 10										
KTREDC	\$ 53,000	\$ 23,641	\$ 29,359	\$ 53,000	\$ 17,139	\$ 6,502	\$ 23,641	\$ -	\$ -	\$ -
EDA Planning	\$ 105,000	\$ 56,322	\$ 48,678	\$ 63,000	\$ 47,250	\$ -	\$ 69,779	\$ 22,529	\$ 13,457	\$ -
Revolving Loan Fund	\$ 25,000	\$ 9,810	\$ 15,190	\$ 25,000	\$ -	\$ 9,810	\$ 9,810	\$ -	\$ -	\$ -
Micro Loan Fund	\$ 2,000	\$ -	\$ 2,000	\$ 2,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Rural Transportation	\$ 121,031	\$ 66,644	\$ 54,387	\$ 96,825	\$ 21,634	\$ 31,681	\$ 66,644	\$ 13,329	\$ -	\$ -
Water Quality	\$ 2,218	\$ 78	\$ 2,140	\$ 2,218	\$ -	\$ 78	\$ 78	\$ -	\$ -	\$ -
CFAT	\$ 28,125	\$ 8,405	\$ 19,720	\$ 22,500	\$ 4,482	\$ 2,242	\$ 8,405	\$ 1,681	\$ -	\$ -
Mobility Manager	\$ 92,455	\$ 60,917	\$ 31,538	\$ 83,200	\$ 42,899	\$ 11,860	\$ 60,851	\$ 6,092	\$ (66)	\$ -
Bunn Zoning	\$ 5,000	\$ 2,997	\$ 2,003	\$ 5,000	\$ 2,463	\$ 534	\$ 2,997	\$ -	\$ -	\$ -
City of Henderson	\$ 5,000	\$ 980	\$ 4,020	\$ 5,000	\$ 2,500	\$ -	\$ 2,500	\$ -	\$ 1,520	\$ -
Franklin Co Bldg Reuse NS	\$ 3,750	\$ 1,330	\$ 2,420	\$ 3,750	\$ 3,750	\$ -	\$ 3,750	\$ -	\$ 2,420	\$ -
Franklin Co Bldg Re-use KF	\$ 15,000	\$ 1,155	\$ 13,845	\$ 15,000	\$ -	\$ 1,155	\$ 1,155	\$ -	\$ -	\$ -
Vance Co Broadband	\$ 5,000	\$ 1,306	\$ 3,694	\$ 5,000	\$ 1,306	\$ -	\$ 1,306	\$ -	\$ -	\$ -
Warrenton Bldg Re-use	\$ 2,500	\$ 2,133	\$ 367	\$ 2,500	\$ -	\$ 2,133	\$ 2,133	\$ -	\$ -	\$ -
Aging - Planning & Admin	\$ 183,116	\$ 108,504	\$ 74,612	\$ 144,859	\$ 77,768	\$ 8,069	\$ 108,504	\$ 22,667	\$ -	\$ -
Aging - Ombudsman	\$ 117,968	\$ 78,822	\$ 39,146	\$ 106,171	\$ 63,725	\$ 7,215	\$ 78,822	\$ 7,882	\$ -	\$ -
Aging - Elder Abuse	\$ 4,748	\$ 957	\$ 3,791	\$ 4,273	\$ 853	\$ 8	\$ 957	\$ 96	\$ -	\$ -
Aging - Evidence Based	\$ 25,944	\$ 12,769	\$ 13,175	\$ 23,554	\$ 10,010	\$ 1,482	\$ 12,769	\$ 1,277	\$ -	\$ -
Aging - AAA	\$ 48,263	\$ 46,702	\$ 1,561	\$ 48,263	\$ 42,343	\$ 4,359	\$ 46,702	\$ -	\$ -	\$ -
Aging - Medicare SHIP	\$ 7,000	\$ 6,622	\$ 378	\$ 5,500	\$ 5,500	\$ -	\$ 6,824	\$ 1,324	\$ 202	\$ -
Aging - MIPPA	\$ 14,216	\$ 6,794	\$ 7,422	\$ 14,216	\$ 15,452	\$ -	\$ 15,452	\$ -	\$ 8,658	\$ -
Aging - Caregiver	\$ 100,000	\$ 65,941	\$ 34,059	\$ 100,000	\$ 59,808	\$ 6,958	\$ 66,766	\$ -	\$ 825	\$ -
Aging - NCDOT Project	\$ 300,000	\$ 205,724	\$ 94,276	\$ 300,000	\$ 172,164	\$ 33,560	\$ 205,724	\$ -	\$ -	\$ -
Aging - LCA	\$ 30,000	\$ 20,999	\$ 9,001	\$ 30,000	\$ 14,961	\$ 6,038	\$ 20,999	\$ -	\$ -	\$ -
Aging - Triangle North HC	\$ 5,470	\$ 4,941	\$ 529	\$ 5,470	\$ 5,470	\$ -	\$ 5,470	\$ -	\$ 529	\$ -
Aging - Tri.North HC RGP	\$ 2,500	\$ 75	\$ 2,425	\$ 2,500	\$ 2,500	\$ -	\$ 2,500	\$ -	\$ 2,425	\$ -
Aging - Senior Games	\$ 7,500	\$ 631	\$ 6,869	\$ 7,500	\$ 1,030	\$ -	\$ 1,030	\$ -	\$ 399	\$ -
WIOA - Adult	\$ 160,443	\$ 136,634	\$ 23,809	\$ 160,443	\$ 119,729	\$ 8,176	\$ 127,905	\$ -	\$ (8,729) *	\$ -
WIOA - Youth	\$ 125,843	\$ 91,342	\$ 34,501	\$ 125,843	\$ 72,893	\$ 10,296	\$ 83,189	\$ -	\$ (8,153) *	\$ -
WIOA - Dislocated Worker	\$ 141,896	\$ 72,359	\$ 69,537	\$ 141,896	\$ 61,051	\$ 13,362	\$ 74,413	\$ -	\$ 2,054 *	\$ -

Minutes
KERR-TAR REGIONAL COUNCIL OF GOVERNMENTS
Kerr-Tar COG Office
January 26, 2017

Members Present

John Alston	Mary Anderson
Pete Averette	Wayne Aycock
Quon Bridges	Francine Chavis
Jimmy Clayton	Henry Daniel
Sidney Dunston	Kevin Easter
Carolyn Faines	Fonzie Flowers
Walter Gardner	Carroll Harris
Zelodis Jay	Bill Birdsong for Linda Jordon
Kenneth Perry	Gary Plummer
Bryan Pfohl	Jennifer Pierce
Barry Richardson	Joe Shearon
David Smith	Connee White
Archer Wilkins	Michael Williford
Danny Wright	

Absent Members:

Eddie Ellington	Tommy Hester
Jerry Joyner	Dazale Kearney
Marsha Strawbridge	

COG Staff:

Diane Cox
Kermit Copley
Donna Lee
Katie Conner
Vincent Gilreath
Michael Kelly
Gina Parham
Jillian Hardin **

Others:

Renee' Boyette – Guest Speaker
Jim Wrenn
Mike Felts – Granville County Manager
Stuart Litvin – Vance EDC **
Richie Duncan – Franklin EDC **
Harry Mills – Granville EDC
Ken Bowman – Warren EDC
Brooks Lockhart – Roxboro Manager

**Rsvp'd but did not attend

Invocation

Chairman Richardson asked Board Member, John Alston to provide the invocation prior to dinner.

Call to Order

Chairman Richardson called the meeting to order and welcomed guests.

Minutes

Chairman asked for the pleasure of the Board in regards to the Minutes of October 27th meeting that had been previously sent to all members for review.

Minutes

Motion # 1

Sidney Dunston made a motion to approve the Minutes as written. Gary Plummer seconded the motion and the motion carried unanimously.

NEW BUSINESS

FINANCE REPORT

Kermit Copley reviewed the Finance Report that ended December 31, 2016 and reviewed the report by Fund for the Board Members.

Finance Report

Motion # 2

Motion was made by Walter Gardner to approve the Finance Report as presented for report ending December 31, 2016. Kevin Easter seconded the motion. The motion carried unanimously

(INSERT FINANCE REPORT HERE)

KERR-TAR REGIONAL COUNCIL OF GOVERNMENTS											
DECEMBER, 2016											
	EXPENDITURE BUDGET	YTD EXPEND	EXPENDITURE BALANCE	REVENUE BUDGET	YTD RECEIVED	ACCOUNTS RECEIVABLE	ASSESSMENTS ALLOCATED LOCAL MATCH	TOTAL REVENUES	Gain/(Loss)		
GENERAL FUND - 10											
KTREDC	\$ 53,000	\$ 14,154	\$ 38,846	\$ 53,000	\$ 12,081	\$ 2,073		\$ 14,154	\$ -		
EDA Planning	\$ 105,000	\$ 39,279	\$ 65,721	\$ 63,000	\$ 31,500	\$ -	\$ 15,712	\$ 47,212	\$ 7,933		
Revolving Loan Fund	\$ 25,000	\$ 5,371	\$ 19,629	\$ 25,000	\$ -	\$ 5,371		\$ 5,371	\$ -		
Micro Loan Fund	\$ 2,000	\$ -	\$ 2,000	\$ 2,000	\$ -	\$ -		\$ -	\$ -		
Rural Transportation	\$ 121,031	\$ 52,596	\$ 68,435	\$ 96,825	\$ 21,634	\$ 20,443	\$ 10,519	\$ 52,596	\$ -		
Water Quality	\$ 2,218	\$ -	\$ 2,218	\$ 2,218	\$ -	\$ -		\$ -	\$ -		
CFAT	\$ 28,125	\$ 5,603	\$ 22,522	\$ 22,500	\$ 852	\$ 3,630	\$ 1,121	\$ 5,603	\$ -		
Mobility Manager	\$ 92,455	\$ 47,739	\$ 44,716	\$ 83,200	\$ 29,075	\$ 9,116	\$ 4,774	\$ 42,965	\$ -		
Bunn Zoning	\$ 5,000	\$ 2,347	\$ 2,653	\$ 5,000	\$ 2,118	\$ 229		\$ 2,347	\$ -		
City of Henderson	\$ 5,000	\$ 175	\$ 4,825	\$ 5,000	\$ 2,500	\$ -		\$ 2,500	\$ 2,325		
Franklin Co Bldg Reuse NS	\$ 3,750	\$ 1,050	\$ 2,700	\$ 3,750	\$ 3,750	\$ -		\$ 3,750	\$ 2,700		
Franklin Co Bldg Re-use KF	\$ 15,000	\$ 665	\$ 14,335	\$ 15,000	\$ -	\$ 665		\$ 665	\$ -		
Vance Co Broadband	\$ 5,000	\$ 1,306	\$ 3,694	\$ 5,000	\$ 1,306	\$ -		\$ 1,306	\$ -		
Warrenton Bldg Re-use	\$ 2,500	\$ 1,188	\$ 1,312	\$ 2,500	\$ -	\$ 1,188		\$ 1,188	\$ -		
Aging - Planning & Admin	\$ 183,116	\$ 85,414	\$ 97,702	\$ 144,859	\$ 57,570	\$ 10,002	\$ 17,843	\$ 85,415	\$ -		
Aging - Ombudsman	\$ 117,968	\$ 62,037	\$ 55,931	\$ 106,171	\$ 47,963	\$ 8,115	\$ 6,204	\$ 62,282	\$ -		
Aging - Elder Abuse	\$ 4,748	\$ 893	\$ 3,855	\$ 4,273	\$ 344	\$ 459	\$ 89	\$ 892	\$ -		
Aging - Evidence Based	\$ 25,944	\$ 7,978	\$ 17,966	\$ 23,554	\$ 5,691	\$ 1,489	\$ 798	\$ 7,978	\$ -		
Aging - AAA	\$ 48,263	\$ 37,014	\$ 11,249	\$ 48,263	\$ 30,151	\$ 6,863		\$ 37,014	\$ -		
Aging - Medicare SHIP	\$ 7,000	\$ 5,184	\$ 1,816	\$ 5,500	\$ -	\$ 4,147	\$ 1,037	\$ 5,184	\$ -		
Aging - MIPPA	\$ 14,216	\$ 1,498	\$ 12,718	\$ 14,216	\$ -	\$ 1,498		\$ 1,498	\$ -		
Aging - Caregiver	\$ 100,000	\$ 51,611	\$ 48,389	\$ 100,000	\$ 45,513	\$ 6,922		\$ 52,435	\$ 824		
Aging - NCDOT Project	\$ 300,000	\$ 135,897	\$ 164,103	\$ 300,000	\$ 94,284	\$ 37,727		\$ 132,011	\$ (3,886)		
Aging - LCA	\$ 30,000	\$ 14,961	\$ 15,039	\$ 30,000	\$ 9,263	\$ 5,698		\$ 14,961	\$ -		
Aging - Senior Games	\$ 7,500	\$ 100	\$ 7,400	\$ 7,500	\$ -	\$ -		\$ -	\$ (100)		
Aging - Triangle North HC	\$ 5,470	\$ 4,941	\$ 529	\$ 5,470	\$ 5,470	\$ -		\$ 5,470	\$ 529		
Aging - Tri.North HC RGP	\$ 2,500	\$ -	\$ 2,500	\$ 2,500	\$ 2,500	\$ -		\$ 2,500	\$ 2,500		
WIOA - Adult	\$ 160,443	\$ 108,299	\$ 52,144	\$ 160,443	\$ 91,896	\$ 16,403		\$ 108,299	\$ -		
WIOA - Youth	\$ 125,843	\$ 61,698	\$ 64,145	\$ 125,843	\$ 53,375	\$ 8,323		\$ 61,698	\$ -		
WIOA - Dislocated Worker	\$ 141,896	\$ 48,033	\$ 93,863	\$ 141,896	\$ 40,669	\$ 7,364		\$ 48,033	\$ -		
WIOA - Admin	\$ 204,179	\$ 104,086	\$ 100,093	\$ 204,179	\$ 89,161	\$ 14,925		\$ 104,086	\$ -		
WIOA - NEG OJT	\$ 21,128	\$ 5,874	\$ 15,254	\$ 21,128	\$ 5,874	\$ -		\$ 5,874	\$ -		
WIOA - Career Pathways	\$ 10,980	\$ -	\$ 10,980	\$ 10,980	\$ -	\$ -		\$ -	\$ -		
Granville Co SFR	\$ -	\$ 148	\$ (148)	\$ -	\$ -	\$ 148		\$ 148	\$ -		
Franklin Co SFR	\$ -	\$ 262	\$ (262)	\$ -	\$ -	\$ 262		\$ 262	\$ -		
Vance Co NSP	\$ 5,000	\$ 2,353	\$ 2,647	\$ 5,000	\$ 2,353	\$ -		\$ 2,353	\$ -		
Person County SFR	\$ 170,000	\$ -	\$ 170,000	\$ 170,000	\$ -	\$ -		\$ -	\$ -		
Miscellaneous	\$ -	\$ -	\$ -	\$ 12,000	\$ 13,891	\$ -		\$ 13,891	\$ 13,891		
Bank Interest	\$ -	\$ -	\$ -	\$ 300	\$ 963	\$ -		\$ 963	\$ 963		
Annual Meeting	\$ -	\$ -	\$ -	\$ -	\$ 4,062	\$ -		\$ 4,062	\$ 4,062		
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -		
TOTALS	\$ 2,151,273	\$ 909,754	\$ 1,241,519	\$ 2,028,068	\$ 705,809	\$ 173,060	\$ 58,096	\$ 936,965	\$ 31,741		

	EXPENDITURE BUDGET	YTD EXPEND	EXPENDITURE BALANCE	REVENUE BUDGET	YTD RECEIVED	ACCOUNTS RECEIVABLE	ALLOCATED LOCAL MATCH	TOTAL REVENUES	Gain/(LOSS)
AGING FUND - 11									
Aging - Block Grant	\$ 1,821,947	\$ 664,706	\$ 1,157,241	\$ 1,821,947	\$ 664,706	\$ -		\$ 664,706	\$ -
Aging - NSIP		\$ 35,595	\$ (35,595)		\$ 35,595	\$ -		\$ 35,595	\$ -
Aging - Legal	\$ 9,205	\$ 6,114	\$ 3,091	\$ 9,205	\$ 6,114	\$ -		\$ 6,114	\$ -
Aging - General Purpose	\$ 75,991	\$ 750	\$ 75,241	\$ 75,991	\$ 750	\$ -		\$ 750	\$ -
Aging - Fans	\$ 3,050	\$ -	\$ 3,050	\$ 3,050	\$ -	\$ -		\$ -	\$ -
Aging - Caregiver	\$ 43,913	\$ 11,001	\$ 32,912	\$ 43,913	\$ 11,001	\$ -		\$ 11,001	\$ -
TOTALS	\$ 1,954,106	\$ 718,166	\$ 1,235,940	\$ 1,954,106	\$ 718,166	\$ -		\$ 718,166	\$ -
WORKFORCE - FUND 13									
WIOA Adult	\$ 528,000	\$ 187,350	\$ 340,650	\$ 528,000	\$ 187,350	\$ -		\$ 187,350	\$ -
WIOA Youth	\$ 551,000	\$ 115,532	\$ 435,468	\$ 551,000	\$ 115,532	\$ -		\$ 115,532	\$ -
WIOA Dislocated Worker	\$ 525,000	\$ 202,227	\$ 322,773	\$ 525,000	\$ 202,227	\$ -		\$ 202,227	\$ -
WIOA NEG OJT	\$ 53,368	\$ 17,912	\$ 35,456	\$ 53,368	\$ 17,912	\$ -		\$ 17,912	\$ -
TOTALS	\$ 1,657,368	\$ 523,021	\$ 1,134,347	\$ 1,657,368	\$ 523,021	\$ -		\$ 523,021	\$ -
MICRO Loan - FUND 15									
Bank Interest	\$ -	\$ -	\$ -	\$ -	\$ 103	\$ -		\$ 103	\$ 103
TOTALS	\$ -	\$ -	\$ -	\$ -	\$ 103	\$ -		\$ 103	\$ 103
REVOLVING LOAN - FUND 20									
Fund Transfer	\$ 15,000	\$ -	\$ 15,000	\$ 25,000	\$ -	\$ -		\$ -	\$ -
Bank Interest	\$ -	\$ -	\$ -	\$ -	\$ 466	\$ -		\$ 466	\$ 466
Bank Charges	\$ -	\$ 18	\$ (18)	\$ -	\$ -	\$ -		\$ -	\$ (18)
Interest on Loans paid	\$ -	\$ -	\$ -	\$ -	\$ 5,401	\$ -		\$ 5,401	\$ 5,401
TOTALS	\$ 15,000	\$ 18	\$ 14,982	\$ 25,000	\$ 5,867	\$ -		\$ 5,867	\$ 5,849
REVOLVING LOAN - FUND 21									
GREEN JOBS									
Loans	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -
ALL TOTALS	\$ 5,777,747	\$ 2,150,959	\$ 3,626,788	\$ 5,664,542	\$ 1,952,966	\$ 173,060	\$ 58,096	\$ 2,184,122	\$ 37,693
CASH BALANCES									
GENERAL FUND									
						\$ 311,293			
AGING FUND									
						(186)			
WIOA FUND									
						59,350			
MICRO FUND									
						23,047			
REVOLVING LOAN FUND									
						768,464			
GREEN JOBS LOAN FUND									
						5,585			
TOTALS						\$ 1,167,554			

Donna Lee
1/10/2017

BUDGET AMENDMENTS

Kermit Copley reviewed Budget Amendments #12, 13 and 14 in the General Fund and explained they were all due to new grant funding. Budget Amendment #1 in Fund 11 is reflective of the actual grant allocation for 16/17. Fund 13 there were two Budget Amendments # 2 and 3 which were also for new grant funding.

Budget Amendments

Motion # 3

Motion was made by Danny Wright to approve the amendments as presented. Joe Shearon seconded the motion and the motion carried unanimously.

(INSERT BUDGET AMENDMENTS HERE)

KERR-TAR REGIONAL COUNCIL OF GOVERNMENTS

BUDGET AMENDMENTS

Thursday, November 17, 2016

FY16-17

FUND 10 - GENERAL FUND

<u>BUDGET AMENDMENT # 10</u>	<u>A/C #</u>	<u>BUDGET</u>	<u>CHANGE</u>	<u>REQUESTED</u>
FRANKLIN CO BLDB REUSE NS	5024			
<u>EXPENDITURES</u>				
Contract Services	200	<u>0</u>	<u>3,750</u>	<u>3,750</u>
<u>REVENUES</u>				
FRANKLIN CO BLDB REUSE NS	213	<u>0</u>	<u>3,750</u>	<u>3,750</u>
New grant for 16-17				

<u>BUDGET AMENDMENT # 11</u>	<u>A/C #</u>	<u>BUDGET</u>	<u>CHANGE</u>	<u>REQUESTED</u>
AGING - MIPPA	5916			
<u>EXPENDITURES</u>				
Advertising	370	<u>0</u>	<u>2,228</u>	<u>2,228</u>
Total MIPPA Budget		11,988	2,228	14,216
<u>REVENUES</u>				
AGING - MIPPA	0	<u>11,988</u>	<u>2,228</u>	<u>14,216</u>
Additional grant money for 16-17				

CEDS Update

Planning Director, Michael Kelly advised that the first meeting of the CEDS Committee was held in Oxford on January 12, 2017 and was very well attended. NC EDA representative, Hillary Sherman addressed the group at this meeting and explained the purpose and process to the committee. A detailed Strengths, Weaknesses, Opportunities and Threats (SWOT) analysis was compiled at this meeting. The next meeting will be held in February or early March.

EXECUTIVE DIRECTOR'S REPORT

Executive Director, Diane Cox highlighted the following in her report to the Board of Directors:

- Thanked new Planning Director, Michael Kelly for doing a great job since starting with the COG and for hosting a great first CEDS committee meeting.
- Asked members to sign the Conflict of Interest Forms that were on top of the information packages tonight and to get them back to Gina Parham so that they can be notarized and forwarded back to NCDOT to clear up required documentation for a NCDOT grant.
- CMAQ applications for FFY 2018 must be submitted by Thursday, Feb 23. (CMAQ is Congestion Mitigation and Air Quality) Franklin, Granville and Person Counties are eligible to apply. Kerr Tar has \$547,633 for Federal Fiscal Year 2018 and \$557,658 for Federal Fiscal Year 2019. All these grants require a 20% match.
- Currently the Kerr Tar RPO has a total of 9 projects in the draft Division and Regional Programmed Projects that made it into the Draft 2018-2027 STIP.
- Application was submitted to NC Housing Finance Agency (NCHFA) last Friday for the a \$200,000 Urgent Repair program for the region. The program provides forgivable loans to qualified homeowners for emergency repairs.
- Resubmitted a USDA grant application for \$5,000 mini grant. If awarded, it will position the COG for possible extra points for future grant funding applications.
- SET (Stronger Economies Together) update has been updated and resubmitted. The SET plan will also be a cornerstone for the NC Tomorrow Plan (CEDS) update.
- NADO Policy conference will be held in DC on March 20-22 and both Michael Kelly and Diane plan to attend.
- Working on development of a Broadband Summit to be held in late March or early April.
- The Kerr Tar AAA, working through the Duke Family Support Program, was recently able to distribute \$500 vouchers to 12 families who were caring for individuals with dementia within our region.
- Workforce Development will be releasing Request for Proposals (RFPs) in the next few weeks for Youth Services.
- RFPs for banking services will be released to local financial institutions on January 30th with a response deadline of February 28th. Hope to make recommendation at the March COG Board Meeting.
- Planning Department will begin work on a corridor study for Hwy 39 from Hwy 85 to Chestnut Street and the surrounding area.

Executive Director's Report

Motion # 4

Motion was made by David Smith to accept the Executive Director's Report as presented. Archer Wilkins seconded the motion and it carried unanimously.

FOREIGN TRADE ZONE UPDATE

Members welcomed Renee' Boyette from Triangle J COG to provide an update on the Foreign Trade Zone.

Renee' advised that Triangle J and Isothermal were the only two COGs in North Carolina that are not noted as an Economic Development District (EDD). In the past, the Foreign Trade Zone had been referred to as the FTZ#93 as this area's Trade Zone number is 93. It is now called the Research Triangle Area Foreign Trade Zone.

Highlights of the presentation included:

- History and Basics of Foreign Trade Zone Program
- What is a FTZ site
- Types of FTZ sites and their possible uses
- What's allowed within a FTZ
- Actual Incentives and Benefits of operating within a FTZ
- Top 10 products as of 2014
- Zone # 93 includes 15 counties
- Zone #214 includes 3 ports (Wilmington, Morehead and Kinston)
- Most active Trade Zone is in South Carolina which includes the BMW plant
- Reviewed the 3 types of zones in our area (Magnet sites, Usage Driven sites, and Sub-zones and their locations)
- Company considerations would include the start-up costs associated with becoming an FTZ grantee. Recommends performing a cost-benefit analysis to determine if it is the right choice for them.
- An example of a Company in our region was Revlon that is located in Granville County. They are in the FTZ and receive products (Base and Caps) for lipstick that they place their product in to be sold. The final product can be shipped "duty free".

Renee' also provided links for additional information, left her business cards and advised the presentation could be obtained by contacting the COG and she offered to present to any groups if they needed more information.

PUBLIC COMMENT AND ANNOUNCEMENTS

Chairman Richardson stated that he wanted to congratulate Board Member, Tommy Hester on receiving the Order of the Long Leaf Pine and was disappointed that Tommy had not been able to join us this evening.

Closed Session

Motion # 5

Motion was made by Sidney Dunston to Go into Closed Session. Bryan Pfohl seconded the motion and it carried unanimously.

Return to Open Session

Motion # 6

Archer Wilkins made motion to Return to Open Session. Kevin Easter seconded the motion and it carried unanimously.

Norwood Loan Request

Motion # 7

Bryan Pfohl made a motion to allow first position BB&T loan for 108 Main Street, LLC to be refinanced. The terms approved are that the COG will remain subordinate on the existing deed of trust to a new BB&T deed of trust only if the amount owed to BB&T does not increase and there is no cash out. Pete Averette seconded the motion. The motion carried with only one "Nye" vote from Kenneth Perry.

Lake House Pub Loan Request

Motion # 8

Danny Wright made a motion to participate in an equal percentage basis with New Republic Bank in the sale of the Lake House Pub. Understanding that outstanding debt to the COG is approximately \$92,000 and the total debt is about \$459,000 which would average about 20% payment to the COG. Motion was seconded by Walter Gardner and the motion carried unanimously.

Diane advised the Board that normally the COG audit is presented in January but with the new auditors this year the process has gone a little slower. There are no red flags or concerns and the audit should be completed in February and submitted to the LGC.

There being no further business, the meeting adjourned.

Sincerely,



Patricia S. Cox, Executive Director
Secretary to the Board of Directors