

LEGAL SERVICES

Legal Resources for Jobseekers

Legal Aid of NC (LANC) is a statewide, nonprofit law firm that provides free legal services to low-income individuals in order to ensure equal access to justice and to remove legal barriers to economic opportunity.

Join this **LIVE WEBINAR** to find out how Legal Aid can help your customers and how you can connect with them.

Highlights include:

- Who we are—learn more.
- Types of cases LANC handles, including housing, family law, and expungement.
- Services provided, such as direct representation and community education.
- How and when to refer your customer to LANC.

This webinar was coordinated by the Rapid Response team at the Division of Workforce Solutions.



**Wed., April 26, 2017
10:00am**

**Registration is
FREE**

Register today at:
ncworkforcetraining.com
Registration instructions
on page 2.

**NCWorks
Training Center**

NEW USER ACCOUNT

1. Go to www.ncworkforcetraining.com.
2. Click on **New Users Click Here**.
3. Complete ALL profile information.
4. Enter Security Image Code, click **Submit**.
5. A confirmation email with your User ID and password will be sent upon approval.
6. See below to enroll in a course.

RETURNING USER

1. Go to www.ncworkforcetraining.com.
2. Enter your User ID and Password, click **Login**.
3. First time users will be prompted to set up a security question and answer.
4. Click **Enroll in Courses/Events**.
5. Select your course, click **Enroll**, request special needs if applicable, and click **Submit**.
6. You will receive an enrollment confirmation via email.

REGISTRATION:

You must register online prior to a workshop, training class, or other special event. Confirmation of registration, with details, dates, times and location will be emailed one week prior to the session.

NCWorks Training Center course offerings are open to all in the NC workforce system unless specified as a closed training for a targeted group.

PAYMENT: Submit payment prior to the start of class by check or money order, payable to the NC Department of Commerce / Workforce. Name(s) of participants must be included on the check.

TRAINING SESSION CANCELLATION: We reserve the right to cancel or postpone sessions based on insufficient registrations or other unforeseen circumstances. You can transfer to an alternate session or registration fees will be refunded. Please allow six weeks for refunds to be processed.

CANCELLATIONS AND SUBSTITUTIONS: To cancel a registration or make a substitution, email ncwtc@nccommerce.com. Submit cancellations and substitutions in writing at least 48 hours prior to the session (unless otherwise specified) to avoid paying the full registration fee.

SPECIAL NEEDS: Please include special needs requests when you register online. We can only guarantee provisions for special needs when notified at least two weeks in advance of training.

LODGING: A list of convenient hotels is available at www.ncworkforcetraining.com/Lodging.aspx.



Do you have questions or need help with registration? Call the Training Center at 919-814-0399 or email ncwtc@nccommerce.com.

Equal Opportunity Employer Program. Auxiliary aids and services available upon request to individuals with disabilities.

