

FY 2018-2019
PLANNING WORK PROGRAM
ANNUAL PROPOSED FUNDING SOURCES TABLE
Kerr-Tar Rural Planning Organization

TASK CODE	WORK CATEGORY	RPO PROGRAM FUNDS		
		LOCAL 20%	STATE 80%	TOTAL
I. DATA COLLECTION AND ASSESSMENT				
I-1	DATA COLLECTION AND ASSESSMENT	\$ 835	\$ 3,340	\$ 4,175
I-1.1	Highway			
I-1.2	Other Modes			
I-1.3	Socioeconomic			
I-1.4	Title VI			
II. TRANSPORTATION PLANNING				
II-1	COMPREHENSIVE TRANSPORTATION PLAN (CTP) DEVELOPMENT	\$ -	\$ -	\$ -
II-1.1	Develop CTP Vision			
II-1.2	Conduct CTP Needs Assessment			
II-1.3	Analyze Alternatives and Environmental Screening			
II-1.4	Develop Final Plan			
II-1.5	Adopt Plan			
II-2	PRIORITIZATION	\$ 1,800	\$ 7,200	\$ 9,000
II-2.1	Project Prioritization			
II-3	PROGRAM AND PROJECT DEVELOPMENT	\$ 600	\$ 2,400	\$ 3,000
II-3.1	STIP Participation			
II-3.2	Merger / Project Development			
II-4	GENERAL TRANSPORTATION PLANNING	\$ 4,100	\$ 16,400	\$ 20,500
II-4.1	Regional and Statewide Planning			
II-4.2	Special Studies, Projects and Other Trainings			
III. ADMINISTRATION OF TRANSPORTATION PLANNING AND POLICIES				
III-1	ADMINISTRATIVE ACTIVITIES	\$ 4,149	\$ 16,598	\$ 20,747
III-1.1	Administrative Documents			
III-1.2	TCC / TAC Work Facilitation; Ethics Compliance			
III-1.3	Program Administration			
IV. DIRECT COSTS				
IV-1	PROGRAMMATIC DIRECT CHARGES	\$ 2,361	\$ 9,445	\$ 11,806
IV-1.1	Program-wide Direct Costs			
IV-2	ADVERTISING	\$ -	\$ -	\$ -
IV-2.1	News Media Ads			
IV-3	LODGING, MEALS, INCIDENTALS	\$ 500	\$ 2,000	\$ 2,500
IV-3.1	Hotel Costs			
IV-3.2	Meal Costs			
IV-3.3	Incidentals			
IV-4	POSTAGE	\$ -	\$ -	\$ -
IV-4.1	Mailings			
IV-5	REGISTRATION / TRAINING	\$ 274	\$ 1,096	\$ 1,370
IV-5.1	Conference Registration			
IV-5.2	Meeting / Workshop / Training Fees			
IV-6	TRAVEL	\$ -	\$ -	\$ -
IV-6.1	Mileage Reimbursement			
IV-6.2	Car Rental Costs			
IV-6.3	Other Travel Expenses			
V. INDIRECT COSTS				
V-1	INDIRECT COSTS APPROVED BY COGNIZANT AGENCY FY 18-19	\$ 7,650	\$ 30,601	\$ 38,251
V-1.1	Incurred Indirect Costs			
TOTAL		\$ 22,270	\$ 89,079	\$ 111,349

Approved by the TAC on: _____ 20__

Signature, TAC Chairman

Signature, RPO Secretary

FY 2018-2019
PLANNING WORK PROGRAM
AMENDMENT TABLE
KTRPO

1st Quarter Amendment Table Date: Day/Month/20XX		
Original Budgeted Amount	Net Change	New 1st Quarter Budgeted Amount
I. DATA COLLECTION AND ASSESSMENT		
\$ 4,175	\$ -	\$ 4,175
Provide explanation for moving funds from one category to another.		
II. TRANSPORTATION PLANNING		
\$ 14,000	\$ -	\$ 14,000
Provide explanation for moving funds from one category to another.		
III. ADMINISTRATION OF TRANS PLANNING & POLICIES		
\$ 20,747	\$ -	\$ 20,747
Provide explanation for moving funds from one category to another.		
IV. DIRECT COSTS		
\$ 13,806	\$ -	\$ 13,806
Provide explanation for moving funds from one category to another.		
\$ 270	\$ -	\$ 270
Provide explanation for moving funds from one category to another.		
\$ 1,500	\$ -	\$ 1,500
Provide explanation for moving funds from one category to another.		
\$ 100	\$ -	\$ 100
Provide explanation for moving funds from one category to another.		
\$ 500	\$ -	\$ 500
Provide explanation for moving funds from one category to another.		
\$ -	\$ -	\$ -
Provide explanation for moving funds from one category to another.		
V. INDIRECT COSTS		
\$ 4,400	\$ -	\$ 4,400
Provide explanation for moving funds from one category to another.		
\$ 103,998	\$ -	\$ 103,998

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FY 2018-2019
PLANNING WORK PROGRAM
AMENDMENT TABLE
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2nd Quarter Amendment Table Date: 21/02/2019		
Original Budget With Previous Q Amendment(s)	Net Change	New 2nd Quarter Budgeted Amount
I. DATA COLLECTION AND ASSESSMENT		
\$ 4,175	\$ -	\$ 4,175
Provide explanation for moving funds from one category to another.		
II. TRANSPORTATION PLANNING		
\$ 14,000	\$ (14,000)	\$ -
The CTP cannot begin until the Warren County Land Use Plan is updated. This will be a work item in FY2019-2020.		
\$ 18,000	\$ (9,000)	\$ 9,000
Prioritization activities are reduced until next fiscal year.		
\$ 6,000	\$ (3,000)	\$ 3,000
Less staff time is required for this item than originally thought.		
\$ 20,500	\$ -	\$ 20,500
Provide explanation for moving funds from one category to another.		
III. ADMINISTRATION OF TRANS PLANNING & POLICIES		
\$ 20,747	\$ -	\$ 20,747
Provide explanation for moving funds from one category to another.		
IV. DIRECT COSTS		
\$ 13,806	\$ (2,000)	\$ 11,806
Direct Costs are not as high as initially calculated.		
\$ 270	\$ (270)	\$ -
No print advertisements have been necessary this fiscal year.		
\$ 1,500	\$ 1,000	\$ 2,500
Additional travel was required than initially thought.		
\$ 100	\$ (100)	\$ -
No mailings have been necessary this fiscal year.		
\$ 500	\$ 870	\$ 1,370
Additional staff attendance was required for the NCPA Conference		
\$ -	\$ -	\$ -
Provide explanation for moving funds from one category to another.		
V. INDIRECT COSTS		
\$ 4,400	\$ 33,851	\$ 38,251
Additional indirect costs were added to the PWP application. Indirect costs have been higher than previously.		
\$ 103,998	\$ 7,351	\$ 111,349

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3rd Quarter Amendment Table Date: Day/Month/20XX		
Original Budget With Previous Q Amendment(s)	Net Change	New 3rd Quarter Budgeted Amount
I. DATA COLLECTION AND ASSESSMENT		
\$ 4,175	\$ -	\$ 4,175
Provide explanation for moving funds from one category to another.		
II. TRANSPORTATION PLANNING		
\$ -	\$ -	\$ -
Provide explanation for moving funds from one category to another.		
III. ADMINISTRATION OF TRANS PLANNING & POLICIES		
\$ 9,000	\$ -	\$ 9,000
Provide explanation for moving funds from one category to another.		
\$ 3,000	\$ -	\$ 3,000
Provide explanation for moving funds from one category to another.		
\$ 20,500	\$ -	\$ 20,500
Provide explanation for moving funds from one category to another.		
IV. DIRECT COSTS		
\$ 11,806	\$ -	\$ 11,806
Provide explanation for moving funds from one category to another.		
\$ -	\$ -	\$ -
Provide explanation for moving funds from one category to another.		
\$ 2,500	\$ -	\$ 2,500
Provide explanation for moving funds from one category to another.		
\$ -	\$ -	\$ -
Provide explanation for moving funds from one category to another.		
\$ 1,370	\$ -	\$ 1,370
Provide explanation for moving funds from one category to another.		
\$ -	\$ -	\$ -
Provide explanation for moving funds from one category to another.		
V. INDIRECT COSTS		
\$ 38,251	\$ -	\$ 38,251
Provide explanation for moving funds from one category to another.		
\$ 111,349	\$ -	\$ 111,349

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AMENDMENT TABLE
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4th Quarter Amendment Table Date: Day/Month/20XX		
Original Budget With Previous Q Amendment(s)	Net Change	New 4th Quarter Budgeted Amount
I. DATA COLLECTION AND ASSESSMENT		
\$ 4,175	\$ -	\$ 4,175
Provide explanation for moving funds from one category to another.		
II. TRANSPORTATION PLANNING		
\$ -	\$ -	\$ -
Provide explanation for moving funds from one category to another.		
III. ADMINISTRATION OF TRANS PLANNING & POLICIES		
\$ 9,000	\$ -	\$ 9,000
Provide explanation for moving funds from one category to another.		
\$ 3,000	\$ -	\$ 3,000
Provide explanation for moving funds from one category to another.		
\$ 20,500	\$ -	\$ 20,500
Provide explanation for moving funds from one category to another.		
IV. DIRECT COSTS		
\$ 11,806	\$ -	\$ 11,806
Provide explanation for moving funds from one category to another.		
\$ -	\$ -	\$ -
Provide explanation for moving funds from one category to another.		
\$ 2,500	\$ -	\$ 2,500
Provide explanation for moving funds from one category to another.		
\$ -	\$ -	\$ -
Provide explanation for moving funds from one category to another.		
\$ 1,370	\$ -	\$ 1,370
Provide explanation for moving funds from one category to another.		
\$ -	\$ -	\$ -
Provide explanation for moving funds from one category to another.		
V. INDIRECT COSTS		
\$ 38,251	\$ -	\$ 38,251
Provide explanation for moving funds from one category to another.		
\$ 111,349	\$ -	\$ 111,349

Approved by the TAC on: _____ 20__