



Kerr-Tar RPO TAC/TCC Meeting

Meeting Date: Thursday, May 24 2018

Meeting Time: 3:00 PM- 5:00 PM

Meeting Location: 1724 Graham Avenue Henderson, NC 27536

Pursuant to NCGS §138A-15 (e): ETHICS AWARENESS & CONFLICT OF INTEREST REMINDER In accordance with the State Government Ethics Act, it is the duty of every TAC member to avoid conflicts of interest. Does any TAC member have any known conflict of interest with respect to matters coming before the TAC today? If so, please identify the conflict and refrain from any participation in the particular matter involved.

TCC Members Present:

Ms. Jessica Gladwin, Planner - Town of Butner
Mr. Justin Jorgenson, Sr. Transportation Planner - Granville County
Mr. Michael Kelly, Planning Director - Kerr-Tar Regional Council of Governments
Mr. Carroll Harris, Mayor - Town of Macon
Ms. Angela Blount, Planner - Vance County
Mr. David Keilson, NCDOT Division Planning Engineer (Division 5)
Ms. Lori Oakley, Planning Director - Person County
Ms. Lauren Johnson, Planning and Development Director, City of Roxboro
Mr. Joey Hopkins, NCDOT Division Engineer (Division 5)
Mr. Mark Eatman, Transportation Engineer & KTRPO Coordinator - NCDOT-TPD
Mr. Stacy Woodhouse, Warren County EDC Director (joined via phone)
Ms. Diane Cox, Executive Director – Kerr-Tar Regional Council of Governments
Mr. Paylor Spruill, Assistant to the City Manager - City of Henderson

TAC Members Present:

Commissioner Sidney Dunston, Franklin County and TAC Vice-Chair
Councilmember Emma Stewart, Town of Louisburg
Commissioner Jimmy Clayton, Person County and TAC Chair
Councilmember Reggie Horton, Town of Roxboro
Councilmember Tom Lane, Town of Butner
Commissioner Dan Brummitt, Vance County

Guests:

Mr. Kenneth Perry, Person EDC
Mr. Brian Phillips, Mobile Sources Compliance Branch Supervisor for NC Division of Air Quality
Mr. Dave Willis, Environmental Program Consultant for NC Division of Air Quality
Ms. Sheila Blanchard, Environmental Program Consultant for NC Division of Air Quality

Kerr-Tar Staff Present:

Mr. Alrik Lunsford
Ms. Stephanie Harmon

I. Welcome and Call to Order

Stephanie Harmon opens the meeting by introducing herself and announcing that she and Alrik Lunsford will run the TAC/TCC meetings moving forward. The first order of business is the selection of a Chair Pro Tempore of the TCC, to serve in the absence of the TAC Chair and Vice-Chair. According to the TAC/TCC Handbook:

Should neither the Chairman nor Vice-Chairman be able to preside at a meeting, the TCC shall appoint a Chairman Pro-Temp for that meeting our until such time as the Chairman or Vice-Chairman can resume their responsibilities.

Having recognized a proper quorum was not present, Diane Cox, inquires if there are other items the Committees may consider in the absence of a TCC Chair Pro-Tempore. TAC Chairman Commissioner Jimmy Clayton agrees and suggests the meeting proceed with non-action items.

Alrik introduces the guest speakers from the Division of Air Quality within the North Carolina Department of Environmental Quality; Mr. Dave Willis and Mr. Brian Phillips to discuss the recent events surrounding the Volkswagen (VW) Settlement.

II. Mr. Willis' presents a presentation entitled: **VW Settlement 101: An Overview**

III. Mr. Phillips' presents a presentation entitled: **VW Draft Mitigation Plan Overview**

IV. Selection of TCC Chair Pro-Tempore

Upon recognizing a quorum of the TAC, Alrik open the floor for nominations. Planning Director Michael Kelly nominates Joey Hopkins to serve as the TCC Chair Pro-Tempore for the purposes of this meeting and/or until the respective TCC Chair or Vice-Chair can resume their duties. There is a motion and a second, the TCC approves the nomination of Joey Hopkins and carries the recommendation to the TAC. There is a motion and a second by the TAC. The Committees approve the appointment of Joey Hopkins to serve as Chair Pro Tempore.

V. TCC/TAC Action Item I - Receipt and approval of March 22, 2018 TAC/TCC Meeting minutes

Joey Hopkins asks the TCC for a motion to approve the TAC/TCC March 22nd meeting minutes as printed. Joey receives a motion and a second, members of the TCC vote in the affirmative. TAC Chairman Clayton asks for a motion to approve the TAC/TCC March 22nd meeting minutes as printed. TAC Chairman Clayton receives a motion and a second, members of the TCC vote in the affirmative.

VI. TAC/TCC Updates

- **Legislative Updates**

Alrik provides Committee members with legislative updates he received from the NCAMPO Conference. These include: the continued use of *Grant Anticipated Revenue Vehicles* (GARVEE), potential passage of MLz 205A, known as the *Build NC Bond Act* during the NC General Assembly's Legislative Short Session, and provides NC League of Municipalities updates and recommendations.

- **P5.0 Quantitative Scores and Draft Statewide Mobility Projects**

Stephanie provides Committee members with the updates on the region's P5.0 projects, mentioning NCDOT released scores on April 3, 2018. Stephanie says the KTRPO has been scoring the projects based on the Local Input Methodology, approved by this Committee on February 20, 2018. Stephanie highlights members their agenda packets contains an explanation of the P5.0 criteria for project scoring; a breakdown of project submissions; and emphasizes the information is for informational purposes only. Stephanie informs the TAC and TCC that the KTRPO is awaiting public input from the NCDOT Division 5 Public Meeting before proceeding. Stephanie mentions a KTRPO P5.0 Subcommittee will convene, where Subcommittee members will make recommendations. Stephanie states that recommendations made by the NCDOT and Subcommittee, will be used to develop a future KTRPO Public Input Meeting, to be scheduled at the Kerr-Tar COG Offices. Stephanie requests any changes to the P5.0 Subcommittee Roster be submitted to the KTRPO. Stephanie inquires to Mark Eatman if the NCDOT has any input on the Division 5 meeting. Joey Hopkins states that the NCDOT Division 5 Public Meeting is scheduled for **June 19, 2018** from 4:00-6:00 PM at the NCDOT Div. 5 Office in Durham. This meeting will provide an opportunity for members of the community as well as KTRPO members to obtain vital information. Staff with KTRPO will also be present at the meeting.

Stephanie gives the breakdown of the projects, explains that scores for statewide, regional and division projects were submitted and explains the rationale for projects cascading down to the next tier. Commissioner Brummitt suggests Vance County Planner, Angela Blount make a presentation about projects at a future Vance County Board of Commissioners meeting, to allow Commissioners and the public to have input. The question is posed about the regional project deadline. Both David Keilson and Joey Hopkins confirm the deadline is July 27, 2018. Commissioner Brummitt reiterates the importance of getting feedback from individuals vested in the projects and communities. Stephanie states KTRPO staff is willing to present at a future Vance County Board of Commissioners meeting and Angela Blount agrees. Joey Hopkins suggests the KTRPO P5.0 Subcommittee meet before the NCDOT Division 5 meeting.

Joey asks for clarification on the three scoring columns. Stephanie responds the first column is scores received from NCDOT. Joey asks, are these scores quantitative? Stephanie responds all of the scores are quantitative scores. Both the regional impact and KTRPO scores are based on the criteria approved for the P5.0 Methodology. Joey clarifies there would be a qualitative score from the RPO. Stephanie indicates the second column is the score based on the RPO Methodology. Joey adds that score is used to decide on how to apply the qualitative points and regional tier, and the RPO and the Division each have 15 points or 15% each for the qualitative scores. Joey offers further clarity by stating NCDOT has a methodology too and the Department uses it to score and develop qualitative points. The NCDOT and RPO have 15 points at the regional tier. These points are then added to the first column to get a total score, and if it is a Division tier, then the point allocation is 25 qualitative points.

Commissioner Brummitt asks historically, what are good scores for projects to be successful? Joey responds, it varies every time based on funding availabilities and how other projects score. David Keilson responds between 48-50 pts. Commissioner Brummitt surmises three projects having a chance of receiving funding. David Keilson confirms one

strong project from the list. Stephanie indicates she is doing one project at a time on the regional side and then division. Joey suggests a good way of handling this is taking public comments on Regional and Division simultaneously at one public meeting. Commissioner Brummitt states previously NCDOT Secretary Jim Trogdon stated, [the Department] was talking about doubling down on transportation projects for the next couple of years and Joey reiterates that is a big reason for the push of Build NC legislation. At the current rate, the cash balance will be expended within the next couple of years. In order to keep that level going and to continue to help meet transportation needs, NCDOT needs additional support and Build NC is a way to achieve that goal. Commissioner Brummitt states Secretary Trogdon indicated the General Assembly did not want to go forward because there was such a balance, therefore, the General Assembly is trying to get the balance down to allow for forward movement. Joey indicated in the next 18-24 months, there will be some big changes due to Build NC and the time is right for Build NC. Commissioner Dunston asks about roadway improvements and Stephanie replies, roadway projects were included in the packets for informational purposes only.

- **Report on Planning Work Program for NCDOT**

Michael reports on the Planning Work Program (PWP) for FY 2018-19 with projects the KTRPO plans to pursue next fiscal year. This PWP was done in consultation with NCDOT. Michael advises the TAC or TCC to contact the KTRPO for questions relating to the PWP. If a Committee member would like a project included in the PWP not listed, please notify KTRPO staff and the document can be amended. There being none, the PWP as written is taken before the consideration and adoption of the Committees. Michael asks Mark if he has any Warren County CTP updates. Mark states that he does not have any updates, but Warren County is still waiting on the completion of their Land Use Plan.

- **Status of SEI and RED Forms**

- Alrik announces the KTRPO received Statements of Economic Interest and Real Estate Disclosure forms from all TAC Members and assures a simplification in the process next year, if all current members remain on the TAC.
- **Title VI Updates**

Stephanie announces NCDOT is now requiring RPOs to have Title VI of the Civil Rights Act of 1964 documentation. Stephanie states that the two non-discrimination agreements and non-discrimination assurances were included in the packets for both the TAC and TCC to review. The KTRPO decided that Diane Cox, Executive Director is the only individual that needs to sign these documents as she is the head of the Council of Governments. Stephanie said the language used in both documents came directly from NCDOT.
- **TAC/TCC Action Item II - Approval of Draft PWP for FFY19**

Joey recognizes this action item, reiterates Michael giving the overview of the Planning Work Program for FY 18-19 and references to the TAC and TCC two handouts in their meeting packets. Joey ask for a motion from the TCC for approval. Joey receives a motion and second from Michael, and asks if there is any discussion or debate. There being none, the TCC votes in the affirmative and carries the motion to the TAC. TAC Chairman Jimmy Clayton asks the TAC if there is a motion for approval. Commissioner Brummitt makes a

motion to approve and Commissioner Dunston seconds the motion. The TAC votes in the affirmative to approve the Planning Work Program for FY 18-19.

V. NCDOT Reports

- Joey discusses one of the projects funded in the TIP being Dabney Drive improvement in Henderson just getting started. Joey states that the project runs from Ruin Creek Rd. to US Business (Raleigh Rd), with the concept being to look at a one-way pair with existing Dabney Drive, and using the abandoned railroad corridor as that other pair. Joey states this is what got scored in the prioritization process and will involve the City, local officials, and stakeholders as the project progresses.
- Joey states a Right Of Way (ROW) is planned for 2020 with construction starting in 2022, and says there will be a lot of outreach in the coming years for this project in Vance County. Commissioner Brummitt asks, will a buy back of the ROW be re-negotiation from the railroad? Joey responds if it is needed.
- Joey announces a NCDOT funded project on Madison Boulevard in Roxboro, where the project started a couple of months ago, but with continuing efforts there. Presently, the NCDOT has no current updates. Joey states the idea is to put in a median along Madison Boulevard, South of 158 to where North Main Street ties in on the north side of the City. Joey is sure there will be public concern about access changes. Joey states the project's goal is to limit crashes, while still maintaining adequate access to the commercial buildings along that corridor. Joey states he envisions the project not requiring much construction, since it is already a five-lane section with curve and gutter.
- Joey discusses mowing on I-85, stating it is progressing nicely. Joey states although shoulder work is still required for smoother riding, it is still on schedule to finish in November 2018, a year ahead of what was expected.
- Joey mentions vegetation on Williamsboro Ln. in Vance County up on Hwy. 39. Joey admits being hesitant to commit at first because NCDOT: 1) did not have the inmates the Department had in prior years; and 2) did not see it as a NCDOT responsibility because of GIS imagery as to the proper ROW. Joey thanked Jordan McMillian, Vance County Manager for his assistance in this matter; ultimately leading NCDOT to follow up with the US Army Corp of Engineers in determining the area as a viable NCDOT project and hopes to have the cleaning wrapped up by July 4, 2018.
- Councilwoman Stewart thanks NCDOT on behalf of the Town Louisburg for work on Main Street.
- Mark Eatman discusses Granville County CTP as being scheduled to go before the NCDOT Board on May 31, 2018. Mark states that once the study concludes, the Warren County study will begin. Mark hopes to have a better timeline for when the Warren County study will begin for members at the next TAC/TCC meeting.

VI. Other Business

- Alrik announces the registration details and the venue for the 2018 Sustainable Fleet Technology Conference to be held at the Durham Convention Center, August 22-23, 2018.
- DAQ staff resume answering questions of Committee members, reiterating eligibility requirements for VW RFPs.
- Michael Kelly discusses various NCDOT Press Releases and encourages TCC and TAC Committee members to share the information contained with their residents and constituents.
- TCC Chair Pro Tem Joey Hopkins addresses Commissioner Dunston's questions regarding the DMV's Real ID Press Release and encourages Committee members to schedule appointments at their local DMV Offices prior to the enactment in 2020.

VII. Public Comment

- No members of the public were present.

VIII. Adjourn

- TCC Chair Pro Tem Joey Hopkins makes a motion to adjourn the TCC and all members of the TCC vote in the affirmative. TAC Chairman Commissioner Jimmy Clayton makes a motion to adjourn, the TAC and all members of the TAC vote in the affirmative. There being no further business before the Committees, the meeting adjourns.