



**Kerr-Tar Regional Transportation Planning
TCC-TAC Meeting Minutes
Wednesday December 14, 2016 (3:00PM - 5:00PM)
Kerr-Tar Regional Council of Governments
1724 Graham Avenue / Henderson, NC**

TAC Members

Jimmy Clayton-Person Co. Commissioner, TAC Chair
Sidney Dunston-Franklin Co. Commissioner, TAC Vice Chair
Tony Cozart-Granville Co. Commissioner
Henry Daniel-City of Roxboro
Dan Brummitt-Vance Co. Commissioner
Walter Gardner-Town of Warrenton
Jim Crawford-NC DOT

Guests

Mr. Charles Edwards, Director of Logistics Strategy, NCDOT
(our Guest Speaker)

TCC Members

Mike Ciriello- Person Co. Planning Dir.; TCC Chair
Barry Baker-Granville Co. Planning Dir., TCC Vice Chair
Kathy Adcock- PATS
Tony King-Louisburg
Cheryl Hart-City of Oxford
Melissa Hodges-Butner
Jessica Gladwin-Butner, Alt. for Tommy Marrow
Justin Jorgensen-Granville County
Ken Krulik- Warren Co. Planning Director
Carroll Harris-Town of Macon
Ken Bowman-Warren Co. EDC
Leigh Woodall-Person County
Corey Williams-Henderson
Stuart Litvin-Vance-Henderson EDC
Joey Hopkins-NCDOT Div. 5
David Keilson- NCDOT Div. 5
Michael Kelly-Planning Director, Kerr-Tar COG
Ann Stroobant-KTRPO Regional Planner and KTRPO Secretary

Welcome and the Review of Agenda— 3:00pm *TAC Chair, Commissioner Jimmy Clayton; TCC Chair, Mike Ciriello*
Mike Ciriello, TCC Chair and Commissioner Jimmy Clayton, TAC Chair opened the meeting, welcomed everyone and reviewed the agenda. Before approving the minutes of our last meeting on October 13, 2016, the TCC/TAC has as an action item the amendment of the TCC bylaws to include adding County Planning Directors and their alternates to the official membership roster. Two additional action items include nominating and approving a new TCC Chair and Vice Chair and approving a resolution to endorse a candidate CMAQ project proposal utilizing the reprogrammed funds from C-5610-A, Butner Creedmoor Greenway. TCC/TAC updates will be presented followed by a presentation from Mr. Charles Edwards, Director of Logistics Strategy at NCDOT giving a presentation on Freight Focused Developments in North Carolina.

TAC/TCC ACTION ITEM: Amendment of the TCC Bylaws to add County Planning Directors and their alternates to the official membership roster

Mike Ciriello, the current TCC Chair, introduced the item. He explained that the addition of the County Planning Directors to the TCC acknowledges the reality of KTRPO membership and does not impact quorum since it is based on active participation and inactive members do not count toward quorum. Inactive members with alternates who serve as active members may elect to choose new alternates. Barry Baker made a motion for the TCC to amend the TCC bylaws as indicated. Ken Krulik seconded the motion for the TCC. The motion passed unanimously. Commissioner Jimmy Clayton introduced the motion for the TAC. Commissioner Dan Brummit moved to approve the motion, seconded by Commissioner Tony Cozart. The motion was unanimously approved by the TAC.

TAC/TCC ACTION ITEM: Nominate new TCC Chair and Vice Chair with nominations guided by current TCC Chair

Mike Ciriello, the current TCC Chair, opened the floor for nominations. Justin Jorgensen nominated Barry Baker to be Chair of the TCC, which was seconded by Stuart Litvin. The motion passed unanimously and was referred to the TAC. Commissioner Jimmy Clayton introduced the item to the TAC. Commissioner Dan Brummit moved to approve Barry Baker as TCC Chair, seconded by Commissioner Sidney Dunston. The motion passed unanimously and Barry Baker is the new TCC Chair.

The floor was opened for nominations for TCC Vice Chair. Ken Krulik was nominated for Vice Chair by Justin Jorgensen and seconded by Stuart Litvin for the TCC. The motion passed and was referred to the TAC. Commissioner Jimmy Clayton introduced the item to the TAC. Commissioner Dan Brummit made a motion to approve Ken Krulik as TCC Vice Chair, seconded by Commissioner Sidney Dunston. The motion passed unanimously and Ken Krulik is the new TCC Vice Chair.

TAC/TCC ACTION ITEM: Approve Minutes from the last meeting on October 13, 2016:

Barry Baker, the new TCC Chair, introduced the approval of the October 13, 2016 minutes for the TCC. Ken Krulik made a motion to approve the minutes and Stuart Litvin seconded the motion for the TCC. The TCC unanimously approved the minutes. Commissioner Jimmy Clayton, TAC Chair, introduced the item for the TAC and Commissioner Sidney Dunston made the motion to approve the October 13, 2016 minutes as presented to the TAC members. Commissioner Dan Brummitt seconded the motion. The TAC members unanimously approved the October 13, 2016 minutes as presented.

TAC/TCC Updates-

- SPOT 4.0 Update-

-Ann Stroobant directed members to pages 11, 12, 13 and 14 of their packet which includes the Revised P4.0 Schedule of Key Dates and the new Prioritization P5.0 Schedule. The Draft 2018-20217 STIP will be released in January 2017. She stated that Kerr-Tar RPO has five Regional Impact Projects (three highway and two transit) resulting from this process-**H090247** [US 401-NC 39(Bickett Blvd), NC 56/581 (Nash St) to SR1229 (Main St.)Widen to multi-lanes], **H111010-B** (US 501 from NC 157 to Morehead St.-Replace 5 lane facility with 4 lane facility), **H111010-C** (US 501 from Morehead St to NC 49/ North St- Replace 5 lane facility with 4 lane facility), **T130114** (KARTS Expansion Vehicle), and **T130115**(KARTS Expansion Vehicle), as seen on page 11 of the packet. The TAC/TCC approved KTRPO Division Needs Local Points Assignment was submitted to the SPOT Office on October 20 by the October 31, 2016 deadline. The NCDOT Division Needs Projects were just released

by the SPOT Office on December 13, 2016 and four of the KTRPO Division Local Points Assignment projects scored well. These were **H140487-C** (Realign West Lyon Station Rd. at NC-56 Intersection), **H111010-A** (US 501 from Weeks Dr. to NC 157), **A130319** (Person Co. Executive Airport), and **H111053** (US 401-Replace 5 lane with 4-lane facility from E. Nash St. to Burke Blvd.). These projects along with additional details can be seen on the Kerr-Tar Division Projects Local Points Assignment table on page 12 of the packet. **H140487-C** (Realign West Lyon Station Road at NC-56 Intersection) received a higher Division score because of the local contribution.

Joey Hopkins, Division 5 Engineer, made the observation that if a project had right of way or construction scheduled by 2020, it would not have to be reprioritized. If it was scheduled on 2022 or after, the project would have to be rescored.

David Keilson, Division 5 Planning Engineer, pointed out that the Division 5 DE Methodology Rankings Final Division Point Assignments placed points on the road widening project **H090195-D** [US 401 from SR1103(Flat Rock Church Rd/ Clifton Pond Rd) to SR1700(Fox Park Rd at Louisburg)] instead of the **H140496**, which is the modernization project for the same area. This was a change from the previous P4.0 Division 5 DE Methodology Rankings mentioned at the October 13, 2016 TAC/TCC meeting.

- **Comprehensive Transportation Plan (CTP) Study Priority List for FY 2017-2018-**

The two oldest Comprehensive Transportation Plans (CTPs) in Kerr-Tar RPO are Granville County (2008) and Warren County (2010). NCDOT is currently working on the Granville County CTP update with staff from Granville County, CAMPO and Kerr-Tar RPO. Ann Stroobant indicated that the CTP Study Priority List for FY 2017-2018 would include the update for the Warren County CTP, as it is the next oldest CTP after Granville County. She does not know at this time if Granville County will be completed by next year or if Warren County will be approved as the next county for an update. Mayor Walter Gardner of Warrenton stated that he would like to be notified if we get the go ahead for the Warren County CTP update.

- **Suggestions for Planning Work Program (PWP) for FY 2017-2018-**Ann Stroobant suggested possible work program items for FY 2017-2018 such as a continuation of the Granville County CTP Update and Community Understanding Report, a possible Warren County CTP update if the NCDOT Transportation Planning Branch makes the decision to move forward, continuation of the Madison Boulevard Visualization/Study, continuation of the Henderson NC 39/I85 Uptown Gateway Corridor Study which will be started this year and be carried forward, an update of the Locally Coordinated Plan (to be updated every five years), as well as a possible pedestrian plan (possibly Norlina or another town without a pedestrian plan where the CTP update is proposed).

- **Granville County CTP Update-**Ann Stroobant said that over 200 responses have come back from the Granville County CTP survey by the November deadline. The survey results are being evaluated and analyzed by the NCDOT Transportation Planning Branch. Justin Jorgensen added that one of the most interesting questions involved asking the respondents how they would allocate \$100 if given the choice to choose from a list of various transportation options. Large numbers of respondents gave safety, maintenance and bicycle and pedestrian accommodations high priority in their \$100 theoretical allocation. The survey responses will help guide the CTP process and help us move forward. The last Granville County CTP meeting was on December 6, 2017 at the Granville Expo.

-NC Lakes District Regional Bike Plan Update-Ann Stroobant informed members that staff were continuing with outreach and marketing efforts for the plan. Staff have given presentations and obtained resolutions for adoption from the TAC/TCC on October 13, 2016, the Kerr-Tar COG on October 27, 2016 and Vance County Board of Commissioners on December 5, 2016. Future presentations will be made to the Granville County GTC, GAC and Parks and Recreation Committees in order to put the plan forward for adoption at the Granville County Board of Commissioners meeting on February 6, 2017. Staff have also scheduled future presentations to Franklin County, Warren County and Person County with the goal of having each County Board of Commissioners adopt the NC Lakes District Regional Bike Plan in all five of our counties.

- Ethics Update-

Ann Stroobant drew members' attention to the NC Ethics Commission Holiday Newsletter on page 16 of the packet concerning accepting holiday gifts and gift giving. She also reminded TAC members that their SEI and RED forms are due to the NC Ethics Commission by April 15, 2017.

- CMAQ Update

Leigh Woodall asked if there was any money left over from the Chub Lake CMAQ Project. Mike Ciriello said that the project had been well received and that the funding was used. Mike will also check with his CMAQ contacts and get back to Mr. Woodall. Ann Stroobant referred members to the CMAQ funding schedule on page 19 of their packet and to the Kerr-Tar CMAQ allocations on page 20 of their packet. The completed Kerr-Tar RPO CMAQ FFY18 applications are to be submitted to Ann Stroobant by February 23, 2017. The completed Kerr-Tar applications will then be reviewed by our CMAQ Subcommittee for the TAC/TCC to approve a Resolution to Endorse our candidate projects at the upcoming meeting on March 8, 2017. The project applications will then be submitted by staff to the NCDOT CMAQ site by the March 15, 2017 deadline. Kerr-Tar RPO CMAQ funding for FFY18 is \$547,633 and for FFY19 is \$557,658. Our next action item will be to approve a Resolution to Endorse reprogrammed funds from C-5610A, Butner Creedmoor Greenway.

TAC/TCC Action Item-Approve Resolution Endorsing Candidate CMAQ Project Proposal

(This project will utilize reprogrammed funds from C-5610A, Butner Creedmoor Greenway that was unable to proceed at this time.)

Completed project applications in our files that were not able to be included in the previous round of CMAQ were updated and resubmitted from Oxford and Louisburg for reprogrammed CMAQ funds totaling \$270,430 for the canceled Butner to Creedmoor Greenway (project C-5610A). The funds needed to be reprogrammed in 90 days or the funding will be lost. These two projects were submitted by the deadline of November 15, 2016 with Letters of Commitment for a 20% match. The CMAQ Subcommittee met on December 5, 2016, composed of a representative from each of the non-attainment counties of Franklin, Granville and Person that qualify for CMAQ funding plus the Kerr-Tar RPO Coordinator and the Kerr-Tar Planning Director. The projects were prioritized and Louisburg North Main Street and Smoketree Way scored the highest. The Louisburg application is on page 28 of the packet.

Barry Baker introduced the Resolution to Endorse the Louisburg project application at North Main Street and Smoketree Way for the TCC. Justin Jorgensen made a motion to approve the resolution, seconded by Mike

Ciriello of the TCC. The motion passed unanimously. The motion was referred up to the TAC. Commissioner Jimmy Clayton introduced the Resolution to Endorse the Louisburg project application at North Main Street and Smoketree Way and to authorize him to sign the resolution for the TAC. Commissioner Sidney Dunston made a motion to approve, seconded by Commissioner Dan Brummitt of the TAC. The motion passed unanimously. The reprogrammed funding originally for project C-5610A has been approved for the Louisburg project at North Main Street and Smoketree Way and Commissioner Jimmy Clayton will sign the resolution as TAC Chair.

NCDOT Reports –NCDOT Division 5 & NCDOT Transportation Planning Branch

- NCDOT Division 5- David Keilson updated members on the I-85 paving project. The project is 20 miles long, focusing work on one five mile section at a time. The project is scheduled for completion in 2020. The next traffic shift will occur in January 2017. There are two sections in this area: Dabney Drive to north of US 1 Interchange and from the Warren County line going north. There will be a number of ramp closures and press releases will inform everyone. The closures will typically be for 60 days. Construction will take place between mile marker 233 at the Virginia State Line and Exit 213, US 158, in Henderson, Vance County.

Stuart Litvin asked if the maintenance along the interstate would also involve removals of shrub overgrowth and grass cutting. He is worried about how the approach looks going into Vance County. Joey Hopkins said that it has been hard to get the maintenance crew in because of the closures mentioned above. Dan Brummitt also said that mowing along the rural roads is a concern because it is a safety issue and mowers also scatter garbage as the blades cut everything into small pieces. Joey Hopkins asked for Commissioner Brummitt to send him photographs so the he could look at the issue.

- NCDOT Transportation Planning Branch-no update

GUEST SPEAKER, Mr. Charles Edwards, Director of Logistics Strategy at NCDOT-

-Commissioner Jimmy Clayton, TAC Chair, introduced Mr. Charles Edwards, Director of Logistics Strategy at NCDOT. Mr. Edwards gave the TAC/TCC a presentation on Freight Focused Developments in North Carolina and spoke of the evolving freight logistics network. He touched on the new CSX rail hub in Rocky Mount. He said that railways such as Norfolk Southern are proposing to lease out short lines that will be local business drivers. This is part of a modal shift. Trucking was mentioned and that from a logistics perspective, I-40 and I-85 are freight corridors. The biggest industries in NC define the supply chain and are tobacco, textiles, household goods and furniture. Mr. Edwards said that NC must optimize what we have and then protect and enhance it.

Other Business-Commissioner Jimmy Clayton recognized Jim Crawford and Joey Hopkins for their efforts in helping to dedicate a portion of US Highway 158 East that was named in honor of Jesse Lunsford, a Person County citizen, for his service and bravery in WWI, which had gone unrecognized for many years.

Mike Ciriello was recognized for his years of service, most recently as the Person County Planning Director and previously as Planning Director at Kerr-Tar. Commissioner Clayton also recognized his valuable work on transportation projects in the Kerr-Tar area.

Mayor Walter Gardner asked Joey Hopkins about TAP funding and the ADA ramps. Joey says that the initial review is complete and the project will next be reviewed by the historical architecture section. Joey does not have a timeline for this yet. There were about 5,000 submittals for TAP funding.

Joey Hopkins said that there are potentially nine projects funded from this region in the Draft STIP. There are also a number of projects right outside our region such as Highway 50 and the I-85 corridor to the East End Connector. These are good projects and will be huge improvements that will help everyone.

Tony King asked Joey Hopkins about allowing cellular companies to be in the NCDOT right of way. The towers can be 70-100' tall. Joey Hopkins said that companies that provide communication can be in the right of way BUT they do need to meet the zoning requirement. Joey said that at this time because this is so new to the NCDOT, everything is going to their Utilities Unit in Raleigh to be reviewed. Barry Baker also expressed concerns about this situation as well. He said that local governments will have to deal with this emerging technology through their regulations.

Public Comment-none

Adjournment

Barry Baker asked for a motion to adjourn for the TCC. Mike Ciriello made the motion to adjourn for the TCC which was seconded by Stuart Litvin. The motion passed unanimously. Commissioner Jimmy Clayton asked for a motion to adjourn for the TAC. Commissioner Sidney Dunston made the motion to adjourn for the TAC, which was seconded by Commissioner Dan Brummitt. The motion passed unanimously. The meeting was adjourned.

**The next Kerr-Tar RPO meeting is scheduled for Wednesday,
March 8, 2017 from 3-5pm.**