



**Kerr-Tar RPO TCC and TAC Meeting**  
*Thursday, October 22, 2020 – 3:00PM – 5:00PM*

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**Pursuant to NC Gen Stat §138A-15 (e): ETHICS AWARENESS & CONFLICT OF INTEREST REMINDER**

*Does any member have any known conflict of interest with respect to any matters coming before the board today? If so, please identify the conflict and refrain from any participation in the particular matter involved.*

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- I. **Roll Call for TCC & TAC-** *Stephanie Harmon*
- II. **Call the Meeting to Order–** *3:00pm TAC Chair & TCC Chair*
- III. **TCC & TAC Action Item I –** *Approval of July 30, 2020 meeting minutes*
- IV. **NCMOVES 2050 Presentation-** *Stephanie Harmon (on behalf of NCDOT’s NCMOVES 2050 Team)*  
NCDOT wants your feedback by 11/9 for the update to the state’s long-range transportation plan. Your feedback will help guide future transportation policies and investments. Learn more at [www.ncmoves.gov](http://www.ncmoves.gov).
- V. **TAC/TCC Updates**
  - **Amendment to the KTRPO PWP FY’21 -** *Stephanie Harmon*
    - i. *TCC/TAC Action Item II- Approval of Amended KTRPO PWP FY’21 (2<sup>nd</sup> pg of PDF, Section II-4.2, Highlighted Text)*
  - **Amendments to Division 5 P6.0 Default Weights for Highway Mode Only-** *Stephanie Harmon*
    - i. *TAC Action Item III- Approval of Amendments to Division 5 P6.0 Default Weights for Highway Mode Only*
- VI. **NCDOT Reports –** *Provided by NCDOT Division Engineer and Division Planning Engineer*
- VII. **Other Business**
- VIII. **Public Comment**
- IX. **Adjourn –** *Thank you for your participation!*

**2020 KTRPO Meeting Schedule (3:00 – 5:00 PM) – Major Meeting Items**

November 2020 – *No Meeting Scheduled*

December 2020 – *No Meeting Scheduled*

*\*Please note, meeting dates are subject to change in order to accommodate NCDOT deadlines*

**FY 2020-2021**  
**PLANNING WORK PROGRAM**  
**Narrative**  
**Kerr-Tarr Rural Planning Organization**

**I. DATA COLLECTION AND ASSESSMENT**

**I-1 DATA COLLECTION AND ASSESSMENT** \$ 8,000.00

**I-1.1 Highway**

Perform traffic counts and crash data analysis upon request for local governments.

**I-1.2 Other Modes**

Continue to assist the Town of Norlina with Pedestrian Plan. Assist communities awarded Bike & Ped Planning Grants and/or those requesting a pedestrian plan. Assist Granville County with ECG Feasibility Study upon award of SPR Funds.

**I-1.3 Socioeconomic**

Update demographic data of all five (5) counties.

**I-1.4 Title VI**

Implement Title VI Plan for KTRPO.

**II. TRANSPORTATION PLANNING**

**II-1 COMPREHENSIVE TRANSPORTATION PLAN (CTP) DEVELOPMENT** \$ 3,500.00

**II-1.1 Develop CTP Vision**

Assist in developing the CTP Vision for a Regional CTP

**II-1.2 Conduct CTP Needs Assessment**

Assist in conducting the needs assessment for a Regional CTP.

**II-1.3 Analyze Alternatives and Environmental Screening**

Help develop and analyze alternatives for a Regional CTP and participate in environmental screening related to identified CTP Projects.

**II-1.4 Develop Final Plan**

Assist in creating/developing CTP maps, conduct public hearings to review CTP, revise and edit CTP document.

**II-1.5 Adopt Plan**

Present plan to participating counties for adoption.

**II-2 PRIORITIZATION** \$ 15,500.00

**II-2.1 Project Prioritization**

Submit projects for Statewide, Regional, and Division Programming; Amend Local Input Point Assignment Methodology as needed for P6.0 Scoring; Review Project Data and Score Projects using Local Input Point Assignment Methodology.

**II-3 PROGRAM AND PROJECT DEVELOPMENT** \$ 4,000.00

**II-3.1 STIP Participation**

Review status of projects in 2020-2029 STIP.

**II-3.2 Merger / Project Development**

Attend merger, scoping, planning, and public meetings scheduled for any funded projects.

**II-4 GENERAL TRANSPORTATION PLANNING** \$ 14,000.00

**II-4.1 Regional and Statewide Planning**

Work with adjacent RPOs and MPOs to identify shared projects. Provide input on any suggested changes from NCDOT and other planning agencies. Assist with CMAQ applications and funded projects in the KTRPO Region as needed.

**II-4.2 Special Studies, Projects and Other Trainings**

Attend trainings and webinars offered through NCARPO, NCDOT, and other agencies. Assist Granville County with ECG Feasibility Study upon award of SPR Funds. Update and combine current bicycle and pedestrian plans for the City of Oxford.

**III. ADMINISTRATION OF TRANSPORTATION PLANNING AND POLICIES**

**III-1 ADMINISTRATIVE ACTIVITIES** \$ 39,600.00

**III-1.1 Administrative Documents**

Prepare, obtain approval, and submit PWP and necessary amendments. Prepare and submit Quarterly Reports and Final Yearly Narratives to NCDOT for approval.

**III-1.2 TCC / TAC Work Facilitation; Ethics Compliance**

Preparing minutes, agendas, materials, and requesting speakers for TAC/TCC meetings; Ethics Liaisons attending NC State Ethics Commission trainings/webinars; ensuring members complete SEI and RED Forms prior to April 2021 deadline.

### III-1.3 Program Administration

Providing transportation related information and data; contacting NCDOT staff with questions from residents, elected officials, and TAC/TCC Committee members.

## IV. DIRECT COSTS

### IV-1 PROGRAMMATIC DIRECT CHARGES \$ 10,000.00

#### IV-1.1 Program-wide Direct Costs

Regular costs for operation of the KTRPO.

### IV-2 ADVERTISING \$ 99.00

#### IV-2.1 News Media Ads

Advertising costs for public hearings, workshops, etc.

### IV-3 LODGING, MEALS, INCIDENTALS \$ 3,500.00

#### IV-3.1 Hotel Costs

Costs for overnight stays to attend: NCARPO Quarterly Meetings in Greenville (July) and Wilmington (October); Annual NCAPA Conference in Durham; Annual NCAMPO Conference in Greenville (July 2020); and various NCDOT trainings around the State.

#### IV-3.2 Meal Costs

Meal costs to attend: NCARPO Quarterly Meetings in Greenville (July) and Wilmington (October); Annual NCAPA Conference in Durham; Annual NCAMPO Conference in Greenville (July 2020); and various NCDOT trainings around the State.

#### IV-3.3 Incidentals

Hotel parking, tips, etc.

### IV-4 POSTAGE \$ 50.00

#### IV-4.1 Mailings

Costs associated with mailings for KTRPO projects.

|   |   |                      |
|---|---|----------------------|
| <b>IV-5 REGISTRATION / TRAINING</b>                             |   | <b>\$ 1,400.00</b>   |
| <b>IV-5.1</b>   | <b>Conference Registration</b>  |                      |
|   | Registration fees to attend the NCAPA Conference in Durham & NCAMPO Conference in Greenville  |                      |
| <b>IV-5.2</b>   | <b>Meeting / Workshop / Training Fees</b>   |                      |
|   | Any fees associated with attending transportation related meetings, workshops, and trainings. |                      |
| <b>IV-6 TRAVEL</b>  |   | <b>\$ 1,037.00</b>   |
| <b>IV-6.1</b>   | <b>Mileage Reimbursement</b>  |                      |
|   | Reimbursement for miles traveled to KTRPO related meetings & trainings.                       |                      |
| <b>IV-6.2</b>   | <b>Car Rental Costs</b>   |                      |
|   | Car rental costs associated with travel to KTRPO related meetings & trainings.                |                      |
| <b>IV-6.3</b>   | <b>Other Travel Expenses</b>  |                      |
|   | Parking or other costs incurred with travel related to KTRPO related meetings & trainings.    |                      |
| <b>V. INDIRECT COSTS</b>  |   |                      |
| <b>V-1 INDIRECT COSTS APPROVED BY COGNIZANT AGENCY FY 18-19</b> |   | <b>\$ 38,500.00</b>  |
| <b>V-1.1</b>  | <b>Incurred Indirect Costs</b>  |                      |
|   | Indirect costs incurred for the KTRPO program.  |                      |
| <b>TOTAL</b>  |   | <b>\$ 139,186.00</b> |

**Proposed Changes to the P6.0 Default Criteria and Weights for Highway Mode Projects in  
Division 5**

Shown below are the proposed changes for Highway Projects in Division 5. These changes have been discussed and agreed upon by staff from KTRPO, DCHC, and CAMPO. These changes were also made for the P5.0 scoring process.

**Mobility**

| <b>Criteria</b>            | <b>P6.0 Default</b> | <b>Division 5</b> |
|----------------------------|---------------------|-------------------|
| Benefit-Cost               | 15%                 | 15%               |
| Congestion                 | 15%                 | 15%               |
| Accessibility/Connectivity | <b>5%</b>           | <b>0%</b>         |
| Safety                     | <b>10%</b>          | <b>20%</b>        |
| Freight                    | <b>5%</b>           | <b>0%</b>         |

**Modernization**

| <b>Criteria</b>      | <b>P6.0 Default</b> | <b>Division 5</b> |
|----------------------|---------------------|-------------------|
| Paved Shoulder Width | 10%                 | 10%               |
| Pavement Condition   | 10%                 | 10%               |
| Lane Width           | <b>5%</b>           | <b>5%</b>         |
| Safety               | <b>20%</b>          | <b>25%</b>        |
| Freight              | <b>5%</b>           | <b>0%</b>         |