

KERR-TAR
WORKFORCE DEVELOPMENT BOARD/CONSORTIUM MEETING MINUTES
Tuesday, December 13, 2022, 6:00 PM
Kerr-Tar Council of Governments, Henderson, NC

WORKFORCE DEVELOPMENT BOARD (WDB) MEMBERS: Hal Muetzel, Fred Keller, Sara Lloyd, Derrick Sims, Leo Kelly, Harry Mills, Vanessa Cooke- Alvarado, Monica Satterwhite, Yolanda Harrington, Barbara Buchanan

COG/LA STAFF: Lou Grillo, Kelly Hundley, Sharon Thomas, Desiree Brooks, Deborah Cozart, and Donna Lee

SERVICE PROVIDERS: Jamie Cunningham, Helen Bradby

DWS STAFF:

Jennifer Jones

Welcome and Meeting Call to Order – Hal Muetzel

Chairperson, Hal Muetzel welcomed board members and attendees to the meeting. Quorum was established.

Approval of Consent Agenda – Hal Muetzel

- Correction noted on minutes (9/13/22) sent out that excluded Monica Satterwhite on WDB member attendees. Correction made to minute copies in folders. Motion was made and seconded. Motion carried.

Justice Involved Initiative – District Attorney (DA) Mike Waters

- About 10,000 in our district have revoked drivers licenses indefinitely for non -payment of traffic court fines and fees.
 - Proposes a burden to law enforcement, court staff, and District Attorney's office, and inflicts barriers on those persons whose licenses are suspended such as getting jobs, housing, and family stability.
- DA plans to wipe out the payment of fines for those persons that have not paid fines for 5 years or more
 - Repayment of fines may not be used for fines related to misdemeanors or felonies.
 - Partner with NCWorks Career Center to assist in locating persons though the NCWorks database that are eligible to have their driver's licenses restored
 - Lou - Availability of Reentry funding through the Z. Smith Reynolds Grant and up to \$5,000 could be used to help towards this License Restoration Project.

EDSI Youth Contract Recommendation – Lou Grillo

- EDSI was on a six month probationary period for PY 22 Youth Contract in order to improve their performance numbers.
- EDSI has exceeded their performance goals and Helen Brady, Youth Program Coordinator and her staff was recognized for their hard work and dedication.
- Youth Program received \$200,000 for the first six months. Second six months (upon approval of board) will receive \$100,000 for the remainder of PY 22.

Recommendation: To extend the EDSI Youth Contract for six months to the end of the program year and receive the rest of the contract funding of \$100,000 to move forward in providing services for youth.

- Harry Mills made the first motion. Barbara Buchanan seconded. Motion carried.

Performance Update – Deborah Cozart

- EDSI and staff offer a WIOA Orientation every week and average around 10 participants in attendance. These orientation sessions have helped in bring people into the center and utilize its services.
- New enrollments YTD - Adult -27, Dislocated Workers - 7, and the COVID grant - 7, Wagner Pyser – 107 and WIOA – 85.

Youth Program & Special Projects- Sharon Thomas

- Total of 35 between the two providers – Vance-Granville CC and EDSI.
- Plans for a Youth Regional Resource Fair some time in March.
- Next Reentry Roundtable meeting in January, guest speaker will be someone that has been through the expungement process and she will share her story.
- The Criminal Expungement Clinics continue to be held on the first Tuesday of every month. We will start back February 8, 2023. The locations for the Expungement Information Clinics are the Vance Career Center, Oxford Housing Authority, and a new site, the B Deck in Roxboro.
- Reentry Simulation event scheduled for March at the Warren County Armor. Volunteers needed and emails with volunteer information will be sent out.

Business Services Update PY22 YTD – Desiree Brooks

- Businesses served – 94, Services provided – 595, Employers Self-Service – 1,197. Registered employers – 914 and new employers – 14. Also Career Center customers hired -68, OJT - 8 and WEX – 9.
- Job Fair held at Hux Sandbury Park in Roxboro on November 4, 2022. There were 15 employers, and over 40 job seekers. There were 10 people hired.
- Marshall's in Henderson Hiring event was held at the Career Center. There were 80 people that attended. Marshall's was able to fully staff the store.
- Plastic Ingenuity held a job fair at the Career Center.
- Job Fair was held at Vance Career Center. Due to the weather, the event was moved inside. There were 11 employers and over 40 job seekers attended.
- Dill Air Control and Palsiv received funding to assist with training costs through the Incumbent Worker Program. Another company will begin soon.

Director's Report – Lou Grillo:

- \$9.9 million federal grant has been awarded to North Carolina by the US Department of Labor and US Department of Justice to assist with employing the justice involved. (Handout)
- Career Center Update: received our recertification award from the NCWorks Commission. It is good for three years and in February, our team will be recognized across the state by the NCWorks Commission.
- Carolyn Perry is the new Small Business Director at the Vance-Granville Community College Small Business Center. She will be at the Vance Career Center once per week to meet with businesses.
- Bidder's meeting was successful. RFPs are due this Friday.
- Committees will be contacted to meet with staff and review the RFP scoring process.
- Rewards will be announced the second week in March.
- Awards Committee will meet in January.
- Hal Muetzel and Lou demonstrated the Virtual Reality.

There being no further business, meeting was adjourned. **The next meeting will be held on Tuesday, March 14, 2022 at 6:00 PM.**

Respectfully Submitted by Kelly Hundley, Workforce Development Program Specialist

