

FY 2016-2017
PLANNING WORK PROGRAM
ANNUAL PROPOSED FUNDING SOURCES TABLE
Kerr-Tar Rural Planning Organization

TASK CODE	TASK CODE/ WORK PRODUCT DESCRIPTION	WORK PRODUCT FORMAT	GEOGRAPHY	PRIMARY PROJECT # (IF APPLICAB LE) FY_00X	RPO PROGRAM FUNDS		
					HIGHWAY/TRANSIT		TOTAL
					LOCAL 20%	STATE 80%	
I. DATA COLLECTION AND ASSESSMENT							
I-1	DATA COLLECTION AND ASSESSMENT				\$ 2,600	\$ 10,400	\$ 13,000
I-1.1	CTP Inventory and Assessment						
	Regional CTP Needs	Administrative	Kerr Tar	1617_000			
I-1.2	Bicycle and Pedestrian Inventory and Assessment						
I-1.3	Parking Inventories						
I-1.4	Vehicle Occupancy Rates (VOR) Counts and Assessment						
I-1.5	Traffic Volume Counts and Assessment						
I-1.6	Crash Data and Assessment						
	Crash Data and Assessment	Summary/Assessment	Louisburg town	1617_000			
I-1.7	Public Transportation Service Data and Assessment						
	Update public transportation data for Locally Coordinated Transportation Plan (Tony will work on as MM)	Summary/Assessment	Kerr Tar	1617_000			
I-1.8	Multimodal Data Collection and Assessment						
I-1.9	Freight Data Collection and Assessment						
I-1.10	Socioeconomic Data Inventory						
	Update KTRPO data for regional transportation website	Summary/Assessment	Kerr Tar	1617_000			
I-1.11	Environmental and Land use Data Inventory and Assessment						
	205j Water Quality Application	Other	Kerr-Tar	1617_000			
I-1.12	Demographic Data Collection and Assessment						
	Update KTRPO data for regional transportation website	Summary/Assessment	Kerr Tar	1617_000			
II. TRANSPORTATION PLANNING							
II-1	COMPREHENSIVE TRANSPORTATION PLAN (CTP) DEVELOPMENT				\$ 3,000	\$ 12,000	\$ 15,000
II-1.1	Develop CTP Vision						
II-1.1.a	CTP Study Setup						
	Prepare meeting minutes	Administrative	GRANVILLE	1617_001			
II-1.1.b	Local CTP Vision						
II-1.2	Conduct CTP Needs Assessment						
II-1.2.a	Data Collection and Assessment						
	Assist in Data Collection	Other	GRANVILLE	1617_001			
	Community Understanding Report (CUR) with NCDOT	Other	GRANVILLE	1617_001			
II-1.2.b	Current and Future Year Data Endorsements						
II-1.2.c	Deficiency Assessment						
II-1.3	Analyze Alternatives and Environmental Screening						
II-1.3.a	Alternatives Assessment						
II-1.3.b	Local Alternative Consensus						
	Presentation to local board	Meeting Participation	GRANVILLE	1617_001			
II-1.4	Develop Final Plan						
II-1.4.a	Develop CTP Maps						
	Assist NCDOT to develop and/or review CTP maps	Mapping	GRANVILLE	1617_001			
	Participate in workshops/meetings to gather input on CTP	Meeting Participation	GRANVILLE	1617_001			
II-1.4.b	Local Endorsement						
	Assist in adoption of plan	Other	GRANVILLE	1617_001			
II-1.4.c	Adopt Plan						
II-1.4.d	CTP Document						
	Review documentation	Administrative	GRANVILLE	1617_001			
II-1.4.e	CTP and Local Land Use Revisions						
II-1.4.f	Development of Local Implementation Strategies						
II-2	PRIORITIZATION AND PROGRAM DEVELOPMENT				\$ 5,376	\$ 21,505	\$ 26,881
II-2.1	Local Project Prioritization						
II-2.1.a	Local Project Prioritization						
	STI Committee	Meeting Participation	Kerr Tar	1617_002			
	Review local and update local projects for prioritization, submit any new candidate projects, assign Regional Impact Local Input points (based on tentative P4.0 Schedule)	Administrative	Kerr Tar	1617_002			
	Consolidated CTP Project Lists	Spreadsheet	Kerr Tar	1617_002			
II-2.1.b	Project Entry and SPOT Prioritization Process						
II-2.2	STIP Participation						
II-2.2.a	STIP Participation						
	Distribute and facilitate comments for P4.0 / STI to members; receive and review documentation and guidance about new funding, project scores and rankings, and process.	Administrative	Kerr Tar	1617_002			
II-3	PROJECT DEVELOPMENT				\$ 430	\$ 1,720	\$ 2,150
II-3.1	Problem Statement and Purpose and Need						
II-3.1.a	Purpose and Need Data						
II-3.1.b	Public Involvement Strategies						

TASK CODE	TASK CODE/ WORK PRODUCT	WORK PRODUCT	GEOGRAPHY	PRIMARY PROJECT #	RPO PROGRAM FUNDS		
					HIGHWAY/TRANSIT		
	Disseminate information about projects for comment and public information	Administrative	Kerr Tar	1617_000			
II-3.2	Merger Process						
II-3.2.a	Meeting Attendance				SPENDING DETAILS PER LINE ITEM ARE REQUIRED EACH QUARTER.		
II-3.2.b	Review and Comment						
	Receive and distribute project plans	Administrative	Kerr Tar	1617_000			
II-3.3	Indirect and Cumulative Effects						
II-3.3.a	ICE Assessment of Probable Growth				SPENDING DETAILS PER LINE ITEM ARE REQUIRED EACH QUARTER.		
II-4	GENERAL TRANSPORTATION PLANNING				\$ 8,800	\$ 35,200	\$ 44,000
II-4.1.a	Regional or Statewide Planning				SPENDING DETAILS PER LINE ITEM ARE REQUIRED EACH QUARTER.		
	Participation in regional and local planning efforts and committee as the KTRPO representative (i.e. US-158 Corridor Association; Granville CTP Committee)	Meeting Participation	Kerr Tar	1617_000			
	NCARPO Website-Provide routine site maintenance including updating posts for meetings, posting minutes, hotel info, and agendas, and contact info, announcements and links.	Administrative	NC STATE	1617_000			
	NCARPO	Meeting Participation	Kerr Tar	1617_000			
II-4.1.b	Special Studies and Projects						
	Henderson I-85/NC39 Uptown Gateway Corridor Study	Report	HENDERSON	1516_000			
	NC Lakes District Regional Bike Plan Marketing and Outreach	Other	Kerr Tar	1415_004			
	Madison Blvd Visualization	Other	Roxboro	1213_009			
II-4.1.c	CMAQ Planning						
	Regional CMAQ funding updates and new project identification; assistance with applications; technical assistance and endorsements as necessary	Administrative	Kerr Tar	1617_000			
II-4.1.d	Air Quality Assessment						
	Receive and review SICM air quality data	Administrative	Kerr Tar	1617_000			
II-4.1.e	Alternative Funding						
II-4.1.f	Training and Certification						
	Technical Training (such as TEAS training)	Administrative	Kerr Tar	1617_000			
	Professional Training and Memberships	Other	Kerr Tar	1617_000			
II-4.2	Title VI						
II-4.2.a	RPO Affirmation of Title VI Compliance				SPENDING DETAILS PER LINE ITEM ARE REQUIRED EACH QUARTER.		
II-4.2.b	Transportation Initiatives and ADA Compliance						
II-4.2.c	Environmental Justice Assessment						
II-4.2.d	Limited English Proficiency (LEP) Assessment						
III. ADMINISTRATION OF TRANSPORTATION PLANNING AND POLICIES							
III-1	ADMINISTRATIVE DOCUMENTS AND PUBLIC INVOLVEMENT				\$ 4,000	\$ 16,000	\$ 20,000
III-1.1	Administrative				SPENDING DETAILS PER LINE ITEM ARE REQUIRED EACH QUARTER.		
III-1.1.a	Planning Work Program						
	FY18 PWP	Administrative	Kerr Tar	1617_000			
	FY17 PWP Implementation	Administrative	Kerr Tar	1617_000			
	FY17 Revisions Amendment	Administrative	Kerr Tar	1617_000			
III-1.1.b	5-Year Planning Calendar						
	Prepare 5 year planning calendar for 2017-2022	Administrative	Kerr Tar	1617_000			
III-1.1.c	Quarterly Invoice and Progress Reports						
	Prepare quarterly Invoices and progress reports	Administrative	Kerr Tar	1617_000			
III-1.1.d	TCC/TAC Work Facilitation						
	Prepare meeting agendas, minutes, speakers	Administrative	Kerr Tar	1617_000			
III-1.1.e	Regulatory Documents						
	SEI FY17	Administrative	Kerr Tar	1617_000			
III-1.1.f	Miscellaneous Expenses						
III-1.2	Public Involvement				SPENDING DETAILS PER LINE ITEM ARE REQUIRED EACH QUARTER.		
III-1.2.a	Public Involvement Plan (PIP)						
III-1.2.b	Documentation of Public Input						
TOTAL					\$ 24,206	\$ 96,825	\$ 121,031

Approved by the _____, 2016.

Signature, TAC Chairman

Signature, RPO Secretary