

Diane Cox
Executive Director

MEMORANDUM

**Member
Governments**

COUNTIES

Franklin
Granville
Person
Vance
Warren

MUNICIPALITIES

Bunn
Butner
Creedmoor
Franklinton
Henderson
Kittrell
Louisburg
Macon
Middleburg
Norlina
Oxford
Roxboro
Stem
Stovall
Warrenton
Youngsville

TO: COG Board of Directors, Ex-Officio Members, Chairpersons, Managers
and Economic Development Directors

FROM: Barry Richardson, Chairman *Barry/Gr*

SUBJECT: **COG BOARD MEETING – August 24, 2017**
Kerr-Tar Regional COG Office
1724 Graham Avenue, Henderson, NC 27536

DATE: August 16, 2017

The COG Board of Directors will meet on Thursday evening August 24th, 2017 at the **Kerr-Tar COG office, located at 1724 Graham Avenue, Henderson, NC 27536.**

The Meet and Greet will start at 6:30 P.M. with the Dinner and Business Session following at 7:00 PM.

The minutes from our June 2017 meetings are enclosed for KTCOG Board Members to review prior to the meeting. You will also find our Finance Report to review prior to the meeting.

The Kerr-Tar Program Directors will be providing an annual review of their program for the fiscal year ended June 30th.

Please RSVP by calling 252-436-2040 or toll free at 866-506-6223 with your response. We must guarantee a headcount with the caterer. Or you may email your rsvp to gparham@kerrtarco.org by Noon on Monday, August 21st.

It is a requirement that we have a quorum for each meeting so business items on the Agenda can be reviewed and approved by the KTCOG Board of Directors. We encourage you to actively participate as a Board Member or have your designated alternate attend in your absence.

BR:gap

KERR-TAR REGIONAL COUNCIL OF GOVERNMENTS												
JUNE, 2017												
	EXPENDITURE		YTD	REVENUE		YTD	ACCOUNTS		ASSESSMENTS		Gain/(Loss)	
	BUDGET	EXPEND		BUDGET	BALANCE		RECEIVED	RECEIVABLE	ALLOCATED	LOCAL MATCH		TOTAL
GENERAL FUND - 10												
KTREDC	\$ 53,000	\$ 52,990.92	\$ 9.08	\$ 53,000	\$ 52,994.23	\$ -	\$ -	\$ -	\$ -	\$ 52,994.23	\$ 3.31	
EDA Planning	\$ 105,000	\$ 103,449.70	\$ 1,550.30	\$ 63,000	\$ 63,000.00	\$ -	\$ -	\$ 41,380	\$ -	\$ 104,379.88	\$ 930.18	
Revolving Loan Fund	\$ 25,000	\$ 15,924.22	\$ 9,075.78	\$ 25,000	\$ 15,924.22	\$ -	\$ -	\$ -	\$ -	\$ 15,924.22	\$ -	
Micro Loan Fund	\$ 5,000	\$ 2,920.00	\$ 2,080.00	\$ 5,000	\$ 2,920.00	\$ -	\$ -	\$ -	\$ -	\$ 2,920.00	\$ -	
Rural Transportation	\$ 121,031	\$ 109,509.92	\$ 11,521.08	\$ 96,825	\$ 59,842.59	\$ 27,779.28	\$ -	\$ 21,902	\$ -	\$ 109,523.85	\$ 13.93	
Water Quality	\$ 2,218	\$ -	\$ 2,218.00	\$ 2,218	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
CFAT	\$ 28,125	\$ 19,990.70	\$ 8,134.30	\$ 22,500	\$ 15,992.86	\$ -	\$ -	\$ 3,998	\$ -	\$ 19,991.00	\$ 0.30	
Mobility Manager	\$ 92,455	\$ 64,389.27	\$ 28,065.73	\$ 83,200	\$ 57,951.00	\$ -	\$ -	\$ 6,439	\$ -	\$ 64,389.93	\$ 0.66	
Bunn Zoning	\$ 5,000	\$ 7,798.71	\$ (2,798.71)	\$ 5,000	\$ 7,799.67	\$ -	\$ -	\$ -	\$ -	\$ 7,799.67	\$ 0.96	
City of Henderson	\$ 5,000	\$ 2,905.00	\$ 2,095.00	\$ 5,000	\$ 5,000.00	\$ -	\$ -	\$ -	\$ -	\$ 5,000.00	\$ 2,095.00	
Franklin Co Bldg Reuse NS	\$ 3,750	\$ 2,030.00	\$ 1,720.00	\$ 3,750	\$ 3,750.00	\$ -	\$ -	\$ -	\$ -	\$ 3,750.00	\$ 1,720.00	
Franklin Co Bldg Re-use KF	\$ 15,000	\$ -	\$ 15,000.00	\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Vance Co Broadband	\$ 5,000	\$ 1,306.00	\$ 3,694.00	\$ 5,000	\$ 1,306.00	\$ -	\$ -	\$ -	\$ -	\$ 1,306.00	\$ -	
SEED grant for SET	\$ 5,000	\$ 5,000.00	\$ -	\$ 5,000	\$ 5,000.00	\$ -	\$ -	\$ -	\$ -	\$ 5,000.00	\$ -	
Warrenton Bldg Re-use	\$ 2,500	\$ 2,500.00	\$ -	\$ 2,500	\$ 2,500.00	\$ -	\$ -	\$ -	\$ -	\$ 2,500.00	\$ -	
Aging - Planning & Admin	\$ 183,111	\$ 179,856.95	\$ 3,254.05	\$ 144,859	\$ 144,857.00	\$ -	\$ -	\$ 37,572	\$ -	\$ 182,429.12	\$ 2,572.17	
Aging - Ombudsman	\$ 117,968	\$ 117,960.02	\$ 7.98	\$ 106,171	\$ 106,169.00	\$ -	\$ -	\$ 11,796	\$ -	\$ 117,965.00	\$ 4.98	
Aging - Elder Abuse	\$ 4,748	\$ 4,744.02	\$ 3.98	\$ 4,273	\$ 4,272.00	\$ -	\$ -	\$ 474	\$ -	\$ 4,746.40	\$ 2.38	
Aging - Evidence Based	\$ 26,174	\$ 24,556.27	\$ 1,617.73	\$ 23,557	\$ 23,555.00	\$ -	\$ -	\$ 2,456	\$ -	\$ 26,010.63	\$ 1,454.36	
Aging - AAA	\$ 48,263	\$ 48,262.56	\$ 0.44	\$ 48,263	\$ 48,262.00	\$ -	\$ -	\$ -	\$ -	\$ 48,262.00	\$ (0.56)	
Aging - Medicare SHIP	\$ 7,000	\$ 6,793.61	\$ 206.39	\$ 5,500	\$ 5,500.00	\$ -	\$ -	\$ 1,359	\$ -	\$ 6,858.72	\$ 65.11	
Aging - MIPPA	\$ 16,519	\$ 10,760.19	\$ 5,758.81	\$ 16,519	\$ 15,452.00	\$ -	\$ -	\$ -	\$ -	\$ 15,452.00	\$ 4,691.81	
Aging - Caregiver	\$ 102,000	\$ 101,980.51	\$ 19.49	\$ 102,000	\$ 102,825.00	\$ -	\$ -	\$ -	\$ -	\$ 102,825.00	\$ 844.49	
Aging - NCDOT Project	\$ 300,000	\$ 297,372.08	\$ 2,627.92	\$ 300,000	\$ 297,364.26	\$ -	\$ -	\$ -	\$ -	\$ 297,364.26	\$ (7.82)	
Aging - LCA	\$ 30,000	\$ 28,497.42	\$ 1,502.58	\$ 30,000	\$ 28,597.85	\$ -	\$ -	\$ -	\$ -	\$ 28,597.85	\$ 100.43	
Aging - Triangle North HC	\$ 5,470	\$ 5,452.63	\$ 17.37	\$ 5,470	\$ 5,470.00	\$ -	\$ -	\$ -	\$ -	\$ 5,470.00	\$ 17.37	
Aging - Tri.North HC RGP	\$ 2,500	\$ 1,609.19	\$ 890.81	\$ 2,500	\$ 2,500.00	\$ -	\$ -	\$ -	\$ -	\$ 2,500.00	\$ 890.81	
Aging - Senior Games	\$ 7,500	\$ 5,130.34	\$ 2,369.66	\$ 7,500	\$ 5,132.25	\$ -	\$ -	\$ -	\$ -	\$ 5,132.25	\$ 1.91	
WIOA - Adult	\$ 160,443	\$ 143,852.72	\$ 16,590.28	\$ 160,443	\$ 144,039.22	\$ -	\$ -	\$ -	\$ -	\$ 144,039.22	\$ 186.50	
WIOA - Youth	\$ 125,843	\$ 124,604.06	\$ 1,238.94	\$ 125,843	\$ 124,617.95	\$ -	\$ -	\$ -	\$ -	\$ 124,617.95	\$ 13.89	
WIOA - Dislocated Worker	\$ 141,896	\$ 121,967.71	\$ 19,928.29	\$ 141,896	\$ 122,173.30	\$ -	\$ -	\$ -	\$ -	\$ 122,173.30	\$ 205.59	
WIOA - Admin	\$ 204,179	\$ 136,090.63	\$ 68,088.37	\$ 204,179	\$ 136,107.76	\$ -	\$ -	\$ -	\$ -	\$ 136,107.76	\$ 17.13	
WIOA - NEG OJT	\$ 21,128	\$ 21,101.67	\$ 26.33	\$ 21,128	\$ 21,101.67	\$ -	\$ -	\$ -	\$ -	\$ 21,101.67	\$ -	
WIOA - Career Pathways	\$ 10,980	\$ 10,967.72	\$ 12.28	\$ 10,980	\$ 10,967.72	\$ -	\$ -	\$ -	\$ -	\$ 10,967.72	\$ -	

WIOA - Career Path Impl	\$ 57,100	\$ 53,729.94	\$ 3,370.06	\$ 57,100	\$ 53,742.68	\$ -	\$ 53,742.68	\$ 12.74
Granville Co SFR	\$ 175,000	\$ 7,464.24	\$ 167,535.76	\$ 175,000	\$ 5,637.00	\$ 1,827.24	\$ 7,464.24	\$ -
Franklin Co SFR	\$ 175,000	\$ 5,123.01	\$ 169,876.99	\$ 175,000	\$ 1,712.00	\$ 3,411.01	\$ 5,123.01	\$ -
Vance Co NSP	\$ 5,000	\$ 4,859.00	\$ 141.00	\$ 5,000	\$ 4,859.00	\$ -	\$ 4,859.00	\$ -
Person County SFR	\$ 175,000	\$ -	\$ 175,000.00	\$ 175,000	\$ -	\$ -	\$ -	\$ -
Vance County SFR	\$ 175,000	\$ -	\$ 175,000.00	\$ 175,000	\$ -	\$ -	\$ -	\$ -
Miscellaneous	\$ 8,733	\$ -	\$ 8,733.00	\$ 12,000	\$ 19,890.68	\$ -	\$ 19,890.68	\$ 19,890.68
Bank Interest	\$ -	\$ -	\$ -	\$ 300	\$ 2,358.12	\$ -	\$ 2,358.12	\$ 2,358.12
Annual Meeting	\$ -	\$ -	\$ -	\$ -	\$ 332.69	\$ -	\$ 332.69	\$ 332.69
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTALS	\$ 2,759,694	\$ 1,853,450.93	\$ 906,183.07	\$ 2,627,474	\$ 1,731,476.72	\$ 33,017.53	\$ 1,891,870.05	\$ 38,419.12
AGING FUND - 11								
Aging - Block Grant	\$ 1,821,947	\$ 1,821,664.00	\$ 283.00	\$ 1,821,947	\$ 1,821,664.00	\$ -	\$ 1,821,664.00	\$ -
Aging - NSIP	\$ -	\$ 83,452.00	\$ (83,452.00)	\$ -	\$ 83,452.00	\$ -	\$ 83,452.00	\$ -
Aging - Legal	\$ 9,205	\$ 9,206.00	\$ (1.00)	\$ 9,205	\$ 9,206.00	\$ -	\$ 9,206.00	\$ -
Aging - General Purpose	\$ 72,505	\$ 71,884.00	\$ 621.00	\$ 72,505	\$ 71,884.00	\$ -	\$ 71,884.00	\$ -
Aging - Fans	\$ 3,261	\$ 3,261.00	\$ -	\$ 3,261	\$ 3,261.00	\$ -	\$ 3,261.00	\$ -
Aging - Caregiver	\$ 41,912	\$ 41,912.00	\$ -	\$ 41,912	\$ 41,912.00	\$ -	\$ 41,912.00	\$ -
TOTALS	\$ 1,948,830	\$ 2,031,379.00	\$ (82,549.00)	\$ 1,948,830	\$ 2,031,379.00	\$ -	\$ 2,031,379.00	\$ -
WORKFORCE - FUND 13								
WIOA Adult	\$ 701,339	\$ 652,821.75	\$ 48,517.25	\$ 701,339	\$ 652,821.75	\$ -	\$ 652,821.75	\$ -
WIOA Youth	\$ 551,000	\$ 355,145.23	\$ 195,854.77	\$ 551,000	\$ 355,145.23	\$ -	\$ 355,145.23	\$ -
WIOA Dislocated Worker	\$ 700,070	\$ 549,874.81	\$ 150,195.19	\$ 700,070	\$ 549,874.81	\$ -	\$ 549,874.81	\$ -
WIOA NEG OJT	\$ 157,422	\$ 164,067.70	\$ (6,645.70)	\$ 157,422	\$ 164,067.70	\$ -	\$ 164,067.70	\$ -
WIOA Career Path Impl	\$ 100,400	\$ 43,811.31	\$ 56,588.69	\$ 100,400	\$ 43,811.31	\$ -	\$ 43,811.31	\$ -
TOTALS	\$ 2,210,231	\$ 1,765,720.80	\$ 444,510.20	\$ 2,210,231	\$ 1,765,720.80	\$ -	\$ 1,765,720.80	\$ -

MICRO Loan - FUND 15													
Bank Interest	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 291.64
TOTALS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 291.64
REVOLVING LOAN - FUND 20													
Loans	\$ 15,000	\$ -	\$ -	\$ 15,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 9,941.87
Bank Interest	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,232.90
Bank Charges	\$ -	\$ 37.00	\$ (37.00)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTALS	\$ 15,000	\$ 37.00	\$ 14,963.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,232.90
ALL TOTALS													
	\$ 6,933,695	\$ 5,650,587.73	\$ 1,283,107.27	\$ 6,801,535	\$ 5,530,101.06	\$ 33,017.53	\$ 127,376	\$ 5,690,494.39	\$ 38,419.12				
CASH BALANCES 6/30/17													
COG Operating Account									\$ 704,008.93				
RLF Account									\$ 314,566.13				
Sequestered RLF Account									\$ 467,849.52				
Micro Loan Account									\$ 68,928.85				
OPEB Account									\$ 10,036.16				
TOTALS									\$ 1,565,389.59				
<i>Donna Lee</i>													
8/15/2017													

**KERR-TAR REGIONAL COUNCIL OF GOVERNMENTS
BUDGET AMENDMENTS
Thursday, August 24, 2017**

FY16-17

FUND 10 - GENERAL FUND

BUDGET AMENDMENT #22	A/C #	BUDGET	CHANGE	REQUESTED
BUNN ZONING				
EXPENDITURES	5015			
Salary - Planning Director	146	1,412	1,407	2,819
Contract Services	200	1,260	0	1,260
Supplies	260	57	205	262
Travel	314	97	59	156
Fringe Benefits	690	638	414	1,052
Indirect Costs	790	1,155	419	1,574
Program Costs	795	<u>381</u>	<u>296</u>	<u>677</u>
		5,000	2,800	7,800
REVENUES	3475			
BUNN ZONING	223	5,000	2,800	7,800
This amendment represents additional costs within program.				

FUND 11 - AGING

BUDGET AMENDMENT # 4	A/C #	BUDGET	CHANGE	REQUESTED
AGING - NSIP				
EXPENDITURES	5131			
Franklin County NSIP	601	0	13,601	13,601
Granville County NSIP	602	0	26,848	26,848
Person County NSIP	603	0	9,217	9,217
Vance County NSIP	604	0	15,284	15,284
Warren County NSIP	605	0	18,502	18,502
		0	83,452	83,452
AGING - NSIP				
REVENUES	3513			
Franklin County NSIP	040	0	13,601	13,601
Granville County NSIP	041	0	26,848	26,848
Person County NSIP	042	0	9,217	9,217
Vance County NSIP	043	0	15,284	15,284
Warren County NSIP	044	0	18,502	18,502
		0	83,452	83,452
This amendment reflects the actual grant funds received for 16-17.				

BUDGET AMENDMENT # 5	A/C #	BUDGET	CHANGE	REQUESTED
AGING - LEGAL				
EXPENDITURES	5200			
Franklin County	601	1,570	0	1,570
Granville County	602	3,407	1	3,408
Person County	603	432	0	432
Vance County	604	3,096	0	3,096
Warren County	605	700	0	700
		9,205	1	9,206
AGING - LEGAL	3515			
REVENUES	010	9,205	1	9,206
This amendment reflects the actual grant funds received for 16-17.				

FUND 13 - WIOA

BUDGET AMENDMENT # 7	A/C #	BUDGET	CHANGE	REQUESTED
YOUTH	6870			
EXPENDITURES				
PCC	611	<u>130,000</u>	<u>15,000</u>	<u>145,000</u>
		130,000	15,000	145,000
REVENUES	3720			
PCC	010	<u>130,000</u>	<u>15,000</u>	<u>145,000</u>
		130,000	15,000	145,000
This amendment represents additional expenses requested by PCC and approved by the WDB Board.				

BUDGET AMENDMENT # 8	A/C #	BUDGET	CHANGE	REQUESTED
NEG OJT	6895			
EXPENDITURES				
EDSI	619	<u>157,422</u>	<u>13,479</u>	<u>170,901</u>
		157,422	13,479	170,901
NEG OJT				
REVENUES	3736			
EDSI	010	<u>157,422</u>	<u>13,479</u>	<u>170,901</u>
		157,422	13,479	170,901
This amendment represents additional allocation.				

**KERR-TAR REGIONAL COUNCIL OF GOVERNMENTS
BUDGET AMENDMENTS
Thursday, August 24, 2017**

FY 17-18

FUND 10 - GENERAL FUND

BUDGET AMENDMENT # 1	A/C #	BUDGET	CHANGE	REQUESTED
WATER QUALITY				
EXPENDITURES	4982			
Salary - Project Mgr / Marketing	147	0	850	850
Travel	314	0	417	417
Fringe Benefits	690	0	293	293
Indirect Costs	790	0	481	481
Program Costs	795	0	177	177
		0	2,218	2,218
WATER QUALITY	3488			
REVENUES	010	0	2,218	2,218
This amendment represents the carry-forward from 16-17.				

BUDGET AMENDMENT # 2	A/C #	BUDGET	CHANGE	REQUESTED
CFAT				
EXPENDITURES	4984			
Salary - Planning Director	146	4,570	4,570	9,140
Salary - Project Mgr / Marketing	147	7,689	7,689	15,378
Travel	314	1,289	1,103	2,392
Printing	341	859	16	875
Fringe Benefits	690	4,227	4,227	8,454
Indirect Costs	790	6,939	6,939	13,878
Program Costs	795	2,552	2,552	5,104
TOTAL EXPENDITURES		28,125	27,096	55,221
CFAT	3475			
REVENUES	445	22,500	21,632	44,132
Match allocated		5,625	5,464	11,089
TOTAL REVENUES		28,125	27,096	55,221
This amendment represents additional grant funding.				

BUDGET AMENDMENT # 3	A/C #	BUDGET	CHANGE	REQUESTED
MOBILITY MANAGER				
EXPENDITURES	4986			
Salary - Mobility Manager	151	37,740	0	37,740
Contracted Services	200	1,000	1,556	2,556
Supplies	260	1,623	0	1,623
Travel	314	3,500	500	4,000
Printing	341	1,640	1,000	2,640
Training	350	0	2,000	2,000
Advertising	370	1,528	1,000	2,528
MIS Charges	382	1,808	500	2,308
Dues & Subscriptions	491	1,372	1,000	2,372
Fringe Benefits	690	13,014	0	13,014
Indirect Costs	790	21,361	0	21,361
Program Costs	795	<u>7,858</u>	<u>0</u>	<u>7,858</u>
TOTAL EXPENDITURES		92,444	7,556	100,000
MOBILITY MANAGER	3489			
REVENUE	010	83,200	6,800	90,000
Match Allocated		<u>9,244</u>	<u>756</u>	<u>10,000</u>
TOTAL REVENUES		92,444	7,556	100,000
This amendment represents additional grant funding.				

BUDGET AMENDMENT # 4	A/C #	BUDGET	CHANGE	REQUESTED
CITY OF HENDERSON ROBCO	5018			
EXPENDITURES				
Contracted Services	200	<u>4,580</u>	<u>1,930</u>	<u>6,510</u>
		4,580	1,930	6,510
CITY OF HENDERSON ROBCO	3475			
REVENUE	448	4,580	1,930	6,510
This amendment represents a new technical assistance grant.				

BUDGET AMENDMENT # 5	A/C #	BUDGET	CHANGE	REQUESTED
AGING - P & A				
EXPENDITURES	5110			
Salary - Aging Director	142	53,241	0	53,241
Salary - Finance Assistant	144	2,307	0	2,307
Salary - Project Mgr / Marketing	147	12,207	0	12,207
Salary - Aging Projects Coordinator	149	2,903	0	2,903
Supplies	260	2,522	2,500	5,022
Advisory Committee	270	413	140	553
Travel	314	4,723	1,277	6,000
Printing	341	1,480	720	2,200
Advertising	370	1,063	937	2,000
MIS Charges	382	6,792	0	6,792
Dues & Subscriptions	491	3,000	0	3,000
Fringe Benefits	690	24,365	0	24,365
Indirect Costs	790	39,993	0	39,993
Program Costs	795	14,712	0	14,712
Indirect Costs - MIPPA	890	4,382	0	4,382
Program Costs - MIPPA	891	1,612	0	1,612
Indirect Costs - LCA	892	3,318	0	3,318
Program Costs - LCA	893	1,221	0	1,221
TOTAL EXPENDITURES		180,254	5,574	185,828
AGING - P & A	3510			
REVENUE	O10	142,599	4,410	147,009
Match Allocated		37,655	1,164	38,819
TOTAL REVENUES		180,254	5,574	185,828
This amendment represents additional grant amount from DOA.				

BUDGET AMENDMENT # 6	A/C #	BUDGET	CHANGE	REQUESTED
AGING - IIID				
EXPENDITURES	5510			
Salary - Aging Projects Coordinator	149	8,709	-1,000	7,709
Salary - Family Caregiver	176	1,468	-1,468	0
Contracted Services	200	1,000	-1,000	0
Supplies	260	1,000	0	1,000
Travel	314	918	0	918
Printing	341	918	0	918
Advertising	370	733	0	733
Fringe Benefits	690	3,509	-851	2,658
Indirect Costs	790	5,760	-1,062	4,698
Program Costs	795	2,119	-482	1,637
TOTAL EXPENDITURES		26,134	-5,863	20,271
AGING - IIID	3516			
REVENUE	100	23,521	-5,277	18,244
Match Allocated		2,613	-586	2,027
TOTAL REVENUES		26,134	-5,863	20,271
This amendment represents a reduction in the IIID grant from DOA.				

BUDGET AMENDMENT #7	A/C #	BUDGET	CHANGE	REQUESTED
AGING - MIPPA				
EXPENDITURES	5916			
Salary - Aging Projects Coordinator	149	7,742	2,500	10,242
Supplies	260	1,044	500	1,544
Travel	314	996	696	1,692
Printing	341	2,000	300	2,300
Advertising	370	1,000	900	1,900
Fringe Benefits	690	2,670	862	3,532
Indirect Costs	790	0	0	0
Program Costs	795	0	0	0
		15,452	5,758	21,210
AGING - MIPPA	3615			
REVENUE	0	15,452	5,758	21,210
This amendment represents the carry-forward from 16-17.				

BUDGET AMENDMENT #8	A/C #	BUDGET	CHANGE	REQUESTED
AGING - CAREGIVER				
EXPENDITURES	5920			
Salary - Family Caregiver	176	42,117	0	42,117
Supplies	260	1,300	0	1,300
Travel	314	2,370	0	2,370
Printing	341	1,459	0	1,459
Advertising	370	1,359	0	1,359
MIS Charges	382	2,264	43	2,307
Fringe Benefits	690	14,523	0	14,523
Indirect Costs	790	23,839	0	23,839
Program Costs	795	8,769	0	8,769
		98,000	43	98,043
AGING - CAREGIVER	3540			
REVENUE	010	98,000	43	98,043
This amendment represents an adjustment to the disbursement of Caregiver funds.				

BUDGET AMENDMENT # 9	A/C #	BUDGET	CHANGE	REQUESTED
AGING - TRIANGLE NORTH RGP	5949			
EXPENDITURES				
Salary - Aging Director	142	0	336	336
Travel	314	0	148	148
Fringe Benefits	690	0	158	158
Indirect Costs	790	0	191	191
Program Costs	795	0	57	57
		0	890	890
AGING - TRIANGLE NORTH RGP	3645			
REVENUE	010	0	890	890
This amendment represents the carry-forward from 16-17.				

BUDGET AMENDMENT # 10	A/C #	BUDGET	CHANGE	REQUESTED
WIOA - CAREER PATH IMPLEMEN				
EXPENDITURES	6970			
Salary - Workforce Dev Program Mon	157	0	15,273	15,273
Salary - Business Services Rep	195	0	14,510	14,510
Contracted Services	200	0	20,370	20,370
Travel	314	0	4,000	4,000
Professional Development (Training)	350	0	2,489	2,489
Outreach & Materials (Advertising)	370	0	2,489	2,489
Fringe Benefits	690	0	10,269	10,269
Indirect Costs	790	0	16,857	16,857
Program Costs	795	0	6,201	6,201
		0	92,458	92,458
WIOA - CAREER PATH IMPLEM	3785			
REVENUE	010	0	92,458	92,458
This amendment represents new grant funding from NC Commerce.				

BUDGET AMENDMENT # 11	A/C #	BUDGET	CHANGE	REQUESTED
GRANVILLE CO SFR				
EXPENDITURES	7205			
Salary - Executive Director	130	1,857	0	1,857
Contracted Services	200	46,066	-7,465	38,601
Housing Rehab	201	125,000	0	125,000
Fringe Benefits	690	640	0	640
Indirect Costs	790	1,050	0	1,050
Program Costs	795	387	0	387
		175,000	-7,465	167,535
GRANVILLE CO SFR	3475			
REVENUES	137	175,000	-7,465	167,535
This amendment represents the actual carry-forward from 16-17.				

BUDGET AMENDMENT # 12	A/C #	BUDGET	CHANGE	REQUESTED
FRANKLIN CO SFR				
EXPENDITURES	7540			
Salary - Executive Director	130	1,857	0	1,857
Contracted Services	200	46,066	-5,123	40,943
Housing Rehab	201	125,000	0	125,000
Fringe Benefits	690	640	0	640
Indirect Costs	790	1,050	0	1,050
Program Costs	795	387	0	387
		175,000	-5,123	169,877
FRANKLIN CO SFR	3475			
REVENUES	214	175,000	-5,123	169,877
This amendment represents the actual carry-forward from 16-17.				

FUND 11 - AGING FUND

BUDGET AMENDMENT # 1	A/C #	BUDGET	CHANGE	REQUESTED
HOME & COMM CARE BLOCK GR				
EXPENDITURES	5130			
Franklin County	601	437,800	27,805	465,605
Granville County	602	425,961	5,331	431,292
Person County	603	325,327	18,929	344,256
Vance County	604	327,775	21,063	348,838
Warren County	605	<u>256,344</u>	<u>14,165</u>	270,509
		1,773,207	87,293	1,860,500
HOME & COMM CARE BLOCK GR				
REVENUE	3513			
Franklin County	050	437,800	27,805	465,605
Granville County	051	425,961	5,331	431,292
Person County	052	325,327	18,929	344,256
Vance County	053	327,775	21,063	348,838
Warren County	054	<u>256,344</u>	<u>14,165</u>	270,509
		1,773,207	87,293	1,860,500
This amendment represents additional grant revenue from DOA.				

BUDGET AMENDMENT # 2	A/C #	BUDGET	CHANGE	REQUESTED
LEGAL				
EXPENDITURES	5200			
Franklin County	601	2,339	206	2,545
Granville County	602	2,270	209	2,479
Person County	603	1,618	235	1,853
Vance County	604	1,787	228	2,015
Warren County	605	<u>1,191</u>	<u>252</u>	1,443
		9,205	1,130	10,335
LEGAL	3515			
REVENUE	010	<u>9,205</u>	<u>1,130</u>	<u>10,335</u>
		9,205	1,130	10,335
This amendment represents additional grant revenue from DOA.				

BUDGET AMENDMENT # 3	A/C #	BUDGET	CHANGE	REQUESTED
GENERAL PURPOSE				
EXPENDITURES	5800			
Franklin County	601	22,490	-612	21,878
Granville County	602	18,845	-612	18,233
Person County	603	11,552	-613	10,939
Vance County	604	11,552	-613	10,939
Warren County	605	<u>11,552</u>	<u>-613</u>	<u>10,939</u>
		75,991	-3,063	72,928
GENERAL PURPOSE	3518			
REVENUE	010	<u>75,991</u>	<u>-3,063</u>	<u>72,928</u>
		75,991	-3,063	72,928
This amendment represents a decrease in grant revenue from DOA.				

BUDGET AMENDMENT # 4	A/C #	BUDGET	CHANGE	REQUESTED
CAREGIVER				
EXPENDITURES	5920			
Franklin County	601	8,541	-4,751	3,790
Granville County	602	8,541	-4,751	3,790
Person County	603	8,543	-4,753	3,790
Vance County	604	8,541	-4,751	3,790
Warren County	605	<u>8,541</u>	<u>-4,751</u>	<u>3,790</u>
		42,707	-23,757	18,950
CAREGIVER	3540			
REVENUE	000	<u>42,707</u>	<u>-23,757</u>	<u>18,950</u>
		42,707	-23,757	18,950
This amendment represents a decrease in grant revenue from DOA.				

FUND 13 - WIOA FUND

BUDGET AMENDMENT # 1	A/C #	BUDGET	CHANGE	REQUESTED
CAREER PATHWAYS IMPLEMEN				
EXPENDITURES	6898			
EDSI	619	0	125,000	125,000
		0	125,000	125,000
CAREER PATHWAYS IMPLEMEN	3738			
REVENUE	010	0	125,000	125,000
		0	125,000	125,000
This amendment represents carry-forward from 16-17 and additional grant amount.				

Kerr-Tar Regional Council of Governments
1724 Graham Avenue
Henderson, NC 27536
August 24, 2017
7:00 PM

AGENDA

Time	Agenda Item	Participant
7:00 PM	INVOCATION	Walter Gardner
7-7:25 PM	DINNER	
7:30 PM	CALL TO ORDER	Chairman Richardson
7:35 PM	WELCOME GUESTS	Chairman Richardson
7:40 PM	APPROVAL OF MINUTES <i>(June 22, 2017)</i>	Chairman Richardson
7:45 PM	NEW BUSINESS <ul style="list-style-type: none"> • Slate of Officers 2017/2018 (vote) • Finance Report (vote) • Budget Amendments (vote) • Presentation of CEDS Plan (vote) • Language Access Plan (vote) 	Walter Gardner Donna Lee Donna Lee Michael Kelly Diane Cox
7:55 PM	EXECUTIVE DIRECTOR'S REPORT	Diane Cox
8:00 PM	ANNUAL PROGRAM UPDATES <ul style="list-style-type: none"> • Area Agency on Aging • Workforce Development • Planning and Economic Development 	Jillian Hardin Vincent Gilreath Michael Kelly
8:20 PM	QUESTIONS	
8:25 PM	PUBLIC COMMENTS & ANNOUNCEMENTS	Chairman Richardson
8:30 PM	ADJOURNMENT	Chairman Richardson

Mission Statement:

"To promote regionalism that provides opportunities for local governments to enhance and improve the quality of life for our citizens through the effective delivery of services and programs."

Minutes
KERR-TAR REGIONAL COUNCIL OF GOVERNMENTS
Kerr-Tar COG Office
June 22, 2017

Members Present

Mary Anderson
Jimmy Clayton
Sidney Dunston
Carolyn Faines
Tommy Hester
Dazale Kearney
Gary Plummer
Barry Richardson
David Smith
Darryl Moss for Archer Wilkins

Quon Bridges
Henry Daniel
Kevin Easter
Carrol Harris
Zelodis Jay
Kenneth Perry
Jennifer Pierce
Joe Shearon
Connee White
Danny Wright

Absent Members:

John Alston
Wayne Aycock
Junious Debnam
Fonzie Flowers
Linda Jordon
Brad Kearney
Marsha Strawbridge

Pete Averette
Francine Chavis
Eddie Ellington
Walter Gardner
Jerry Joyner
Bryan Pfohl
Michael Williford

COG Staff:

Diane Cox
Donna Lee
Gina Parham
Jillian Hardin
Michael Kelly
Katie Conner
Kermit Copley

Others:

Jordon McMillen – Vance County Manager
Harry Mills – Granville County EDC
Ken Bowman – Warren County EDC
Jim Wrenn – COG Attorney
Angelena Kearney Dunlap
Archie Taylor
Sue Hinman
Leo Kelly
Jamie Wilkerson
Tony Cozart
Victor Hunt
Dr. Stelfanie Williams

Guests Speakers

Joe and April Freddoso

Invocation

Chairman Richardson asked Board Member, Danny Wright to provide the invocation prior to dinner.

Call to Order

Chairman Richardson opened the Public Hearing. He asked for any comments in regards to the Kerr- Tar Budget for FY 2017-2018. There were no comments and the Chairman closed the Public Hearing.

Chairman Richardson the called the Kerr Tar Board meeting to order and welcomed the guests.

Minutes

Chairman asked for the pleasure of the Board in regards to the Minutes of May 25, 2017 meetings that had been previously sent to all members for review.

Minutes

Motion # 1

Tommy Hester made a motion to accept the Minutes as written. Zelodis Jay seconded the motion and the motion carried unanimously.

NEW BUSINESS

FINANCE REPORT

Kermit Copley asked members to pull the Finance Report on Green Paper for review and he reviewed the Finance Report in detail by Fund and offered to answer any questions.

(INSERT FINANCE REPORT HERE)

**KERR-TAR REGIONAL COUNCIL OF GOVERNMENTS
MAY, 2017**

	EXPENDITURE		YTD		EXPENDITURE			REVENUE		YTD		ACCOUNTS		ASSESSMENTS		TOTAL	
	BUDGET	EXPEND	EXPEND	BALANCE	BUDGET	BALANCE		BUDGET	RECEIVED	RECEIVABLE	LOCAL MATCH	REVENUES	Gain/(LOSS)				
GENERAL FUND - 10																	
KTREDC	\$ 53,000	\$ 43,270	\$ 9,730	\$ 9,730	\$ 53,000	\$ 9,730	\$ 8,192	\$ 35,078	\$ 8,192	\$ 34,995	\$ 43,270	\$ -	\$ 43,270	\$ -	\$ -	\$ -	\$ -
EDA Planning	\$ 105,000	\$ 87,487	\$ 17,513	\$ 17,513	\$ 63,000	\$ 17,513	\$ -	\$ 63,000	\$ -	\$ 34,995	\$ 97,995	\$ 10,508	\$ 97,995	\$ 10,508	\$ 10,508	\$ 10,508	\$ 10,508
Revolving Loan Fund	\$ 25,000	\$ 14,149	\$ 10,851	\$ 10,851	\$ 25,000	\$ 10,851	\$ 14,149	\$ -	\$ 14,149	\$ -	\$ 14,149	\$ -	\$ 14,149	\$ -	\$ -	\$ -	\$ -
Micro Loan Fund	\$ 2,000	\$ 700	\$ 1,300	\$ 1,300	\$ 2,000	\$ 1,300	\$ 700	\$ -	\$ 700	\$ -	\$ 700	\$ -	\$ 700	\$ -	\$ -	\$ -	\$ -
Rural Transportation	\$ 121,031	\$ 96,260	\$ 24,771	\$ 24,771	\$ 96,825	\$ 24,771	\$ 34,930	\$ 42,078	\$ 34,930	\$ 19,252	\$ 96,260	\$ -	\$ 96,260	\$ -	\$ -	\$ -	\$ -
Water Quality	\$ 2,218	\$ 119	\$ 2,099	\$ 2,099	\$ 2,218	\$ 2,099	\$ 119	\$ -	\$ 119	\$ -	\$ 119	\$ -	\$ 119	\$ -	\$ -	\$ -	\$ -
CFAT	\$ 28,125	\$ 19,991	\$ 8,134	\$ 8,134	\$ 22,500	\$ 8,134	\$ -	\$ 15,993	\$ -	\$ 3,998	\$ 19,991	\$ -	\$ 19,991	\$ -	\$ -	\$ -	\$ -
Mobility Manager	\$ 92,455	\$ 65,041	\$ 27,414	\$ 27,414	\$ 83,200	\$ 27,414	\$ 3,286	\$ 57,951	\$ 3,286	\$ 6,504	\$ 67,741	\$ 2,700	\$ 67,741	\$ 2,700	\$ 2,700	\$ 2,700	\$ 2,700
Bunn Zoning	\$ 5,000	\$ 7,200	\$ (2,200)	\$ (2,200)	\$ 5,000	\$ (2,200)	\$ 507	\$ 6,693	\$ 507	\$ -	\$ 7,200	\$ -	\$ 7,200	\$ -	\$ -	\$ -	\$ -
City of Henderson	\$ 5,000	\$ 2,030	\$ 2,970	\$ 2,970	\$ 5,000	\$ 2,970	\$ -	\$ 2,500	\$ -	\$ -	\$ 2,500	\$ -	\$ 2,500	\$ -	\$ -	\$ -	\$ -
Franklin Co Bldg Reuse NS	\$ 3,750	\$ 1,645	\$ 2,105	\$ 2,105	\$ 3,750	\$ 2,105	\$ -	\$ 3,750	\$ -	\$ -	\$ 3,750	\$ -	\$ 3,750	\$ -	\$ -	\$ -	\$ -
Franklin Co Bldg Re-use KF	\$ 15,000	\$ 1,260	\$ 13,740	\$ 13,740	\$ 15,000	\$ 13,740	\$ 1,260	\$ -	\$ 1,260	\$ -	\$ 1,260	\$ -	\$ 1,260	\$ -	\$ -	\$ -	\$ -
Vance Co Broadband	\$ 5,000	\$ 1,306	\$ 3,694	\$ 3,694	\$ 5,000	\$ 3,694	\$ -	\$ 1,306	\$ -	\$ -	\$ 1,306	\$ -	\$ 1,306	\$ -	\$ -	\$ -	\$ -
SEED grant for SET	\$ 5,000	\$ -	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Warrenton Bldg Re-use	\$ 2,500	\$ 2,518	\$ (18)	\$ (18)	\$ 2,500	\$ (18)	\$ 2,518	\$ -	\$ 2,518	\$ -	\$ 2,518	\$ -	\$ 2,518	\$ -	\$ -	\$ -	\$ -
Aging - Planning & Admin	\$ 183,111	\$ 161,848	\$ 21,263	\$ 21,263	\$ 144,859	\$ 21,263	\$ 18,038	\$ 110,000	\$ 18,038	\$ 33,810	\$ 161,848	\$ -	\$ 161,848	\$ -	\$ -	\$ -	\$ -
Aging - Ombudsman	\$ 117,968	\$ 104,197	\$ 13,771	\$ 13,771	\$ 106,171	\$ 13,771	\$ 7,173	\$ 86,604	\$ 7,173	\$ 10,420	\$ 104,197	\$ -	\$ 104,197	\$ -	\$ -	\$ -	\$ -
Aging - Elder Abuse	\$ 4,748	\$ 3,768	\$ 980	\$ 980	\$ 4,273	\$ 980	\$ 1,203	\$ 2,188	\$ 1,203	\$ 377	\$ 3,768	\$ -	\$ 3,768	\$ -	\$ -	\$ -	\$ -
Aging - Evidence Based	\$ 26,174	\$ 17,628	\$ 8,546	\$ 8,546	\$ 23,557	\$ 8,546	\$ 1,132	\$ 14,733	\$ 1,132	\$ 1,763	\$ 17,628	\$ -	\$ 17,628	\$ -	\$ -	\$ -	\$ -
Aging - AAA	\$ 48,263	\$ 48,263	\$ -	\$ -	\$ 48,263	\$ -	\$ -	\$ 48,262	\$ -	\$ -	\$ 48,262	\$ -	\$ 48,262	\$ -	\$ -	\$ -	\$ -
Aging - Medicare SHIIP	\$ 7,000	\$ 6,766	\$ 234	\$ 234	\$ 5,500	\$ 234	\$ -	\$ 5,500	\$ -	\$ 1,353	\$ 6,853	\$ 87	\$ 6,853	\$ 87	\$ 87	\$ 87	\$ 87
Aging - MIPPA	\$ 16,519	\$ 10,760	\$ 5,759	\$ 5,759	\$ 16,519	\$ 5,759	\$ -	\$ 15,452	\$ -	\$ -	\$ 15,452	\$ -	\$ 15,452	\$ -	\$ -	\$ -	\$ -
Aging - Caregiver	\$ 100,000	\$ 91,867	\$ 8,133	\$ 8,133	\$ 100,000	\$ 8,133	\$ 10,312	\$ 82,380	\$ 10,312	\$ -	\$ 92,692	\$ 825	\$ 92,692	\$ 825	\$ 825	\$ 825	\$ 825
Aging - NCDOT Project	\$ 300,000	\$ 297,372	\$ 2,628	\$ 2,628	\$ 300,000	\$ 2,628	\$ 15,736	\$ 283,591	\$ 15,736	\$ -	\$ 299,327	\$ 1,955	\$ 299,327	\$ 1,955	\$ 1,955	\$ 1,955	\$ 1,955
Aging - LCA	\$ 30,000	\$ 27,526	\$ 2,474	\$ 2,474	\$ 30,000	\$ 2,474	\$ 3,137	\$ 24,389	\$ 3,137	\$ -	\$ 27,526	\$ -	\$ 27,526	\$ -	\$ -	\$ -	\$ -
Aging - Triangle North HC	\$ 5,470	\$ 5,453	\$ 17	\$ 17	\$ 5,470	\$ 17	\$ -	\$ 5,470	\$ -	\$ -	\$ 5,470	\$ 17	\$ 5,470	\$ 17	\$ 17	\$ 17	\$ 17
Aging - Tri.North HC RGP	\$ 2,500	\$ 289	\$ 2,211	\$ 2,211	\$ 2,500	\$ 2,211	\$ -	\$ 2,500	\$ -	\$ -	\$ 2,500	\$ 2,211	\$ 2,500	\$ 2,211	\$ 2,211	\$ 2,211	\$ 2,211
Aging - Senior Games	\$ 7,500	\$ 7,498	\$ 2	\$ 2	\$ 7,500	\$ 2	\$ -	\$ 5,132	\$ -	\$ -	\$ 5,132	\$ -	\$ 5,132	\$ -	\$ -	\$ -	\$ -
WIOA - Adult	\$ 160,443	\$ 142,316	\$ 18,127	\$ 18,127	\$ 160,443	\$ 18,127	\$ 1,499	\$ 140,817	\$ 1,499	\$ -	\$ 142,316	\$ -	\$ 142,316	\$ -	\$ -	\$ -	\$ -

	\$ 125,843	\$ 116,303	\$ 9,540	\$ 125,843	\$ 108,395	\$ 7,908	\$ 116,303	\$ -
WIOA - Youth	\$ 125,843	\$ 116,303	\$ 9,540	\$ 125,843	\$ 108,395	\$ 7,908	\$ 116,303	\$ -
WIOA - Dislocated Worker	\$ 141,896	\$ 104,898	\$ 36,998	\$ 141,896	\$ 93,169	\$ 11,729	\$ 104,898	\$ -
WIOA - Admin	\$ 204,179	\$ 125,645	\$ 78,534	\$ 204,179	\$ 115,625	\$ 14,107	\$ 129,732	\$ 4,087
WIOA - NEG OJT	\$ 21,128	\$ 21,102	\$ 26	\$ 21,128	\$ 13,979	\$ 2,397	\$ 16,376	\$ (4,726)
WIOA - Career Pathways	\$ 10,980	\$ 10,967	\$ 13	\$ 10,980	\$ 10,429	\$ 538	\$ 10,967	\$ -
WIOA - Career Path Impl	\$ 57,100	\$ 40,394	\$ 16,706	\$ 57,100	\$ 25,175	\$ 15,219	\$ 40,394	\$ -
Granville Co SFR	\$ 175,000	\$ 9,046	\$ 165,954	\$ 175,000	\$ -	\$ 9,046	\$ 9,046	\$ -
Franklin Co SFR	\$ 175,000	\$ 3,173	\$ 171,827	\$ 175,000	\$ -	\$ 3,173	\$ 3,173	\$ -
Vance Co NSP	\$ 5,000	\$ 4,859	\$ 141	\$ 5,000	\$ 4,334	\$ 525	\$ 4,859	\$ -
Person County SFR	\$ 175,000	\$ -	\$ 175,000	\$ 175,000	\$ -	\$ -	\$ -	\$ -
Vance County SFR	\$ 175,000	\$ -	\$ 175,000	\$ 175,000	\$ -	\$ -	\$ -	\$ -
Miscellaneous	\$ 8,733	\$ -	\$ 8,733	\$ 12,000	\$ 18,891	\$ -	\$ 18,891	\$ 18,891
Bank Interest	\$ -	\$ -	\$ -	\$ 300	\$ 2,160	\$ -	\$ 2,160	\$ 2,160
Annual Meeting	\$ -	\$ -	\$ -	\$ -	\$ 3,234	\$ -	\$ 3,234	\$ 3,234
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTALS	\$ 2,754,634	\$ 1,704,914	\$ 1,049,720	\$ 2,622,474	\$ 1,450,758	\$ 188,533	\$ 1,751,763	\$ 46,849

	EXPENDITURE		YTD	EXPENDITURE		YTD	REVENUE		ACCOUNTS RECEIVABLE	ALLOCATED LOCAL MATCH	TOTAL REVENUES	Gain/(LOSS)
	BUDGET	EXPEND		BALANCE	RECEIVED		BUDGET	RECEIVED				
AGING FUND - 11												
Aging - Block Grant	\$ 1,821,947	\$ 1,346,513	\$ 475,434	\$ 1,821,947	\$ 1,346,513	\$ -	\$ 1,346,513	\$ -	\$ -	\$ 1,346,513	\$ -	\$ -
Aging - NSIP	\$ -	\$ 68,728	\$ (68,728)	\$ -	\$ 68,728	\$ -	\$ 68,728	\$ -	\$ -	\$ 68,728	\$ -	\$ -
Aging - Legal	\$ 9,205	\$ 9,206	\$ (1)	\$ 9,205	\$ 9,206	\$ -	\$ 9,206	\$ -	\$ -	\$ 9,206	\$ -	\$ -
Aging - General Purpose	\$ 72,505	\$ 22,688	\$ 49,817	\$ 72,505	\$ 22,688	\$ -	\$ 22,688	\$ -	\$ -	\$ 22,688	\$ -	\$ -
Aging - Fans	\$ 3,261	\$ 3,261	\$ -	\$ 3,261	\$ 3,261	\$ -	\$ 3,261	\$ -	\$ -	\$ 3,261	\$ -	\$ -
Aging - Caregiver	\$ 43,913	\$ 24,101	\$ 19,812	\$ 43,913	\$ 24,101	\$ -	\$ 24,101	\$ -	\$ -	\$ 24,101	\$ -	\$ -
TOTALS	\$ 1,950,831	\$ 1,474,497	\$ 476,334	\$ 1,950,831	\$ 1,474,497	\$ -	\$ 1,474,497	\$ -	\$ -	\$ 1,474,497	\$ -	\$ -

WORKFORCE - FUND 13												
WIOA Adult	\$ 701,339	\$ 483,781	\$ 217,558	\$ 701,339	\$ 483,781	\$ -	\$ 483,781	\$ -	\$ -	\$ 483,781	\$ -	\$ -
WIOA Youth	\$ 551,000	\$ 238,211	\$ 312,789	\$ 551,000	\$ 259,632	\$ -	\$ 259,632	\$ -	\$ -	\$ 259,632	\$ -	\$ -
WIOA Dislocated Worker	\$ 700,070	\$ 420,226	\$ 279,844	\$ 700,070	\$ 420,226	\$ -	\$ 420,226	\$ -	\$ -	\$ 420,226	\$ -	\$ -

WIOA NEG OJT	\$ 157,422	\$ 91,627	\$ 65,795	\$ 157,422	\$ 91,627	\$ -	\$ 91,627	\$ -
WIOA Career Path Impl	\$ 100,400	\$ 11,225	\$ 89,175	\$ 100,400	\$ 11,225	\$ -	\$ 11,225	\$ -
TOTALS	\$ 2,210,231	\$ 1,245,070	\$ 965,161	\$ 2,210,231	\$ 1,266,491	\$ -	\$ 1,266,491	\$ -
MICRO Loan - FUND 15								
Bank Interest	\$ -	\$ -	\$ -	\$ -	\$ 250	\$ -	\$ 250	\$ 250
TOTALS	\$ -	\$ -	\$ -	\$ -	\$ 250	\$ -	\$ 250	\$ 250
REVOLVING LOAN - FUND 20								
Fund Transfer	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Bank Interest	\$ 14,900	\$ -	\$ 14,900	\$ 15,000	\$ 1,440	\$ -	\$ 1,440	\$ 1,440
Bank Charges	\$ 100	\$ 37	\$ 63	\$ -	\$ -	\$ -	\$ -	\$ (37)
Interest on Loans paid	\$ -	\$ -	\$ -	\$ -	\$ 8,773	\$ -	\$ 8,773	\$ 8,773
TOTALS	\$ 15,000	\$ 37	\$ 14,963	\$ 15,000	\$ 10,213	\$ -	\$ 10,213	\$ 10,176
REVOLVING LOAN - FUND 21								
GREEN JOBS								
Loans	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
ALL TOTALS	\$ 6,930,696	\$ 4,424,518	\$ 2,506,178	\$ 6,798,536	\$ 4,202,209	\$ 188,533	\$ 112,472	\$ 57,275

CASH BALANCES	
GENERAL FUND	\$ 375,052
AGING FUND	\$ (186)
WIOA FUND	\$ 80,770
MICRO FUND	\$ 23,047
REVOLVING LOAN FUND	\$ 778,468
GREEN JOBS LOAN FUND	\$ 5,585
TOTALS	\$ 1,262,736

Finance Report
Motion # 2

Sidney Dunston made a motion to accept the Finance Report as presented. David Smith seconded the motion and the motion carried unanimously.

BUDGET AMENDMENTS

Kermit Copley asked members to pull the Budget Amendments to review and he explained each amendment by Fund. He offered to answer any questions as well.

(INSERT BUDGET AMENDMENTS HERE)

**KERR-TAR REGIONAL COUNCIL OF GOVERNMENTS
BUDGET AMENDMENTS
Thursday, June 22, 2017**

FY16-17

FUND 10 - GENERAL FUND

BUDGET AMENDMENT # 20	A/C #	BUDGET	CHANGE	REQUESTED
MICRO LOAN ADMINISTRATION				
EXPENDITURES	4930			
Contracted Services	200	700	2,000	2,700
Micro Loan Legal	202	1,300	1,000	2,300
		2,000	3,000	5,000
REVENUES	3430			
MICRO LOAN TRANSFER	001	2,000	3,000	5,000
This amendment represents additional costs within program.				

BUDGET AMENDMENT # 21	A/C #	BUDGET	CHANGE	REQUESTED
AGING - CAREGIVER	5920			
EXPENDITURES				
Salary - Family Caregiver	176	41,291	0	41,291
Supplies	260	1,300	2,000	3,300
Travel	314	2,500	0	2,500
Printing	341	1,157	0	1,157
Advertising	370	453	0	453
MIS Charges	382	302	0	302
Fringe Benefits	690	15,544	0	15,544
Indirect Costs	790	28,176	0	28,176
Program Costs	795	9,277	0	9,277
		100,000	2,000	102,000
AGING - CAREGIVER	3540			
REVENUES	010	100,000	2,000	102,000
		100,000	2,000	102,000
This amendment reflects the move of \$2000 from Fund 11 to Fund 10.				

FUND 11 - AGING

BUDGET AMENDMENT # 3	A/C #	BUDGET	CHANGE	REQUESTED
AGING - CAREGIVER	5920			
EXPENDITURES				
Person County Caregiver	603	9,000	-2,000	7,000
		9,000	-2,000	7,000
AGING - CAREGIVER	3540			
REVENUES	000	43,913	-2,000	41,913
		43,913	-2,000	41,913
This amendment reflects the move of \$2000 from Fund 11 to Fund 10.				

Budget Amendments
Motion # 3

Motion was made by Sidney Dunston to approve the Budget Amendments as presented for report ending May 2017. Zelodis Jay seconded the motion. The motion carried unanimously

Budget Resolution

Executive Director, Diane Cox presented the Budget Resolution for FY 2017/2018 for review and approval. She advised the budget had been open for public review and comment for the past month and there were no comments in the Public Hearing this evening as well.

Budget for FY 2017/2018
Motion # 4

Motion was made by Sidney Dunston to approve the Budget Resolution as presented. Quon Bridges seconded the motion and the motion carried unanimously.

Urgent Repair Program
Assistance Policy

Executive Director, Diane Cox advised that the COG had been awarded \$100,000 in funding for Urgent Repairs in all five counties – Franklin, Granville, Person, Vance and Warren. This program allows for modifications for handicapped ramps, handrails, roofs, septic systems, etc. Policies for the program have been developed and applications will be accepted as of July 1, 2017. All applications should be in by September 1, 2017 and all work should be completed by December 31, 2018

Program will be advertised in newspaper and at Senior Centers. Applications will be available on line, at the COG office and at the Senior Centers. This will be the COG's first time running this program. Maximum allowed per home is \$8,000 the loan is forgiven at a rate of \$1,000 per year.

Urgent Repair Assistance Policy
Motion # 5

Kevin Easter made a motion to the Assistance Policy for the Urgent Repair Program. Danny Wright seconded the motion and the motion carried unanimously.

Procurement and Disbursement Policy

Diane also reviewed the Procurement and Disbursement Policy for the Urgent Repair Program and advised that it is slightly different than the Single Family Rehab Program. There will be 3 eligible bids per house and the contractor will be paid in one payment for the work completed.

Procurement and Disbursement Policy
Motion # 6

Kevin Easter made a motion to approve the Policy as presented. Danny Wright seconded the motion and the motion carried unanimously.

EXECUTIVE DIRECTOR'S REPORT

Executive Director, Diane Cox highlighted the following in her report to the Board of Directors:

- Currently rehabbing 3 homes under the Single Family Rehab program- one in Franklin and 2 in Granville County.
- Will begin taking applications for Single Family Rehab projects in Person and Vance Counties in July.
- Workforce staff held a Rapid Response hiring event on June 20 and 22nd for employees that were displaced from ETC in Henderson.
- Kerr Tar AAA has been selected for the Lowes Hero's: Volunteering to Improve the Community partnership. The store manager's from Henderson and Wake Forest Lowes will team up with the AAA in Henderson to donate, assemble and possibly go on a Home Delivered Meals route to deliver Summer Heat Emergency Kits for our homebound seniors. Each store is donating \$2,500 each (\$5,000!). It is our goal this year to reach out to our Home Delivered Meals recipients who are homebound.
- Aging Department held Elder Abuse Awareness Walk on June 15th at Southern Vance High School with about 250 in attendance.
- Aging staff will be hosting an Volunteer Appreciation Lunch luncheon event on June 30th at Henderson Country Club.
- The AAA was monitored by the Division of Aging on May 4. The Nutrition and Health Promotion programs were assessed with no findings of noncompliance.
- COG staff will be hosting a Planning Board and Board of Adjustments workshop on June 28th at McGregor Hall in Henderson. Adam Lovelady from the UNC School of Government will be the guest speaker. The event is free from 10AM to 2PM and lunch will be provided.
- At last CEDS meeting ideas/visions were compiled and the COG staff has developed a Vision Statement that has been sent out to the CEDS committee for review/input. Need to introduce strategies in order to accomplish the goals that are set forth. Plan to hold another CEDS committee meeting and bring proposed plan back to the board in August for approval and submission to EDA by the September deadline.

Accept Executive Director's Report Motion # 7

Motion was made by David Smith to accept the Executive Director's Report as presented. Kevin Easter seconded the motion. The motion carried unanimously.

Award Nomination Forms

Executive Director, Diane Cox advised that there were Award Nomination Forms in the packets that can be used to make nominations for this year's awards. The forms should be returned by August 15, 2017. The Annual Awards Banquet will be held on September 28th, 2017 at Vance Granville Community College Civic Center in Henderson.

Chairman Richardson advised this is an excellent opportunity for local businesses to help sponsor this event and the work of the COG.

Nominating Committee

Chairman Richardson advised it was time to appoint the Nominating Committee that would be assigned the task of selecting a Slate of Officers for Fiscal Year 2017/2018. He advised that the following individuals had agreed to serve on the committee:

Walter Gardner – serving as Chairman
Linda Jordon
Kenneth Perry
Danny Wright

This committee will return a Slate of Officers to the Board for approval during the August meeting.

Broadband Strategy

Executive Director, Diane Cox advised that the COG held a Broadband Summit back in the spring and the speakers did a great job of explaining Broadband. Special thanks were also given to Sybil Tate of Person County who explained how they had approached the project of expanding Broadband in the rural areas of Person County. After the summit, some attendees asked that the COG pull together the managers and Joe Freddoso who had been instrumental in the Person County project. This meeting was held at the COG office and managers agreed that we need to do something regionally to address this issue. In that effort, we asked Joe Freddoso of Mighty River to speak to our Board and guests this evening to address Broadband.

Joe advised that he had been working Broadband technology issues for the past 20 years. He briefly reviewed the plan to help address our underserved rural areas:

- Define the vision and need
- Review current county assets
- Survey for demand for broadband
- Review existing laws
- Review what other counties/regions have done to address the issue
- Define your options
- Counties in need are Franklin, Granville, Vance and Warren
- Craft a Request for Proposals (RFP)
- Send out RFP
- Work with providers to underserved/unserved areas
- Person County actually built 2 towers and used 2 state towers – surveyed businesses in need of service – attempted to secure better service at better prices for city and county government offices
- Gather RFP responses – make selection
- Provide better service along economic corridors
- Send Business survey from EDC offices with 12 questions
- Possible 6-8 month exercise
- 60 days to collect RFPs
- 30 days to evaluate proposals
- Project could be wrapped up in 10-12 month time frame
- There was no RFQ for services in Person County – contracted directly with the County
- Fiber is foundation to wireless network

At the end of the presentation Diane Cox advised that each County Manager needs to take the idea of a regional broadband project to their boards for approval. She also suggested contacting GoldenLeaf for some additional funding as a regional project.

During Q/A session after presentation the following was addressed:

Who would take the lead at the COG office? Diane advised that she and Michael Kelly would take the lead. If we receive interest from all four counties: Franklin, Granville, Vance and Warren we will meet with managers to go forward.

PUBLIC COMMENT AND ANNOUNCEMENTS

Members held a Moment of Silence in memory of Commissioner John May of Franklin County who passed away May 31, 2017.

There being no further business, the meeting adjourned.

Sincerely,



Patricia S. Cox, Executive Director
Secretary to the Board of Directors