

Diane Cox  
Executive Director

## MEMORANDUM

**Member  
Governments**

**COUNTIES**

Franklin  
Granville  
Person  
Vance  
Warren

**MUNICIPALITIES**

Bunn  
Butner  
Creedmoor  
Franklinton  
Henderson  
Kittrell  
Louisburg  
Macon  
Middleburg  
Norlina  
Oxford  
Roxboro  
Stem  
Stovall  
Warrenton  
Youngsville

TO: COG Board of Directors, Ex-Officio Members, Chairpersons, Managers  
And Economic Development Directors

FROM: Jimmy Clayton, Chairman *JB/CP*

SUBJECT: **COG BOARD MEETING March 28, 2019**  
**Kerr-Tar Regional COG Office**  
**1724 Graham Avenue, Henderson, NC 27536**

DATE: March 19, 2019

The COG Board of Directors will meet on Thursday evening March 28, 2019 at the Kerr-Tar COG office, located at 1724 Graham Avenue, Henderson, NC 27536. This meeting will start with Dinner at 7 PM. The Board Meeting will begin immediately following dinner. We will have Joey Hopkins from NC Department of Transportation with us to provide a Division 5 Transportation update.

The Minutes from our January meetings are enclosed for all KTCOG Board Members to review prior to the meeting. You will also find our Finance Report to review prior to the meeting.

Please RSVP by calling 252-436-2040 or toll free at 866-506-6223 with your response. We must guarantee a headcount with the caterer. You may email your rsvp to [gparham@kerrtarcog.org](mailto:gparham@kerrtarcog.org) by 9AM on Tuesday, March 26<sup>th</sup>.

It is a requirement that we have a quorum for each meeting so business items on the Agenda may be reviewed and approved by the KTCOG Board of Directors. We encourage you to actively participate as a Board Member or have your designated alternate attend in your absence.

---

JB:gp

**Kerr-Tar Regional Council of Governments**  
**1724 Graham Avenue**  
**Henderson, NC 27536**  
**March 28, 2019**  
**7:00 PM**  
**AGENDA**

| <b>Time</b> | <b>Agenda Item</b>   | <b>Participant</b>  |
|-------------|--|---|
| 7:00 PM     | INVOCATION   | Walter Gardner  |
| 7-7:25 PM   | DINNER   |   |
| 7:30 PM     | CALL TO ORDER  | Chairman Clayton  |
| 7:35 PM     | WELCOME GUESTS   | Chairman Clayton  |
| 7:40 PM     | APPROVAL OF MINUTES ( <i>January 24<sup>th</sup></i> ) ( <i>Vote</i> )   | Chairman Clayton  |
| 7:45 PM     | NEW BUSINESS <ul style="list-style-type: none"><li>• Finance Report (<i>Vote</i>)</li><li>• Budget Amendments (<i>Vote</i>)</li><li>• Assessment Rate 19/20 (<i>Vote</i>)</li><li>• RLF Committee Appointment (<i>Vote</i>)</li><li>• Records Retention &amp; Disposition (<i>Vote</i>)</li><li>• Conflict of Interest Form</li><li>• Executive Director's Report And Legislative Update</li></ul> | Donna Lee<br>Donna Lee<br>Diane Cox<br>Diane Cox<br>Diane Cox<br>Diane Cox<br>Diane Cox |
| 8:05 PM     | NC DOT Division 5 Regional Report  | Joey Hopkins<br>Division Engineer<br>NCDOT Division 5                                   |
| 8:20 PM     | QUESTIONS  | Chairman Clayton  |
| 8:25 PM     | PUBLIC COMMENTS & ANNOUNCEMENTS  | Chairman Clayton  |
| 8:30 PM     | ADJOURNMENT  | Chairman Clayton  |

**Mission Statement:**

"To promote regionalism that provides opportunities for local governments to enhance and improve the quality of life for our citizens through the effective delivery of services and programs."

**Minutes**  
**KERR-TAR REGIONAL COUNCIL OF GOVERNMENTS**  
**Executive Committee Meeting**  
**Kerr-Tar COG Office**  
**January 24, 2019**

**Members Present**

|  |               |
|--|---------------|
| John Alston                            | Jimmy Clayton |
| Sidney Dunston                         | Zelodis Jay   |
| Leo Kelly                              | Tom Lane      |
| Gary Plummer                           | Walter Powell |
| Betty Wright                           | Danny Wright  |
| Mike Felts – Alternate for David Smith |               |

**COG Staff:**

Diane Cox  
Donna Lee  
Gina Parham

**Others:**

Kenneth Perry  
Dean Overby

**Call to Order**

Chairman Clayton called the meeting to order and turned the meeting over to Executive Director, Diane Cox.

**Audit**

Diane advised there was only one item on the Agenda and that was the COG Audit for Fiscal Year 2018. She asked Dean Overby of William L. Stark and Company to proceed with the review.

Dean asked members to follow him through the audit beginning on Page 1 with the Independent Auditor's Report. He also informed the Executive Committee that this audit was of 'unmodified' opinion (clean) and there were no findings.

He then reviewed the information on Page 4 with the annual financial highlights of assets, liabilities, governmental funds and the council's total debt.

He continued by reviewing the Accounts Payable, General Fund, Unassigned Fund Balance as well as funds that would be collected from Accounts Receivable. General Fund Balance increased from \$247,869 in 2017 to 4263,509 in 2018. Dean continued by reviewing notes in the Financial Statements, including OPEB, Microloan, RLF and Compliance reviews during audits of Aging and Workforce programs. Again stating there were no findings.

Danny Wright confirmed with Executive Committee Members he was pleased with the overall fund balance increase. He commended Diane and Donna with the job they do to maintain this standing.

Members asked if the Government shutdown would impact the COG? Diane stated that it may result in some possible staff furloughs if it ran into February.

**Audit**

**Motion # 1**

Motion was made by Danny Wright to approve the audit as presented. Sidney Dunston seconded the motion and the motion carried unanimously.

There being no further business, the meeting adjourned.

Sincerely,



Patricia S. Cox, Executive Director  
Secretary to the Board of Directors

**Minutes**  
**KERR-TAR REGIONAL COUNCIL OF GOVERNMENTS**  
**Kerr Tar Board Meeting**  
**Kerr-Tar COG Office**  
**January 24, 2019**

**Members Present**

|                                      |                |
|--------------------------------------|----------------|
| John Alston                          | Ernie Anderson |
| Mary Anderson                        | Wayne Aycok    |
| Francine Chavis                      | Jimmy Clayton  |
| Sidney Dunston                       | Kevin Easter   |
| Carolyn Faines                       | Carroll Harris |
| Wanda Henderson                      | Zelodis Jay    |
| Dazale Kearney                       | Leo Kelly      |
| Tom Lane                             | Kenneth Perry  |
| Gary Plummer                         | Walter Powell  |
| Betty Wright                         | Danny Wright   |
| Mike Felts alternate for David Smith |                |

**Absent Members**

|                   |                    |
|-------------------|--------------------|
| Pete Averette     | Quon Bridges       |
| Eddie Ellington   | Fonzie Flowers     |
| Walter Gardner    | Reggie Horton      |
| Treco Lea-Jeffers | Jerry Joyner       |
| Philip Meador     | Bryan Pfohl        |
| Jennifer Pierce   | Marsha Strawbridge |
| Michael Williford |                    |

**COG Staff:**

Diane Cox  
Donna Lee  
Gina Parham  
Vincent Gilreath  
Deborah Cozart  
Lou Grillo  
Michael Kelly  
Harvey Holmes  
Jim Wrenn – COG Attorney

**Others:**

Dean Overby  
Jim Corrin – NC Dept of Info & Technology

---

**Invocation**

Chairman Clayton asked Board Member, John Alston to provide the invocation prior to dinner.

**Call to Order**

Chairman Clayton called the meeting to order and welcomed guests.

## **Minutes**

Chairman Clayton advised that the Minutes from the November 29th had been forwarded for review with the meeting notice. He asked for the Board's pleasure regarding the minutes.

## **Minutes**

### **Motion # 1**

Motion was made by Ernie Anderson to approve the Minutes as written. Kevin Easter seconded the motion and the motion carried unanimously.

## **Audit**

Dean Overby of William L. Stark and Company reviewed the Audit for Fiscal Year ending June 30 2018. He began by advising the Board that the audit was an unmodified opinion (clean audit) with no findings nor modifications. Going over the report, he began on Page 1 with the Independent Auditor's Report which outlined the basis for the audit and responsibilities. Following the Management's Discussion and Analysis was reviewed. The COG's net position increased \$51,649 in comparison with the prior year. Total Fund Balance increased \$40,409 from prior year.

Dean continued through the report and making notes in reference to General Fund Cash being up approximately \$33,000, Accounts Payable up approximately \$35,000, General Fund balance up \$15,660 and Unassigned Fund Balance was down \$20,539. There was also a decrease in OPEB balance of \$10,036.

He stated single state audits were performed in the Workforce and Aging programs. There were no findings and no reportable amounts.

## **Audit**

### **Motion #2**

Motion was made by Carroll Harris to approve the Audit as presented. Ernie Anderson seconded the motion and motion carried unanimously.

## **NEW BUSINESS**

## **Finance Report**

Finance Manager, Donna Lee reviewed the November and December year to date Finance Reports by fund as well as reviewing bank balances.

## **Finance Report**

### **Motion # 3**

Ernie Anderson made a motion to approve the Finance Report as presented. Kenneth Perry seconded the motion and the motion carried unanimously.

(INSERT FINANCE REPORT HERE)

## NOVEMBER, 2018

**GENERAL FUND - 10**



|                         |                     |                      |                        |            |                     |                      |                      |                      |                      |                     |
|-------------------------|---------------------|----------------------|------------------------|------------|---------------------|----------------------|----------------------|----------------------|----------------------|---------------------|
| Warren County SFR       | \$ 175,000          | \$ 388.50            | \$ 174,611.50          | 0%         | \$ 175,000          | \$ -                 | \$ 388.50            | \$ -                 | \$ 388.50            | \$ -                |
| Urgent Repair           | \$ 15,100           | \$ 5,710.00          | \$ 9,390.00            | 38%        | \$ 15,100           | \$ 15,100.00         | \$ -                 | \$ 15,100.00         | \$ 15,100.00         | \$ 9,390.00         |
| Miscellaneous           | \$ -                | \$ -                 | \$ -                   |            | \$ 12,000           | \$ 5,500.00          | \$ -                 | \$ 5,500.00          | \$ 5,500.00          | \$ 5,500.00         |
| Bank Interest           | \$ -                | \$ -                 | \$ -                   |            | \$ 3,382            | \$ 1,681.76          | \$ -                 | \$ 1,681.76          | \$ 1,681.76          | \$ 1,681.76         |
| Annual Meeting          | \$ -                | \$ 4,994.77          | \$ (4,994.77)          |            | \$ 7,000            | \$ 7,100.00          | \$ -                 | \$ 7,100.00          | \$ 7,100.00          | \$ 2,105.23         |
| Contingency             | \$ -                | \$ -                 | \$ -                   |            | \$ -                | \$ -                 | \$ -                 | \$ -                 | \$ -                 | \$ -                |
| <b>TOTALS</b>           | <b>\$ 2,663,273</b> | <b>\$ 821,176.43</b> | <b>\$ 1,842,096.57</b> | <b>31%</b> | <b>\$ 2,522,507</b> | <b>\$ 517,486.33</b> | <b>\$ 289,427.00</b> | <b>\$ 580,555.73</b> | <b>\$ 864,969.06</b> | <b>\$ 43,792.62</b> |
| <b>AGING FUND - 11</b>  |                     |                      |                        |            |                     |                      |                      |                      |                      |                     |
| Aging - Block Grant     |                     |                      |                        |            |                     |                      |                      |                      |                      |                     |
| Franklin County         | \$ 508,379          | \$ 144,338.00        | \$ 364,041.00          | 28%        | \$ 508,379          | \$ 144,338.00        | \$ -                 | \$ 144,338.00        | \$ 144,338.00        | \$ -                |
| Granville County        | \$ 471,357          | \$ 122,000.00        | \$ 349,357.00          | 26%        | \$ 471,357          | \$ 122,000.00        | \$ -                 | \$ 122,000.00        | \$ 122,000.00        | \$ -                |
| Person County           | \$ 357,952          | \$ 104,787.00        | \$ 253,165.00          | 29%        | \$ 357,952          | \$ 104,787.00        | \$ -                 | \$ 104,787.00        | \$ 104,787.00        | \$ -                |
| Vance County            | \$ 375,341          | \$ 93,331.00         | \$ 282,010.00          | 25%        | \$ 375,341          | \$ 93,331.00         | \$ -                 | \$ 93,331.00         | \$ 93,331.00         | \$ -                |
| Warren County           | \$ 279,959          | \$ 81,300.00         | \$ 198,659.00          | 29%        | \$ 279,959          | \$ 81,300.00         | \$ -                 | \$ 81,300.00         | \$ 81,300.00         | \$ -                |
| Aging - NSIP            | \$ -                | \$ 26,169.00         | \$ (26,169.00)         |            | \$ -                | \$ 26,169.00         | \$ -                 | \$ 26,169.00         | \$ 26,169.00         | \$ -                |
| Aging - Legal           | \$ 10,313           | \$ 4,968.00          | \$ 5,345.00            | 48%        | \$ 10,313           | \$ 4,968.00          | \$ -                 | \$ 4,968.00          | \$ 4,968.00          | \$ -                |
| Aging - General Purpose |                     |                      |                        |            |                     |                      |                      |                      |                      |                     |
| Franklin County         | \$ 21,386           | \$ -                 | \$ 21,386.00           | 0%         | \$ 21,386           | \$ -                 | \$ -                 | \$ -                 | \$ -                 | \$ -                |
| Granville County        | \$ 17,821           | \$ -                 | \$ 17,821.00           | 0%         | \$ 17,821           | \$ -                 | \$ -                 | \$ -                 | \$ -                 | \$ -                |
| Person County           | \$ 10,693           | \$ 3,000.00          | \$ 7,693.00            | 28%        | \$ 10,693           | \$ 3,000.00          | \$ -                 | \$ 3,000.00          | \$ 3,000.00          | \$ -                |
| Vance County            | \$ 10,693           | \$ 682.00            | \$ 10,011.00           | 6%         | \$ 10,693           | \$ 682.00            | \$ -                 | \$ 682.00            | \$ 682.00            | \$ -                |
| Warren County           | \$ 10,693           | \$ 2,707.00          | \$ 7,986.00            | 25%        | \$ 10,693           | \$ 2,707.00          | \$ -                 | \$ 2,707.00          | \$ 2,707.00          | \$ -                |
| Aging - Caregiver       |                     |                      |                        |            |                     |                      |                      |                      |                      |                     |
| Franklin County         | \$ 4,000            | \$ 738.00            | \$ 3,262.00            | 18%        | \$ 4,000            | \$ 738.00            | \$ -                 | \$ 738.00            | \$ 738.00            | \$ -                |
| Granville County        | \$ 4,000            | \$ 96.00             | \$ 3,904.00            | 2%         | \$ 4,000            | \$ 96.00             | \$ -                 | \$ 96.00             | \$ 96.00             | \$ -                |
| Person County           | \$ 4,000            | \$ 738.00            | \$ 3,262.00            | 18%        | \$ 4,000            | \$ 738.00            | \$ -                 | \$ 738.00            | \$ 738.00            | \$ -                |
| Vance County            | \$ 4,000            | \$ 215.00            | \$ 3,785.00            | 5%         | \$ 4,000            | \$ 215.00            | \$ -                 | \$ 215.00            | \$ 215.00            | \$ -                |
| Warren County           | \$ 4,000            | \$ 400.00            | \$ 3,600.00            | 10%        | \$ 4,000            | \$ 400.00            | \$ -                 | \$ 400.00            | \$ 400.00            | \$ -                |
| Aging - Fans            | \$ -                | \$ -                 | \$ -                   |            | \$ -                | \$ -                 | \$ -                 | \$ -                 | \$ -                 | \$ -                |
| <b>TOTALS</b>           | <b>\$ 2,094,587</b> | <b>\$ 585,469.00</b> | <b>\$ 1,509,118.00</b> | <b>28%</b> | <b>\$ 2,094,587</b> | <b>\$ 585,469.00</b> | <b>\$ -</b>          | <b>\$ 585,469.00</b> | <b>\$ 585,469.00</b> | <b>\$ -</b>         |







|                         |                     |                      |                        |            |                     |                      |                      |                      |                      |                     |
|-------------------------|---------------------|----------------------|------------------------|------------|---------------------|----------------------|----------------------|----------------------|----------------------|---------------------|
| Warren County SFR       | \$ 175,000          | \$ 388.50            | \$ 174,611.50          | 0%         | \$ 175,000          | \$ -                 | \$ 388.50            | \$ -                 | \$ 388.50            | \$ -                |
| Urgent Repair           | \$ 15,100           | \$ 13,570.50         | \$ 1,529.50            | 90%        | \$ 15,100           | \$ 15,100.00         | \$ -                 | \$ 15,100.00         | \$ 15,100.00         | \$ 1,529.50         |
| Miscellaneous           | \$ -                | \$ -                 | \$ -                   |            | \$ 12,000           | \$ 6,500.00          | \$ -                 | \$ 6,500.00          | \$ 6,500.00          | \$ 6,500.00         |
| Bank Interest           | \$ -                | \$ -                 | \$ -                   |            | \$ 3,382            | \$ 1,931.29          | \$ -                 | \$ 1,931.29          | \$ 1,931.29          | \$ 1,931.29         |
| Annual Meeting          | \$ -                | \$ 4,994.77          | \$ (4,994.77)          |            | \$ 7,000            | \$ 7,100.00          | \$ -                 | \$ 7,100.00          | \$ 7,100.00          | \$ 2,105.23         |
| Contingency             | \$ -                | \$ -                 | \$ -                   |            | \$ -                | \$ -                 | \$ -                 | \$ -                 | \$ -                 | \$ -                |
| <b>TOTALS</b>           | <b>\$ 2,663,273</b> | <b>\$ 955,941.23</b> | <b>\$ 1,707,331.77</b> | <b>36%</b> | <b>\$ 2,522,507</b> | <b>\$ 695,862.77</b> | <b>\$ 227,650.60</b> | <b>\$ 693,37.00</b>  | <b>\$ 992,850.37</b> | <b>\$ 36,909.14</b> |
| <b>AGING FUND - 11</b>  |                     |                      |                        |            |                     |                      |                      |                      |                      |                     |
| Aging - Block Grant     |                     |                      |                        |            |                     |                      |                      |                      |                      |                     |
| Franklin County         | \$ 508,379          | \$ 174,156.00        | \$ 334,223.00          | 34%        | \$ 508,379          | \$ 174,156.00        | \$ -                 | \$ 174,156.00        | \$ 174,156.00        | \$ -                |
| Granville County        | \$ 471,357          | \$ 151,987.00        | \$ 319,370.00          | 32%        | \$ 471,357          | \$ 151,987.00        | \$ -                 | \$ 151,987.00        | \$ 151,987.00        | \$ -                |
| Person County           | \$ 357,952          | \$ 128,667.00        | \$ 229,285.00          | 36%        | \$ 357,952          | \$ 128,667.00        | \$ -                 | \$ 128,667.00        | \$ 128,667.00        | \$ -                |
| Vance County            | \$ 375,341          | \$ 120,317.00        | \$ 255,024.00          | 32%        | \$ 375,341          | \$ 120,317.00        | \$ -                 | \$ 120,317.00        | \$ 120,317.00        | \$ -                |
| Warren County           | \$ 279,959          | \$ 103,046.00        | \$ 176,913.00          | 37%        | \$ 279,959          | \$ 103,046.00        | \$ -                 | \$ 103,046.00        | \$ 103,046.00        | \$ -                |
| Aging - NSIP            | \$ -                | \$ 31,488.00         | \$ (31,488.00)         |            | \$ -                | \$ 31,488.00         | \$ -                 | \$ 31,488.00         | \$ 31,488.00         | \$ -                |
| Aging - Legal           | \$ 10,313           | \$ 5,553.00          | \$ 4,760.00            | 54%        | \$ 10,313           | \$ 5,553.00          | \$ -                 | \$ 5,553.00          | \$ 5,553.00          | \$ -                |
| Aging - General Purpose |                     |                      |                        |            |                     |                      |                      |                      |                      |                     |
| Franklin County         | \$ 21,386           | \$ -                 | \$ 21,386.00           | 0%         | \$ 21,386           | \$ -                 | \$ -                 | \$ -                 | \$ -                 | \$ -                |
| Granville County        | \$ 17,821           | \$ 4,749.00          | \$ 13,072.00           | 27%        | \$ 17,821           | \$ 4,749.00          | \$ -                 | \$ 4,749.00          | \$ 4,749.00          | \$ -                |
| Person County           | \$ 10,693           | \$ 3,750.00          | \$ 6,943.00            | 35%        | \$ 10,693           | \$ 3,750.00          | \$ -                 | \$ 3,750.00          | \$ 3,750.00          | \$ -                |
| Vance County            | \$ 10,693           | \$ 682.00            | \$ 10,011.00           | 6%         | \$ 10,693           | \$ 682.00            | \$ -                 | \$ 682.00            | \$ 682.00            | \$ -                |
| Warren County           | \$ 10,693           | \$ 2,867.00          | \$ 7,826.00            | 27%        | \$ 10,693           | \$ 2,867.00          | \$ -                 | \$ 2,867.00          | \$ 2,867.00          | \$ -                |
| Aging - Caregiver       |                     |                      |                        |            |                     |                      |                      |                      |                      |                     |
| Franklin County         | \$ 4,000            | \$ 738.00            | \$ 3,262.00            | 18%        | \$ 4,000            | \$ 738.00            | \$ -                 | \$ 738.00            | \$ 738.00            | \$ -                |
| Granville County        | \$ 4,000            | \$ 288.00            | \$ 3,712.00            | 7%         | \$ 4,000            | \$ 288.00            | \$ -                 | \$ 288.00            | \$ 288.00            | \$ -                |
| Person County           | \$ 4,000            | \$ 738.00            | \$ 3,262.00            | 18%        | \$ 4,000            | \$ 738.00            | \$ -                 | \$ 738.00            | \$ 738.00            | \$ -                |
| Vance County            | \$ 4,000            | \$ 743.00            | \$ 3,257.00            | 19%        | \$ 4,000            | \$ 743.00            | \$ -                 | \$ 743.00            | \$ 743.00            | \$ -                |
| Warren County           | \$ 4,000            | \$ 600.00            | \$ 3,400.00            | 15%        | \$ 4,000            | \$ 600.00            | \$ -                 | \$ 600.00            | \$ 600.00            | \$ -                |
| Aging - Fans            | \$ -                | \$ -                 | \$ -                   |            | \$ -                | \$ -                 | \$ -                 | \$ -                 | \$ -                 | \$ -                |
| <b>TOTALS</b>           | <b>\$ 2,094,587</b> | <b>\$ 730,369.00</b> | <b>\$ 1,364,218.00</b> | <b>35%</b> | <b>\$ 2,094,587</b> | <b>\$ 730,369.00</b> | <b>\$ -</b>          | <b>\$ 730,369.00</b> | <b>\$ 730,369.00</b> | <b>\$ -</b>         |



## **BUDGET AMENDMENTS**

Donna Lee reviewed Fund 10 budget amendments 22 through 28 that resulted from deferred revenue from FY 17-18 and/or corrections of actual grant amounts. Amendment 29 was for a contract extension with Mighty River consultant for Broadband project. Amendments 30-32 for WIOA were carry forward amounts from a contract with NC Commerce. Amendments 33 & 34 in WIOA was for an additional allocations. Fund 13 had Amendment 8 for a new WIOA Grant – Finish Line funds for PCC and VGCC and Amendment 9 was for an additional allocation for infrastructure costs.

### **Budget Amendments**

#### **Motion # 3**

Motion made by Danny Wright to approve the Budget Amendment as presented and Ernie Averette seconded the motion. The motion carried unanimously.

(INSERT BUDGET AMENDMENTS HERE)



**KERR-TAR REGIONAL COUNCIL OF GOVERNMENTS  
BUDGET AMENDMENTS  
Thursday, January 24, 2019**

**FY 18-19**

**FUND 10 - GENERAL FUND**

| <b>BUDGET AMENDMENT # 22</b>                               | <b>A/C #</b> | <b>BUDGET</b> | <b>CHANGE</b> | <b>REQUESTED</b> |
|--|--------------|---------------|---------------|------------------|
| <b>URGENT REPAIR</b>                                       |              |               |               |                  |
| <b>EXPENDITURES</b>  | <b>7880</b>  |               |               |                  |
| Contracted Services  | 200          | 1,500         | 0             | 1,500            |
| Housing Rehab  | 201          | 13,600        | 5,104         | 18,704           |
|  |              | 15,100        | 5,104         | 20,204           |
| <b>URGENT REPAIR</b>                                       | <b>3475</b>  |               |               |                  |
| <b>REVENUE</b>   | 460          | 15,100        | 5,104         | 20,204           |
|  |              |               |               |                  |
| This amendment represents the deferred revenue from 17-18. |              |               |               |                  |

| <b>BUDGET AMENDMENT # 23</b>                               | <b>A/C #</b> | <b>BUDGET</b> | <b>CHANGE</b> | <b>REQUESTED</b> |
|--|--------------|---------------|---------------|------------------|
| <b>GRANVILLE CO SFR</b>                                    |              |               |               |                  |
| <b>EXPENDITURES</b>  | <b>7205</b>  |               |               |                  |
| Salary - Executive Director                                | 130          | 478           | 1,000         | 1,478            |
| Contracted Services  | 200          | 34,992        | 0             | 34,992           |
| Housing Rehab  | 201          | 50,940        | 2,220         | 53,160           |
| Fringe Benefits  | 690          | 176           | 368           | 544              |
| Indirect Costs   | 790          | 282           | 590           | 872              |
| Program Costs  | 795          | 101           | 211           | 312              |
|  |              | 86,969        | 4,389         | 91,358           |
| <b>GRANVILLE CO SFR</b>                                    | <b>3475</b>  |               |               |                  |
| <b>REVENUES</b>  | 137          | 86,969        | 4,389         | 91,358           |
|  |              |               |               |                  |
| This amendment represents the deferred revenue from 17-18. |              |               |               |                  |



| <b>BUDGET AMENDMENT # 24</b>                               | <b>A/C #</b> | <b>BUDGET</b>  | <b>CHANGE</b> | <b>REQUESTED</b> |
|--|--------------|----------------|---------------|------------------|
| <b>AGING - OMBUDSMAN</b>                                   |              |                |               |                  |
| <b>EXPENDITURES</b>  | <b>5120</b>  |                |               |                  |
| Salary - Ombudsman   | 148          | 50,131         | 0             | 50,131           |
| Supplies   | 260          | 1,000          | 1,179         | 2,179            |
| Advisory Committee   | 270          | 250            | 0             | 250              |
| Travel   | 314          | 4,000          | 0             | 4,000            |
| Printing   | 341          | 2,100          | 0             | 2,100            |
| Advertising  | 370          | 500            | 0             | 500              |
| MIS Charges  | 382          | 2,458          | 0             | 2,458            |
| Dues & Subscriptions                                       | 491          | 500            | 0             | 500              |
| Fringe Benefits  | 690          | 18,446         | 0             | 18,446           |
| Indirect Costs   | 790          | 29,558         | 0             | 29,558           |
| Program Costs  | 795          | 10,560         | 0             | 10,560           |
| <b>TOTAL EXPENDITURES</b>                                  |              | <b>119,503</b> | <b>1,179</b>  | <b>120,682</b>   |
|  |              |                |               |                  |
| <b>AGING - OMBUDSMAN</b>                                   | <b>3520</b>  |                |               |                  |
| <b>REVENUE</b>   | <b>O10</b>   | 107,553        | 933           | 108,486          |
| Match Allocated  |              | 11,950         | 246           | 12,196           |
| <b>TOTAL REVENUES</b>                                      |              | <b>119,503</b> | <b>1,179</b>  | <b>120,682</b>   |
|  |              |                |               |                  |
| This amendment represents the deferred revenue from 17-18. |              |                |               |                  |

| <b>BUDGET AMENDMENT # 25</b>   | <b>A/C #</b> | <b>BUDGET</b> | <b>CHANGE</b> | <b>REQUESTED</b> |
|--|--------------|---------------|---------------|------------------|
| <b>AGING - MIPPA</b>   |              |               |               |                  |
| <b>EXPENDITURES</b>  | <b>5916</b>  |               |               |                  |
| Salary - Aging Projects Coordinator  | 153          | 7,817         | -2,200        | 5,617            |
| Supplies   | 260          | 999           | -599          | 400              |
| Travel   | 314          | 1,050         | -650          | 400              |
| Printing   | 341          | 1,500         | -1,500        | 0                |
| Advertising  | 370          | 10,600        | 0             | 10,600           |
| Fringe Benefits  | 690          | 2,877         | -808          | 2,069            |
|  |              | <b>24,843</b> | <b>-5,757</b> | <b>19,086</b>    |
|  |              |               |               |                  |
| <b>AGING - MIPPA</b>   | <b>3615</b>  |               |               |                  |
| <b>REVENUE</b>   | <b>000</b>   | <b>24,843</b> | <b>-5,757</b> | <b>19,086</b>    |
|  |              |               |               |                  |
| This amendment represents the actual grant amount for 18-19 and deferred revenue from 17-18. |              |               |               |                  |

| <b>BUDGET AMENDMENT # 26</b>                           | <b>A/C #</b> | <b>BUDGET</b>  | <b>CHANGE</b> | <b>REQUESTED</b> |
|--|--------------|----------------|---------------|------------------|
| <b>AGING - CAREGIVER</b>                               |              |                |               |                  |
| <b>EXPENDITURES</b>                                    | <b>5920</b>  |                |               |                  |
| Salary - Caregiver Specialist                          | 152          | 40,598         | 0             | 40,598           |
| Supplies   | 260          | 7,000          | 2,205         | 9,205            |
| Travel   | 314          | 5,000          | 2,000         | 7,000            |
| Printing   | 341          | 5,000          | 1,000         | 6,000            |
| Training   | 350          | 8,000          | 0             | 8,000            |
| Advertising  | 370          | 3,324          | 2,676         | 6,000            |
| MIS Charges  | 382          | 2,400          | 0             | 2,400            |
| Fringe Benefits  | 690          | 14,938         | 0             | 14,938           |
| Indirect Costs   | 790          | 23,937         | 0             | 23,937           |
| Program Costs  | 795          | 8,552          | 0             | 8,552            |
|  |              | <b>118,749</b> | <b>7,881</b>  | <b>126,630</b>   |
| <b>AGING - CAREGIVER</b>                               | <b>3540</b>  |                |               |                  |
| <b>REVENUE</b>   | <b>O10</b>   | <b>118,749</b> | <b>7,881</b>  | <b>126,630</b>   |
|  |              |                |               |                  |
| This amendment represents deferred revenue from 17-18. |              |                |               |                  |

| <b>BUDGET AMENDMENT # 27</b>  | <b>A/C #</b> | <b>BUDGET</b> | <b>CHANGE</b> | <b>REQUESTED</b> |
|---|--------------|---------------|---------------|------------------|
| <b>AGING - IIID</b>   |              |               |               |                  |
| <b>EXPENDITURES</b>   | <b>5510</b>  |               |               |                  |
| Salary - Caregiver Specialist   | 152          | 1,442         | 0             | 1,442            |
| Salary - Aging Projects Coordinator                                       | 153          | 5,863         | 0             | 5,863            |
| Contracted Services   | 200          | 882           | 0             | 882              |
| Supplies  | 260          | 5,000         | 0             | 5,000            |
| Travel  | 314          | 4,358         | 18            | 4,376            |
| Printing  | 341          | 1,000         | 0             | 1,000            |
| Advertising   | 370          | 800           | 0             | 800              |
| Fringe Benefits   | 690          | 2,688         | 0             | 2,688            |
| Indirect Costs  | 790          | 4,307         | 0             | 4,307            |
| Program Costs   | 795          | 1,539         | 0             | 1,539            |
| <b>TOTAL EXPENDITURES</b>   |              | <b>27,879</b> | <b>18</b>     | <b>27,897</b>    |
| <b>AGING - IIID</b>   | <b>3516</b>  |               |               |                  |
| <b>REVENUE</b>  | <b>100</b>   | <b>25,107</b> | <b>0</b>      | <b>25,107</b>    |
| Match Allocated   |              | 2,772         | 18            | 2,790            |
| <b>TOTAL REVENUES</b>   |              | <b>27,879</b> | <b>18</b>     | <b>27,897</b>    |
| This amendment represents a correction in match for a previous amendment. |              |               |               |                  |

| <b>BUDGET AMENDMENT # 28</b>   | <b>A/C #</b> | <b>BUDGET</b> | <b>CHANGE</b> | <b>REQUESTED</b> |
|--|--------------|---------------|---------------|------------------|
| <b>AGING - SMP</b>   |              |               |               |                  |
| <b>EXPENDITURES</b>  | <b>5915</b>  |               |               |                  |
| Salary - Aging Projects Coordinator  | 153          | 2,834         | -879          | 1,955            |
| Supplies   | 260          | 531           | -18           | 513              |
| Travel   | 314          | 600           | 0             | 600              |
| Advertising  | 370          | 165           | -165          | 0                |
| Fringe Benefits  | 690          | 1,043         | -323          | 720              |
| Indirect Costs   | 790          | 1,671         | -518          | 1,153            |
| Program Costs  | 795          | 597           | -185          | 412              |
|  |              | 7,441         | -2,088        | 5,353            |
| <b>AGING - SMP</b>   | <b>3610</b>  |               |               |                  |
| <b>REVENUE</b>   | <b>000</b>   | 5,897         | -544          | 5,353            |
| Match Allocated  |              | 1,544         | -1,544        | 0                |
| <b>TOTAL REVENUES</b>  |              | 7,441         | -2,088        | 5,353            |
| This amendment represents the actual grant amount for 18-19 and deferred revenue from 17-18. |              |               |               |                  |

| <b>BUDGET AMENDMENT # 29</b>   | <b>A/C #</b> | <b>BUDGET</b> | <b>CHANGE</b> | <b>REQUESTED</b> |
|--|--------------|---------------|---------------|------------------|
| <b>MIGHTY RIVER REGIONAL BROADBAND</b>   |              |               |               |                  |
| <b>EXPENDITURES</b>  | <b>5051</b>  |               |               |                  |
| Contracted Services  | 200          | 35,500        | 21,300        | 56,800           |
|  |              | 35,500        | 21,300        | 56,800           |
| <b>MIGHTY RIVER REGIONAL BROADBAND</b>   | <b>3475</b>  |               |               |                  |
| <b>REVENUE</b>   | <b>451</b>   | 35,500        | 21,300        | 56,800           |
| This amendment represents a contract extension for Dec. 2018 and additional extension for Jan - April 2019 |              |               |               |                  |

| <b>BUDGET AMENDMENT # 30</b>   | <b>A/C #</b> | <b>BUDGET</b>  | <b>CHANGE</b> | <b>REQUESTED</b> |
|--|--------------|----------------|---------------|------------------|
| <b>WIOA ADULT PROGRAM</b>  |              |                |               |                  |
| <b>EXPENDITURES</b>  | <b>6850</b>  |                |               |                  |
| Salary - MM / WIOA EO Off & Proj                                     | 155          | 2,000          | 0             | 2,000            |
| Salary - Workforce Dev Program Monitor                               | 157          | 15,798         | 0             | 15,798           |
| Salary - Workforce Dev Director                                      | 174          | 8,086          | 0             | 8,086            |
| Salary - WD Business Services Manager / SP                           | 195          | 11,856         | 0             | 11,856           |
| Salary - WIA P & A Coord.  | 197          | 12,051         | 0             | 12,051           |
| Supplies   | 260          | 500            | 0             | 500              |
| Advisory Committee   | 270          | 1,800          | 0             | 1,800            |
| Travel   | 314          | 2,500          | 0             | 2,500            |
| Printing   | 341          | 200            | 0             | 200              |
| Training   | 350          | 400            | 0             | 400              |
| Advertising  | 370          | 250            | 0             | 250              |
| NC Works Career Center   | 413          | 9,000          | 842           | 9,842            |
| Dues & Subscriptions   | 491          | 2,700          | 0             | 2,700            |
| Fringe Benefits  | 690          | 18,321         | 0             | 18,321           |
| Indirect Costs   | 790          | 29,357         | 0             | 29,357           |
| Program Costs  | 795          | 10,489         | 0             | 10,489           |
| <b>TOTAL EXPENDITURES</b>  |              | <b>125,308</b> | <b>842</b>    | <b>126,150</b>   |
|  |              |                |               |                  |
| <b>WIOA ADULT PROGRAM</b>  | <b>3710</b>  |                |               |                  |
| <b>REVENUE</b>   | <b>010</b>   | <b>125,308</b> | <b>842</b>    | <b>126,150</b>   |
|  |              |                |               |                  |
| This amendment represents a carry-forward contract with NC Commerce. |              |                |               |                  |

| <b>BUDGET AMENDMENT #31</b>  | <b>A/C #</b> | <b>BUDGET</b>  | <b>CHANGE</b> | <b>REQUESTED</b> |
|--|--------------|----------------|---------------|------------------|
| <b>WIOA YOUTH PROGRAM</b>  |              |                |               |                  |
| <b>EXPENDITURES</b>  | <b>6870</b>  |                |               |                  |
| Salary - MM / WIOA EO Off & Proj                                     | 155          | 2,000          | 0             | 2,000            |
| Salary - Workforce Dev Program Monitor                               | 157          | 9,996          | 0             | 9,996            |
| Salary - Youth Programs Coordinator                                  | 172          | 31,735         | 0             | 31,735           |
| Salary - Workforce Dev Director                                      | 174          | 8,086          | 0             | 8,086            |
| Salary - WIA P & A Coord.  | 197          | 12,051         | 0             | 12,051           |
| Supplies   | 260          | 900            | 0             | 900              |
| Advisory Committee   | 270          | 1,330          | 0             | 1,330            |
| Travel   | 314          | 2,500          | 0             | 2,500            |
| Advertising  | 370          | 250            | 0             | 250              |
| NC Works Career Center   | 413          | 9,000          | 841           | 9,841            |
| Dues & Subscriptions   | 491          | 2,700          | 0             | 2,700            |
| Equipment  | 510          | 700            | 0             | 700              |
| Fringe Benefits  | 690          | 23,501         | 0             | 23,501           |
| Indirect Costs   | 790          | 37,656         | 0             | 37,656           |
| Program Costs  | 795          | 13,454         | 0             | 13,454           |
| <b>TOTAL EXPENDITURES</b>  |              | <b>155,859</b> | <b>841</b>    | <b>156,700</b>   |
|  |              |                |               |                  |
| <b>WIOA YOUTH PROGRAM</b>  | <b>3720</b>  |                |               |                  |
| <b>REVENUE</b>   | <b>O10</b>   | <b>155,859</b> | <b>841</b>    | <b>156,700</b>   |
|  |              |                |               |                  |
|  |              |                |               |                  |
| This amendment represents a carry-forward contract with NC Commerce. |              |                |               |                  |

| <b>BUDGET AMENDMENT # 32</b>   | <b>A/C #</b> | <b>BUDGET</b>  | <b>CHANGE</b> | <b>REQUESTED</b> |
|--|--------------|----------------|---------------|------------------|
| <b>WIOA DISLOCATED WORKER PROGRAM</b>                                |              |                |               |                  |
| <b>EXPENDITURES</b>  | <b>6890</b>  |                |               |                  |
| Salary - Workforce Dev Program Monitor                               | 157          | 20,113         | 0             | 20,113           |
| Salary - Workforce Dev Director                                      | 174          | 7,486          | 0             | 7,486            |
| Salary - WD Business Services Manager / SP                           | 195          | 20,816         | 0             | 20,816           |
| Salary - WIA P & A Coord.  | 197          | 12,051         | 0             | 12,051           |
| Supplies   | 260          | 501            | 0             | 501              |
| Advisory Committee   | 270          | 2,000          | 0             | 2,000            |
| Travel   | 314          | 2,500          | 0             | 2,500            |
| Training   | 350          | 400            | 0             | 400              |
| Advertising  | 370          | 250            | 0             | 250              |
| NC Works Career Center   | 413          | 9,000          | 842           | 9,842            |
| Dues & Subscriptions   | 491          | 2,700          | 0             | 2,700            |
| Fringe Benefits  | 690          | 22,249         | 0             | 22,249           |
| Indirect Costs   | 790          | 35,651         | 0             | 35,651           |
| Program Costs  | 795          | 12,737         | 0             | 12,737           |
| <b>TOTAL EXPENDITURES</b>  |              | <b>148,454</b> | <b>842</b>    | <b>149,296</b>   |
|  |              |                |               |                  |
| <b>WIOA DISLOCATED WORKER PROGRAM</b>                                | <b>3730</b>  |                |               |                  |
| <b>REVENUE</b>   | <b>O10</b>   | <b>148,454</b> | <b>842</b>    | <b>149,296</b>   |
|  |              |                |               |                  |
|  |              |                |               |                  |
| This amendment represents a carry-forward contract with NC Commerce. |              |                |               |                  |

| <b>BUDGET AMENDMENT # 33</b>                      | <b>A/C #</b> | <b>BUDGET</b> | <b>CHANGE</b> | <b>REQUESTED</b> |
|---|--------------|---------------|---------------|------------------|
| <b>WIOA - INCUMBENT WORKER</b>                    |              |               |               |                  |
| <b>EXPENDITURES</b>                               | <b>6961</b>  |               |               |                  |
| Salary - WD Director                              | 174          | 0             | 12,500        | 12,500           |
| Salary - WD Business Services Manager / S P Coord | 195          | 10,675        | 27,800        | 38,475           |
| Travel  | 314          | 1,240         | 1,000         | 2,240            |
| Printing  | 341          | 314           | 0             | 314              |
| Training  | 350          | 300           | 0             | 300              |
| Fringe Benefits                                   | 690          | 3,928         | 14,550        | 18,478           |
| Indirect Costs                                    | 790          | 6,294         | 23,300        | 29,594           |
| Program Costs                                     | 795          | 2,249         | 8,350         | 10,599           |
| <b>TOTAL EXPENDITURES</b>                         |              | <b>25,000</b> | <b>75,000</b> | <b>100,000</b>   |
|   |              |               |               |                  |
| <b>WIOA - INCUMBENT WORKER</b>                    | <b>3740</b>  |               |               |                  |
| <b>REVENUE</b>                                    | <b>012</b>   | <b>25,000</b> | <b>75,000</b> | <b>100,000</b>   |
|   |              |               |               |                  |
|   |              |               |               |                  |
| This amendment represents additional allocation.  |              |               |               |                  |



| <b>BUDGET AMENDMENT #34</b>                      | <b>A/C #</b> | <b>BUDGET</b> | <b>CHANGE</b> | <b>REQUESTED</b> |
|--|--------------|---------------|---------------|------------------|
| <b>WIOA - ENHANCEMENT</b>                        |              |               |               |                  |
| <b>EXPENDITURES</b>                              | <b>6985</b>  |               |               |                  |
| Enhancement                                      | 619          | 0             | 15,000        | 15,000           |
|  |              |               |               |                  |
|  |              |               |               |                  |
| <b>WIOA - ENHANCEMENT</b>                        | <b>3795</b>  |               |               |                  |
| <b>REVENUE</b>                                   | <b>010</b>   | <b>0</b>      | <b>15,000</b> | <b>15,000</b>    |
|  |              |               |               |                  |
|  |              |               |               |                  |
| This amendment represents additional allocation. |              |               |               |                  |

### **FUND 13 - WIOA FUND**

| <b>BUDGET AMENDMENT #8</b>             | <b>A/C #</b> | <b>BUDGET</b> | <b>CHANGE</b> | <b>REQUESTED</b> |
|--|--------------|---------------|---------------|------------------|
| <b>WIOA - FINISH LINE GRANT</b>        |              |               |               |                  |
| <b>EXPENDITURES</b>                    | <b>6880</b>  |               |               |                  |
| PCC                                    | 611          | 0             | 15,000        | 15,000           |
| VGCC                                   | 610          | 0             | 25,000        | 25,000           |
| <b>TOTAL EXPENDITURES</b>              |              | <b>0</b>      | <b>40,000</b> | <b>40,000</b>    |
|  |              |               |               |                  |
|  |              |               |               |                  |
| <b>WIOA - FINISH LINE GRANT</b>        | <b>3725</b>  |               |               |                  |
| <b>REVENUE</b>                         | <b>010</b>   | <b>0</b>      | <b>40,000</b> | <b>40,000</b>    |
|  |              |               |               |                  |
|  |              |               |               |                  |
| This amendment represents a new grant. |              |               |               |                  |

| <b>BUDGET AMENDMENT #9</b>                       | <b>A/C #</b> | <b>BUDGET</b> | <b>CHANGE</b> | <b>REQUESTED</b> |
|--|--------------|---------------|---------------|------------------|
| <b>WIOA - INFRASTRUCTURE COSTS</b>               |              |               |               |                  |
| <b>EXPENDITURES</b>                              | <b>6905</b>  |               |               |                  |
| EDSI   | 619          | 23,275        | 50,409        | 73,684           |
|  |              |               |               |                  |
|  |              |               |               |                  |
| <b>WIOA - INFRASTRUCTURE COSTS</b>               | <b>3745</b>  |               |               |                  |
| <b>REVENUE</b>                                   | <b>010</b>   | <b>23,275</b> | <b>50,409</b> | <b>73,684</b>    |
|  |              |               |               |                  |
|  |              |               |               |                  |
| This amendment represents additional allocation. |              |               |               |                  |

EXECUTIVE DIRECTOR'S REPORT  
January 24, 2019

We hosted the third meeting of the Re-Entry Council on January 17<sup>th</sup>. Each meeting has averaged 15 to 20 attendees. The goal is to get community, businesses, and government agencies together to develop a holistic system for helping people who have been involved in the criminal justice system essentials ( i.e. jobs, transportation, housing) to help transition back into the mainstream.

**Finish Line Grant**—Follow-up to November's information about the Finish Line Grant: Since the last COG Board meeting, one Finish Line Grant has been awarded to a PCC Student in early January. Two changes to eligibility include instead of 75% completion requirement now is 50% for students; and cumulative GPA for applicants shall not exceed 2.0

**Youth Position Filled**—Sharon Thomas from the Planning Department transferred into the Workforce Development Department for the Youth Lead/EO position. Sharon had been working part-time in the Workforce Development Department since September.

The KTCOG partnered with the NC Rural Center in hosting a Rural Food Business Assistance Project Information Sessions at VGCC earlier this month. The Rural Food Business Assistance Project provides direct technical assistance and training to agribusinesses and builds regional support networks of organizational stakeholders supporting local farmers, value-added processors and food service businesses. The Rural Center invites those interested to apply to the program and scholarships are available.

The KTCOG has been invited to join "Project 40" along with other community partners focused on ensuring 40% of the Triangle-region's food comes from the local region by 2040. Beginning the Summer of 2018, Community Food Lab's out of Wake County led a diverse steering committee of urban and rural voices; looking at land resources, infrastructure, and market opportunities; and the steering committee is focused on creating a strategic plan for regional economic development around agriculture and food supply chains. Project 40 has been selected as part of NCSU's Institute for Emerging Issues 2019 cohort of ReConnect NC - a two-year project to build capacity for urban-rural impact. Other regional partners include Triangle J COG and Upper Coastal Plains COG.

Mighty River, LLC, the consultant hired by the COG, will be making presentations to our County Boards of Commissioners next week on the proposals received from the Broadband RFP's to provide Broadband access to Vance, Granville, and Franklin Counties.

The Kerr-Tar Area Agency on Aging has created an Online Family Caregiver Support Group through its Facebook Page. The purpose of this group is to discuss information, events, questions and ideas that correlate with aging care amongst other caregivers. Caregiving is honorable act that is given by a family member, partner, friend or neighbor who advocates for and provides unpaid and on-going assistance to someone who is ill, disabled, or frail.

Health Promotion Classes being held currently include:

- Living Healthy Workshop – Person County Senior Center – January 23-February 26
- A Matter of Balance – Franklinton Senior Center – Beginning February 7<sup>th</sup>
- CDSMP – South Granville Senior Center – beginning February 4<sup>th</sup>

### Community Outreach Events/Programs

PASTA (Parenting A Second Time Around) – Warren County Senior Center in March

Virtual Dementia Tour – Kerr Lake Nursing Center – February 22<sup>nd</sup> – Targeting Caregivers

Virtual Dementia Tour – Franklin County – TBA – Targeting First Responders

Currently taking applications for the Area Agency on Aging Director position. The deadline for submitting resumes is January 25<sup>th</sup>. The goal is to have someone on board by March 1<sup>st</sup>.

Monitoring for county aging programs by the AAA will take place over the next 3 weeks.

On Friday, January 11, 2019, the Kerr-Tar Area Agency on Aging partnered with Cardinal Innovations Healthcare to hold an Older Adult Mental Health First Aid Training from 8:30 A.M. – 5:00 P.M. at Vance-Granville Community College. This was an 8 hour public education program which introduces participants to the unique risk factors and warning signs of mental health problems in adults and older adults, builds understanding of the importance of early intervention, and teaches individuals how to help an adult/older adult in crisis or experiencing a mental health challenge. 16 individuals attended.



The North Carolina Regional Councils of Government's Sixteen Regional Executive Directors met December 6th at Triangle J COG. We heard presentations from EDA and NADO. We also finalized our 2019 Legislative Agenda.

The North Carolina Regional Councils of Government's Forum members met on December 7th in Cary. They received an update from the NC Department of Environmental Quality, the Institute for Emerging Issues and NADO. Kerr-Tar Forum members include Danny Wright, Delegate and Jimmy Clayton, Alternate.

We hosted a meeting of the Roanoke River Basin Association at the COG office on January 17<sup>th</sup>. RRBA is a non-profit organization whose mission is to establish and carry out a strategy for the development, use, preservation and enhancement of the resources of the Roanoke River basin in the best interest of present and future generations of Basin residents. Board members represent the upper, middle, Kerr Lake, and lower Basin areas and are from North Carolina and Virginia.

## EXECUTIVE DIRECTOR'S REPORT

Executive Director, Diane Cox highlighted the following items to the Board of Directors and shared a hard copy of her remarks.

- Hosted third re-entry event on Jan 17<sup>th</sup> to assist individuals that have been involved in the criminal justice system to transition back into the workforce.
- Since last meeting one Finish Line Grant has been awarded to a student at PCC. Also eligibility requirements have been changed.
- Youth Lead/EO Position at the COG has been filled with Sharon Thomas.
- Possibility of obtaining EDA funding to be used for "Project 40". The goal of the project is by the year 2040, the Triangle sources 40% of its food from the local region. This project has been selected as a part of NCSU's Institute for Emerging Issues 2019 cohort of ReConnect NC.
- Aging Department has the following classes underway:
  - Living Healthy Workshop – Person County Jan 23-Feb 26
  - A Matter of Balance – Franklinton Senior Center – Starts Feb 7<sup>th</sup>
  - CDSMP – South Granville Senior Center – Starts Feb 4<sup>th</sup>
  - PASTA (Parenting a Second Time Around) – Warren County Senior Center in March
  - Virtual Dementia Tour – Kerr Lake Nursing Center on Feb 22 – targets caregivers
  - Virtual Dementia Tour – Franklin County – TBA – targets first responders
- Hosted a Roanoke River Basin Association Meeting here on January 17<sup>th</sup>. Board Members represent the upper, middle, Kerr Lake and lower river basin and are from North Carolina and Virginia. The RRBA is a non-profit organization that works to preserve, protect and enhance our resources.

Diane encouraged members to read her entire report and to share this information with their board members as well.

### Update from NC Department of Information and Technology

Diane welcomed Jim Corrin from the NC Department of Information and Technology for his presentation. Due to technology issue attendees were provided a hard copy of the presentation to review along with Jim.

Highlights of Jim's presentation were:

- Efforts to improve Broadband and Digital Equity
- Vision – every North Carolinian should be able access affordable high speed internet anywhere, at any time.
- NC broken into 3 Technical Assistance Regions - West, Central and East
- Growing Rural Economies with Access to Technology – (GREAT) Grant Program
  - Program has \$10M that can assist Tier 1 counties (2018 designations), in areas with less than 10/1 Mbps, Eligible applicants are Broadband Providers, Applications due February 1, 2019. \$2M maximum award per applicant. (Person, Vance and Warren are Tier 1 status in 2018)
  - This program is designed to encourage partnerships and competition between private broadband providers and cooperatives.
  - Believe (WISP) wireless internet service providers will go after GREAT Grant funds
  - Successful applicant will go out in rural areas where speed is slow and build out



- If legislation is approved – more grant dollars could become available in Round 2 of the Grant and possibly expand to Tier 2 counties.
- Reviewed current broadband conditions by county
  - Franklin, Granville and Vance have out RFP for Broadband Service
  - Person has partnership with NC Wireless
  - Warren in midst of feasibility study
- Evaluate Broadband goals
  - Schools, Libraries and Homework Gap
  - Healthcare facilities
  - Public Safety
  - Connectivity
  - Agriculture/Connectivity to farms
- Broadband Adoptions is the percentage of the population that subscribe and use
- Speed goes down as more adopt to have service
- Common Barriers
  - Relevancy – Don't need
  - Digital Literacy – Don't want – don't understand
  - Cost – Can't afford it
  - Access – Not here – not available – no provider
- WISP has ability to connect more rural consumers
  - Reviewed Digital Divide, Digital Equity, Digital Inclusion, and Digital Literacy
- High levels of broadband adoption in nonmetropolitan counties are positively associated with higher numbers of business and jobs
- Statistics show 67% of those without internet access cite cost as the primary reason.

Chairman thanked Jim for his presentation and had a brief Q&A session.

Where is the fastest broadband service? Wake and Mecklenburg Counties, however, Wilson has Greenlight and that service is superfast.

Member asked if a county could be broken up into Tier 1 and Tier 2 in order to divide the rural areas out so they could apply for Grants. Currently that is not an option.

## **PUBLIC COMMENT AND ANNOUNCEMENTS**

There being no further business, the meeting adjourned.

Sincerely,



Patricia S. Cox, Executive Director  
Secretary to the Board of Directors





## FEBRUARY, 2019

[illegible]



[illegible]

