

Minutes
KERR-TAR REGIONAL COUNCIL OF GOVERNMENTS
Executive Committee
Kerr-Tar COG Office
August 29, 2019

Members Present

John Alston
Sidney Dunston
Reggie Horton
Gary Plummer
David Smith
Danny Wright

Jimmy Clayton
Walter Gardner
Zelodis Jay
Walter Powell
Betty Wright

COG Staff:

Diane Cox
Gina Parham
Donna Lee
Susan Tucker

Others:

Kenneth Perry

Call to Order

Chairman Clayton called the meeting to order and welcomed guests.

Change to Current Purchase Order Policy

Chairman Clayton asked Executive Director Diane Cox to review the requested Change to the Purchasing Policy. Diane reviewed the Policy that was previously approved July 1, 2018 for purchases less than \$5,000. She noted that with the current policy, it has overwhelmed staff with the processing of Purchase Orders for any purchase and the change in policy would greatly reduce the number of Purchase Orders required. The new policy was provided to the members for review and the major change recommended would be that items of \$500 or less to be purchased at best price based on the personal judgment of the purchasing agent (no purchase order required).

Change of Purchase Policy
Motion # 1

Sidney Dunston made a motion to approve the Minutes as written. Ernie Anderson seconded the motion and the motion carried unanimously.

There being no further business, the meeting adjourned.

Sincerely,


Patricia S. Cox, Executive Director
Secretary to the Board of Directors