



**Kerr-Tar Regional Transportation Planning  
TCC-TAC Meeting Minutes  
Thursday, November 30, 2017 (3:00PM - 5:00PM)  
Kerr-Tar Regional Council of Governments  
1724 Graham Avenue / Henderson, NC**

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**TAC Members**

Jimmy Clayton-Person Co. Commissioner, TAC Chair  
Sidney Dunston-Franklin Co. Commissioner, TAC Vice Chair  
Emma Ruth Stewart-Town of Louisburg  
Tony Cozart-Granville County Commissioner  
Walter Powell-Warren County Commissioner  
Walter Gardner-Town of Warrenton  
Dan Brummitt-Vance County Commissioner  
Eddie Ellington-City of Henderson

**Guests**

Alrik Lunsford-Kerr-Tar Regional Planner  
Mike Coffman-Town of Warrenton Commissioner

**TCC Members**

Barry Baker-Granville Co. Planning Dir., TCC Chair  
Harry Mills-Granville County EDC  
Justin Jorgensen-Granville County  
Jessica Gladwin-Town of Butner  
Cheryl Hart-City of Oxford  
Carroll Harris-Town of Macon  
Leigh Woodall-Person County  
Angela Blount-Vance County  
G. Paylor Spruill-City of Henderson  
Dennis Jarvis-Vance-Henderson EDC  
Joey Hopkins-NCDOT Division 5  
David Keilson-NCDOT Division 5  
Scott Walston-NCDOT TBP  
Michael Kelly-Kerr-Tar COG Planning Director  
Ann Stroobant-Kerr-Tar RPO Regional Planner & RPO Secretary

**Welcome and the Review of Agenda** – 3:00pm *TAC Chair, Commissioner Jimmy Clayton; TCC Chair, Barry Baker*  
Barry Baker, TCC Chair and Commissioner Jimmy Clayton, TAC Chair opened the meeting, welcomed everyone and reviewed the agenda. Mike Coffman, Warrenton Commissioner, was introduced as a guest to present the Town of Warrenton NCDOT Bike and Pedestrian Planning Grant Application as one of the Action Items later on in the meeting. Dennis Jarvis was mentioned as the new Vance Henderson EDC Director and Angela Blount was mentioned as the new Vance County Planner.

**TAC/TCC ACTION ITEM: Approve Minutes from the last meeting on September 21, 2017:**

Barry Baker, TCC Chair, introduced the approval of the September 21, 2017 minutes for the TCC. Cheryl Hart made a motion to approve the minutes and Leigh Woodall seconded the motion for the TCC. The TCC unanimously approved the minutes and referred the item to the TAC. Commissioner Jimmy Clayton, TAC Chair, introduced the item for the TAC and Commissioner Dan Brummitt made the motion to approve the September 21, 2017 minutes as presented to the TAC members. Commissioner Tony Cozart seconded the motion. The TAC members unanimously approved the September 21, 2017 minutes as presented.

## TAC/TCC Updates-

### -STIP/SPOT 4.0/5.0 Update-

**SPOT 5.0**-Ann Stroobant referred members to page 7 of the packet to the P5.0 Schedule. She reminded members that at the last meeting on September 21, 2017 members approved our list of Prioritization P5.0 Project submissions in all modes as well as the approving the Alternate Criteria for Division 5, which was then submitted to NCDOT by the deadline of September 29, 2017. Pages 8-14 of the packet show tables of the KTRPO P5.0 Projects submitted in all modes. The two highway projects that were modified at the September 21, 2017 meeting prior to submission to NCDOT have notations in red (H170618 & H170496). Included in the tables on page 14 are our three Carryover Projects approved at the August 24, 2017 meeting for the submission deadline of August 25, 2017. Also found on Page 14 is the Peanut Belt submitted project H090154 (R-2587) US 158. KTRPO can put Local Points on this project later in the P5.0 Prioritization Process if we wish. The last projects included in the tables on page 14 are the P5 Highway Projects submitted by Division 5 that are located in Kerr-Tar RPO, H172154 & H172185.

**Local Input Methodology**-Ann Stroobant reviewed the next step for KTRPO in the P5.0 Prioritization process which is to revise the KTRPO Local Input Point Methodology as needed. She pointed out the law requiring that the MPOs and RPOs have an approved local methodology (S.L. 2012-84) on page 15 of the packet and the summary of standards for the P5.0 Local Input methodology on page 16 of the packet. Also included in the packet on pages 17-23 is the approved version of the previous P4 KTRPO Methodology used for the KTRPO Local Point Assignments during P4 Prioritization. We will need to decide if any aspect of the KTRPO Local Input Methodology should be revised for P5.0 based on past experience and any recommendations from the NCDOT SPOT Office. The KTRPO TAC/TCC will potentially need to approve the revised methodology at our upcoming meeting on February 13, 2018.

**-High-Impact Low Cost Projects** - Ann Stroobant brought members up to date on the High-Impact Low-Cost Program. These projects are part of Senate Bill 257, "Current Operations Appropriations Act of 2017", Section 34.7.(c) High-Impact and Low-Cost Construction Projects. Available funding is **approximately \$1.7M per year per division**, beginning in the current fiscal year. Kerr-Tar RPO, as part of Division 5, was asked to identify candidate projects. Ann Stroobant sent out a project request to members due back on October 24 to review projects for the deadline of October 27. **Projects over \$250,000 require a resolution of support from the local government agency.**

Kerr-Tar had six potential projects submitted and all of them were forwarded to NCDOT Division 5 for consideration: **1)** Warren County-This potential project is located in Warrenton and was submitted by County Manager Robert Davie and confirmed by Mayor Walter Gardner. **Project:** Located at the intersection of N. Main Street (401) and East Macon Street (Hwy 58) in Warrenton-Possible restriping and shifting lanes in the intersection to allow for 18-wheeler truck turning. **2)** Vance County-The three Vance County projects are located in Henderson and were submitted by Assistant City Manager, Paylor Spruill with the knowledge of Frank Frazier, City Manager and Clark Thomas, City Engineer. **Project:** Center turn lane improvement to Beckford Drive from the City's Operations Center, 900 S. Beckford Dr. to the intersection of N. Park Drive; approximately 1,800 l.f **3)** Vance County-**Project:** Graham Ave at the Dabney Dr. intersection, a 250' turn lane extension plus taper for additional stacking capacity. This would enhance all NB turn movements. **4)** Vance County-**Project:** Garnett St between Corbitt Rd and Dabney Dr, a widening for additional 200' turn lane increasing capacity for all SB turn movements.**5)** Person County-The two Person County potential projects are located in Roxboro and were submitted by Mr. Leigh Woodall. **Project:** Improve safety of Intersection at Morgan Street and Long Avenue. In

a Courier Times article on 8/16/17, a four way /all-way stop warrant was mentioned as well as an eventual road diet with on street parking, eliminating a turn lane on Morgan Street in front of the Person County Office Building. **6) Person County-Project:** Younger Road Extension to reduce congestion around the high school, community college and hospital. Mr. Woodall says that the road extension would be less than a mile in length. This project looks like it is identified in the Person County CTP, 2011, on the Highway Map, Figure 1 –Sheet 2A of 5.

Joey Hopkins made members aware of the draft criteria that NCDOT Division 5 will use to evaluate KTRPO High-Impact Low-Cost projects along with the other Division 5 submittals. **Comments on the criteria for the High-Impact Low-Cost Program are due back to David Keilson, Division 5 Planning Engineer by December 4, 2107.** The draft criteria are as follows:

<b>Weight</b>	<b>Criteria</b>
30%	Current Volume (AADT-Annual Average Daily Traffic)
10%	Accident Rate
10%	Existing Lane Width
10%	LOS Improvement (Level of Service)
10%	Non-Highway Modal Components Included
10%	Other Funding Availability
20%	County Tier Designation

There is a short timeframe: projects must be selected by January for the February Board of Transportation meeting, and funds must be obligated by the end of June. As requested by Joey Hopkins, Division 5 Engineer, and Commissioner Dan Brummitt, Ann Stroobant said that she would circulate the above High-Impact Low-Cost information to her KTRPO TAC/TCC member E-mail list.

**-CMAQ Update** - Ann Stroobant said that for CMAQ projects that have been awarded, local governments will need to request a local project agreement using the online NCDOT Local Project Agreement Tool no later than January 15, 2018 for projects to begin in FFY18 and by January 15, 2019 for projects to begin in FFY19. Ann Stroobant drew members’ attention to the CMAQ Target Allocation Table for Federal Fiscal Years 2018 & 2019 on page 24 of their meeting packets. The table shows that KTRPO has been allocated \$557,658 CMAQ funding for FFY19. Representatives from KTRPO CMAQ eligible counties will need to submit FFY19 CMAQ project applications to the RPO in February for prioritization and evaluation (date will be announced soon-last year it was February 23, 2017) so that projects can be evaluated and prioritized in order to meet the March 15, 2018 NCDOT CMAQ submission deadline. The non-attainment counties of Granville, Franklin and Person should start thinking now about their next CMAQ applications.

As the Volkswagen Settlement is emissions related, Ann Stroobant said that she would like to make members aware of the \$92 million North Carolina is eligible to receive as a result of the court settlement in this section of the update. She referred members to the November 21, 2017 press release on page 25 of their meeting packet. The NC Division of Air Quality is consulting the public regarding what the state should include for potential funding in its mitigation plan. Comments can be submitted until December 31. The money must go towards reduction of NOx emissions to offset the excess emissions caused by Volkswagen’s deceptive actions.

**-Freight Update** - Ann Stroobant wanted to make sure that members know that the NC Statewide Multimodal Freight Plan final report was published in October 2017. The freight plan was required under the FAST Act and was prepared by NCDOT consultants Cambridge Systematics, Inc. with AECOM, Baseline Mobility and others. The report is 104 pages long and it is the intention that the plan be updated every five years. Ann Stroobant said that she had a copy of the plan if members would like to read it and that members could also look on the NCDOT website under the Statewide Freight Plan (<https://connect.ncdot.gov/projects/planning/Statewide-Freight-Plan/Pages/default.aspx>). Ann Stroobant said that she had looked at the report and in our area it included I-85, I-95 and US 158 on the map showing NC Priority Highway Freight networks in light blue. Track upgrades for the Oxford-Durham rail line to 286 lb track were listed as well as the implementation in a neighboring RPO of the CSX Regional Freight Masterplan in Rocky Mount (which is now in doubt).

Ann Stroobant referred members to the News and Observer article on the CSX Rail Hub in Rocky Mount found on page 28 of their packet. The November 3, 2017 article says that the CSX Rocky Mount rail transportation center is in doubt due to a reassessment that the company is undertaking. Ann Stroobant said that she had contacted Sandra Stepney in the NCDOT Rail Division who restated Governor Roy Cooper's position that they still hope to work with CSX in Rocky Mount. Ms. Stepney did not provide any new information other than what is already in the newspaper article. Commissioner Dan Brummitt said that he had spoken with Betty Jo Shephard, Field Representative to Senator Richard Burr, who said that CSX has invested \$40 million in the project so far (mainly towards land acquisition). Ms. Shephard told Commissioner Brummitt that there is a chance that the project will resume at a later date.

**-KTRPO FY18-19 Draft Planning Work Program Update** - Ann Stroobant said that the FY18-19 Draft Planning Work Program (PWP) is due to NCDOT on February 28, 2018. Possible additions to the PWP are the Warren County CTP update and possibly a pedestrian plan. The other projects listed will continue.

**-Dates of Future Meetings** - Ann Stroobant drew members' attention to the 2018 TAC/TCC meeting dates at the bottom of the meeting agenda. The upcoming 2018 KTRPO Meeting Schedule is:

**Tuesday February 13, 2018** (This is a meeting that is not on the same day as the COG Board)

**Thursday March 8, 2018** (This is a meeting that is not on the same day as the COG Board)

**Thursday May 24, 2018**

**Thursday June 28, 2018**

**Thursday October 25, 2018**

The meetings will be held from 3-5pm at the Kerr-Tar COG Offices located on 1724 Graham Avenue, Henderson NC. Depending on NCDOT deadlines, additional meetings may need to be added or dates may need to be altered.

**TCC / TAC Action Item - Approve KTRPO Resolution in Support of a NCDOT Bicycle and Pedestrian Planning Grant Application for the Town of Warrenton:** Ann Stroobant referred members to the KTRPO Resolution in Support of a NCDOT Bicycle and Pedestrian Planning Grant Application for the Town of Warrenton on page 31 of the meeting packet, as well as a copy of the grant application to the NCDOT Division of Bicycle and Pedestrian Transportation with the supporting resolution from the Town of Warrenton and support letters from local, regional and national organizations on pages 32-53. Commissioner Mike Coffman from Warrenton was responsible for putting the application together and is present to speak about the application and to answer any questions that members may have. Commissioner Coffman said that the application was a countywide effort, but it was decided to gear the application to the Town of Warrenton itself. Commissioner Coffman also said that the recent grant from the National Park Service would also help build community support. He requests that Kerr-Tar RPO endorse the Resolution in Support of a NCDOT Bicycle and Pedestrian Planning Grant Application for the Town of Warrenton.

Barry Baker, TCC Chair, asked for a motion to approve the KTRPO Resolution in Support of a NCDOT Bicycle and Pedestrian Planning Grant Application for the Town of Warrenton. Paylor Spruill made the motion for the TCC and Carroll Harris seconded the motion. The item was unanimously approved by the TCC and the item was referred to the TAC. Jimmy Clayton, TAC Chair, introduced the item and Commissioner Tony Cozart made the motion to approve the KTRPO Resolution in Support of a NCDOT Bicycle and Pedestrian Planning Grant Application for the Town of Warrenton. Commissioner Dan Brummitt seconded the motion. The TAC members unanimously approved the KTRPO Resolution in Support of a NCDOT Bicycle and Pedestrian Planning Grant Application for the Town of Warrenton.

**TCC / TAC Action Item - Approve the KTRPO Resolution Endorsing a Comprehensive Transportation Plan for Granville County, North Carolina:** Work has been proceeding on the Granville County CTP, with public meetings taking place in October and local adoptions by the towns and Granville County in October and November. Kerr-Tar RPO is asked to endorse the Granville County CTP at the November TAC/TCC meeting and CAMPO will adopt the CTP in January. The Transportation Planning Board (TPB) will adopt the plan after CAMPO in January. The KTRPO Resolution Endorsing a Comprehensive Transportation Plan for Granville County, North Carolina can be found on page 54 of the meeting packet.

Scott Walston, Planning Team Supervisor from NCDOT Transportation Planning Division, gave a slide presentation explaining the purpose of a comprehensive transportation plan and presenting major recommendations in the Granville County CTP. Members were given handouts of the slide presentation and 11" x 17" copies of the maps included in the CTP. Mounted maps included in the CTP were also available. Scott Walston stressed that the plan is a needs based plan. The original 2008 plan won a NADO Award and was one of the first county-wide plans in the state. Barry Baker said that working on the new version of the plan was a 1.5-year process that has now been vetted by all of the town governments in the county as well as Granville County itself.

Leigh Woodall asked if a new thoroughfare could be added. Scott Walston said that if a new road were added, we would have to go through the adoption process all over again. Leigh Woodall would like to add a road to improve travel time from Person County to Durham. Joey Hopkins said that Durham County has a similar idea called the Northern Durham Parkway. He said that Leigh Woodall would need to get Durham to endorse the

route he is proposing. Commissioner Jimmy Clayton said that a route like this could benefit all three counties in the area. Barry Baker said that as time goes on, all member counties will have time to amend their plans.

After discussion, Barry Baker, TCC Chair, asked for a motion to approve the KTRPO Resolution Endorsing a Comprehensive Transportation Plan for Granville County, North Carolina. Justin Jorgensen made the motion for the TCC and Carroll Harris seconded the motion. The item was unanimously approved by the TCC and the item was referred to the TAC. Jimmy Clayton, TAC Chair, introduced the item and Commissioner Sidney Dunston made the motion to approve the KTRPO Resolution Endorsing a Comprehensive Transportation Plan for Granville County, North Carolina. Commissioner Tony Cozart seconded the motion. The TAC members unanimously approved the KTRPO Resolution Endorsing a Comprehensive Transportation Plan for Granville County, North Carolina.

### **NCDOT Reports – NCDOT Division 5 & NCDOT Transportation Planning Branch**

- **NCDOT Division 5**-Joey Hopkins, Division 5 Engineer, mentioned that Ms. Sally Cates from Person County thanks the NCDOT and its staff for the recent work on NC 49. Joey Hopkins said that notes like this were very good for staff morale.

Joey Hopkins gave additional details on the High-Impact Low-Cost projects, explaining that the projects are allocated over two years with specific criteria. He asked Ann Stroobant if she had submitted projects from KTRPO. Ann Stroobant replied that she had E-mailed the list of the six projects submitted by KTRPO members to David Keilson (These six projects are mentioned by name in the earlier TAC/TCC Update section.). Joey Hopkins also said that the money needs to be spent quickly, so if it is allocated for this budget year, it needs to be spent for this budget year. Joey also said that NCDOT will not be doing High-Impact low-Cost projects where there are right of way needs or utility relocations. The projects must be within the right of way. He also suggested the possibility of NCDOT partnering with a town or county on a project. Joey Hopkins hopes that the criteria that have been developed will benefit the rural counties. He listed the seven criteria mentioned in the earlier update section and said that he wants all of our projects to be qualified. Joey Hopkins mentioned that for the County Tier Designation Criteria, counties in Tier 1 would get extra points. He wants to hear our thoughts on the various criteria and projects and wants to use the data to move projects forward. Commissioner Cozart asked about the impact of Granville County going to Tier 3. Joey Hopkins said that the tier allocation will help money go to the rural counties.

Joey Hopkins updated members on I-85 work in Kerr-Tar. S.T.Wooten Corporation is currently working on I-85 pavement rehabilitation. The road is opening up in roughly five mile sections as the pavement rehabilitation is completed. There is shoulder and striping work to do. It is anticipated that the construction will be completed by 2018. This summer, the last two sections of old concrete will be rehabilitated. He hopes that by next year, there will be no more lane closures, as he anticipates that the work will be finished in 2018.

Commissioner Cozart said that the NCDOT had done a good job on resurfacing Charlie Grissom Road. He said that it rides really well. Mrs. Emma Stewart told Joey Hopkins that she appreciated the work that NCDOT had done around NC 56.

- **NCDOT Transportation Planning Branch**-Scott Walston, Planning Team Supervisor from NCDOT Transportation Planning Division, wanted to make members aware that the Durham Chapel Hill Carrboro

Metropolitan Planning Organization (DCHC MPO) is scheduled to adopt its 2045 Metropolitan Transportation Plan soon. (Note: DCHC website says that DCHC will adopt the 2045 MTP and the full report on January 10, 2018: Andy Henry at DCHC is the staff contact- <http://www.dchcmpo.org/programs/transport/2045mtp.asp#tabs8> )

Scott Walston let members know that Rupal Desai has moved to a new position in the NCDOT STIP Unit. Her job is being advertised and there will be a new person from NCDOT Transportation Planning Division attending our next KTRPO TAC/TCC meeting.

**Other Business** - Ann Stroobant said that she wanted to make members aware that she had taken a new position and that this would be her last meeting as the Kerr-Tar RPO Secretary. She said that she would be working with Granville County. Michael Kelly, Kerr-Tar Planning Director, recognized Ann for her work with Kerr-Tar over the last four years with two of these years as RPO Coordinator and Secretary.

**Public Comment**-none

**Adjournment** -

Barry Baker, TCC Chair, asked for a motion to adjourn for the TCC. Joey Hopkins made the motion to adjourn for the TCC, which was seconded by Carroll Harris. The motion passed unanimously. Commissioner Jimmy Clayton, TAC Chair, asked for a motion to adjourn for the TAC. Commissioner Sidney Dunston made the motion to adjourn for the TAC, which was seconded by Council Member Emma Stewart. The motion passed unanimously. The meeting was adjourned.

**The next Kerr-Tar RPO meeting is scheduled for Tuesday  
February 13, 2018 from 3:00-5:00pm**