



**Kerr-Tar Regional Transportation Planning
TCC-TAC Meeting Minutes
Thursday, May 25, 2017 (3:00PM - 5:00PM)
Kerr-Tar Regional Council of Governments
1724 Graham Avenue / Henderson, NC**

TAC Members

Jimmy Clayton-Person Co. Commissioner, TAC Chair
Sidney Dunston-Franklin Co. Commissioner, TAC Vice Chair
Henry Daniel-City of Roxboro
Emma Ruth Stewart-City of Louisburg
Linda Jordon-Town of Butner
Walter Gardner-Town of Warrenton

Guests

Jim Crawford-NC DOT Former TPB Division 5 Member
Eric Naisbitt-Assistant to Senator Chad Barefoot, NC Senate
Kaine Riggin-Vance Granville Community College
Alex Rickard-CAMPO
Mark Warren-Kerr-Tar COG
Sarah Lee-NCDOT SPOT Office & Meeting Presenter
David Wasserman-NCDOT SPOT Office & Meeting Presenter

TCC Members

Barry Baker-Granville Co. Planning Dir., TCC Chair
Ken Krulik-Warren County Planning Dir., TCC Vice Chair
Tony King-City of Louisburg
Melissa Hodges/Jessica Gladwin-Butner
Justin Jorgensen-Granville County
Carroll Harris-Town of Macon
Leigh Woodall-Person County
Lauren Wrenn-Roxboro
Lori Oakley-Person County
Sam Hobgood-Vance County
Amy Sandidge-Vance County Planner
G. Paylor Spruill-Henderson
Joey Hopkins-NCDOT Division 5
David Keilson-NCDOT Division 5 & Meeting Presenter
Rupal Desai-NCDOT TPB
Michael Kelly-Planning Director, Kerr-Tar COG
Ann Stroobant-KTRPO Regional Planner and KTRPO Secretary

Welcome and the Review of Agenda— 3:00pm *TAC Chair, Commissioner Jimmy Clayton; TCC Chair, Barry Baker*
Barry Baker, TCC Chair and Commissioner Jimmy Clayton, TAC Chair opened the meeting, welcomed everyone and reviewed the agenda. Our first action item is approving a resolution to designate Mr. James W. Crawford, Jr, as Kerr-Tar RPO Board Member Emeritus (non-voting) in recognition of his service to this area. Our other action items are approving the minutes of the last TAC/TCC meeting on March 8, 2107, followed approval of the Revised KTRPO Planning Work Program for FY 2016-2017, approval of the KTRPO Planning Work Program for FY 2017-2018 and approval of the KTRPO 5 Year Calendar 2017-2022. In addition we have TAC/TCC updates which include the Ethics Update, CMAQ Update, NC Lakes District Regional Bike Plan Update, Legislative Update, Freight Update, Granville County CTP Update, and the STIP/ SPOT 4.0/5.0 update. We will have NCDOT reports from NCDOT Division 5 and NCDOT Transportation Planning Branch. Our guest speakers, David Keilson of NCDOT Division 5, supported by Sarah Lee and David Wasserman from the NCDOT Strategic Prioritization Office of Transportation (SPOT) will give us a presentation on the P5.0 Prioritization process, followed by Any Other Business and Public Comment.

TAC/TCC ACTION ITEM- Approve Resolution to designate Mr. James W. Crawford, Jr. as Kerr-Tar RPO Board Member Emeritus:

The resolution was read by Ann Stroobant, KTRPO Secretary. Barry Baker, TCC Chair, introduced the approval of the resolution for the TCC. Leigh Woodall made a motion to approve the resolution and Joey Hopkins seconded the motion for the TCC. The TCC unanimously approved the resolution and referred the action item to the TAC. Commissioner Jimmy Clayton, TAC Chair, introduced the item to the TAC. Commissioner Sidney Dunston made a motion to approve the resolution and Henry Daniel seconded the motion for the TAC. The resolution was unanimously approved. At this time, Commissioner Clayton presented Mr. Crawford with a signed copy of the resolution. Following this action item, Joey Hopkins, NCDOT Division 5 Engineer, presented Mr. Crawford with a framed copy of the Road Gang Award, signed by NC Transportation Secretary Trogdon, in recognition for Mr. Crawford's outstanding service. Mr. Crawford spoke briefly, thanking everyone for the awards.

TAC/TCC ACTION ITEM: Approve Minutes from the last meeting on March 8, 2017:

Barry Baker, TCC Chair, introduced the approval of the March 8, 2017 minutes for the TCC. Ken Krulik made a motion to approve the minutes and Michael Kelly seconded the motion for the TCC. The TCC unanimously approved the minutes and referred the item to the TAC. Commissioner Jimmy Clayton, TAC Chair, introduced the item for the TAC and Commissioner Sidney Dunston made the motion to approve the March 8, 2017 minutes as presented to the TAC members. Councilmember Emma Stewart seconded the motion. The TAC members unanimously approved the March 8, 2017 minutes as presented.

TAC/TCC ACTION ITEM- Approve Revised KTRPO Planning Work Program FY 2016-2017 (work items added, a project typo was corrected, but no cost variances-therefore no amendment letter required):

Ann Stroobant explained the Revised KTRPO FY 2016-2017 Planning Work Program. Barry Baker, TCC Chair, asked for a motion to approve the Revised KTRPO Planning Work Program FY 2016-2017. Joey Hopkins made the motion for the TCC and Ken Krulik seconded the motion. The item was unanimously approved by the TCC and the item was referred to the TAC. Jimmy Clayton, TAC Chair, introduced the item and Henry Daniel made the motion to approve the Revised KTRPO Planning Work Program FY 2016-2017 as presented to the TAC members. Emma Stewart seconded the motion. The TAC members unanimously approved the Revised KTRPO Planning Work Program FY 2016-2017 as presented.

TAC/TCC ACTION ITEM- Approve KTRPO Planning Work Program FY 2017-2018 :

Ann Stroobant explained the FY 2017-2018 Planning Work Program. Barry Baker, TCC Chair, asked for a motion to approve the KTRPO Planning Work Program FY 2017-2018. Tony King made the motion for the TCC and Ken Krulik seconded the motion. The item was unanimously approved by the TCC and the item was referred to the TAC. Jimmy Clayton, TAC Chair, introduced the item and Sidney Dunston made the motion to approve the KTRPO Planning Work Program FY 2017-2018 as presented to the TAC members. Emma Stewart seconded the motion. The TAC members unanimously approved the KTRPO Planning Work Program FY 2017-2018 as presented.

TAC/TCC ACTION ITEM- Approve KTRPO 5 Year Calendar:

Ann Stroobant explained the KTRPO 5 Year Planning Calendar 2017-2022, mentioning that items were more detailed for the upcoming fiscal year with less detail toward the end of the 5 year period. Barry Baker, TCC

Chair, asked for a motion to approve the KTRPO 5 Year Planning Calendar 2017-2022. Tony King made the motion for the TCC and Paylor Spruill seconded the motion. The item was unanimously approved by the TCC and the item was referred to the TAC. Jimmy Clayton, TAC Chair, introduced the item and Henry Daniel made the motion to approve the KTRPO 5 Year Planning Calendar 2017-2022 and Sidney Dunston seconded the motion. The TAC members unanimously approved the KTRPO 5 Year Planning Calendar 2017-2022 as presented.

TAC/TCC Updates-

- Ethics Update-

Ann Stroobant said that she had spoken to Peggy Malpass at the NC Ethics Commission on May 23, 2017. Peggy Malpass says that the KTRPO TAC has been evaluated and that everyone has filed. Peggy Malpass said to thank everyone for completing their filing.

- CMAQ Update

Ann Stroobant said that the three KTRPO CMAQ projects approved at the March 8, 2017 KTRPO TAC/TCC meeting were successfully submitted to NCDOT by the March 15, 2017 deadline for the total KTRPO FFY18 CMAQ funds of \$547,633. The TAC/TCC approved projects were City of Oxford-Industry Drive Sidewalk Project (Phase 3), the Town of Stem-Stem Core Sidewalk Project and additional funding for the City of Oxford CMAQ project C-5569 for the remaining (not to exceed \$80,000) FFY CMAQ funds. KTRPO has been allocated \$557,658 for FFY19 with a similar submission schedule.

-NC Lakes District Regional Bike Plan Update-Ann Stroobant informed members that the NCLD Regional Bike Plan has now been adopted by all five KTRPO counties. Staff will continue to promote the bike plan to KTRPO towns in the area, so that they can adopt the plan also. Staff will continue with outreach and marketing efforts for the plan.

- Legislative Update-

Ann Stroobant drew members' attention to page 14 of the packet with the Legislative Update heading. Links are included on this page in case members would like to have more detail as well as a table reflecting the status of recent legislation.

- Freight Update-

Ann Stroobant reported on the freight plans that currently are in progress:

NC Statewide Freight Plan-Workshops were held on the plan on May 9 (Durham) and 10 (Rocky Mount).Ken Krulik, Jordan McMillen and Ann Stroobant attended the May 9 workshop, Dan Brummitt attended the May 10 workshop in Rocky Mount. It is anticipated that the Statewide Freight Plan will be completed by December 2017. The critical freight corridors are already determined by Congress. About 300 extra miles of critical urban and critical rural freight corridors will be selected in NC (approximately 200 rural, approximately 100 urban).

Triangle Freight Plan-This plan is due to be completed by July/August 2017. The MPOs are required to do this, focusing on the urban areas of Raleigh and Durham and developing Opportunity Zones.

CCX Transportation and Freight Master Plan- On April 18, 2017 Mr. Jim Crawford organized a meeting in Henderson where Eddie McFalls and Paul Worley of the NCDOT Rail Division presented. Mr. McFalls and Mr. Worley said that in our region, they would be looking at more efficient trucking of goods between the CCX facility and freight nodes, connecting across the highway network.

- **Granville County CTP Update-**

Ann Stroobant said the Granville CTP Committee has been meeting the first Tuesday of the month at the Granville Expo in Oxford. The Granville County CTP Committee, KTRPO, and CAMPO have been working with NCDOT to update the 2008 Granville County Comprehensive Transportation Plan. Rupal Desai from the NCDOT Transportation Planning Branch reported that she is working on draft CTP maps. Currently she is working on bike, pedestrian and transit maps as well as revising the maps based on comments from the CTP Committee. Rupal said that meetings with the municipalities included in the Granville County CTP will start taking place in August and estimates that the approximate completion date of the plan will be in December 2017.

- **STIP/SPOT 4.0/5.0 Update-**

STIP-A meeting on the Draft 2018-2027 STIP took place on May 16, 2017 at the Kerr-Tar offices with TAC/TCC members invited to attend. David Keilson, NCDOT Division 5 Planning Engineer and Mike Stanley, the STIP Central Region Manager gave a presentation and spoke covering the Draft 2018-2027 STIP, RPO concerns on the STI process and Alternate Criteria for scoring. The final STIP will be released later in the summer of 2017.

SPOT 4.0-The KTRPO P4.0 committed transit and aviation projects require a letter committing to a 10% local match. KARTS and Person County have submitted their local match letters to NCDOT.

SPOT 5.0-Ann Stroobant referred members to the County Tables in the packet on pages 27-32 showing committed, carryover and holding tank projects from P4.0 and their status for P5.0. Joey Hopkins and Alex Rickard pointed out that US 401, project H090195-D (TIP R-2814D) is now a carryover project. Ann Stroobant referred members to pages 21-26 of their packet concerning Prioritization 5.0 and Identification of Projects for Evaluation by NCDOT. **Kerr-Tar RPO will only be able to submit 21 projects in each mode** including highway, bike/ped, transit, aviation and rail. Forms are on pages 23-26 for project submittal. If anyone wishes to submit a project, please submit them as directed by June 23, 2017.

NCDOT Reports –*NCDOT Division 5 & NCDOT Transportation Planning Branch (This item was moved forward as the NCDOT guest speakers had not yet arrived)*

- **NCDOT Division 5**-Joey Hopkins, Division 5 Engineer, reported that Secretary Trogdon has main focus areas for the NCDOT including improving appearance of roadways, reducing fatalities, improving the cash balance and improving what can be done in the 10 year STIP. Joey says that the STIP will be released later in the summer because more money will be available. By reprogramming, Joey says that this will enable NCDOT to move projects up and to add new projects. He says that this will impact projects that we submit for prioritization, as we might have new projects that can be funded. Overall, Joey Hopkins says that this will be good for Kerr-Tar.

- **NCDOT Transportation Planning Branch**-Rupal Desai reported on the Granville County CTP update earlier in the meeting in the TAC/TCC update section. She reported that she had no further updates at this time.

GUEST SPEAKERS-David Keilson, NCDOT Division 5 supported by Sarah Lee and David Wasserman, NCDOT Strategic Prioritization Office of Transportation (SPOT)

-David Keilson, Sarah Lee and David Wasserman gave us a 20-30 minute presentation on the Prioritization Process, background, what makes a good project and other relevant items that we need to know for the

upcoming P5.0 Prioritization Process for our transportation projects. Items of concern to members were the Alternate Criteria. Regional Alternate Criteria would apply to all of Region C. Division 5 Alternate Criteria would apply to all of Division 5. Everyone must agree for Alternate Criteria to be used. David Keilson said that some projects like intersection improvements will require more detailed analysis. Joey Hopkins mentioned the SPOT On!ine tool, which will help work out how a project will score. David Keilson says that he will work with anyone who wants to look at changes to a project that could improve the score.

Other Business-none

Public Comment-none

Adjournment

Barry Baker, TCC Chair, asked for a motion to adjourn for the TCC. Leigh Woodall made the motion to adjourn for the TCC which was seconded by Paylor Spruill. The motion passed unanimously. Jimmy Clayton, TAC Chair, asked for a motion to adjourn for the TAC. Henry Daniel made the motion to adjourn for the TAC, which was seconded by Emma Stewart. The motion passed unanimously. The meeting was adjourned.

**The next Kerr-Tar RPO meeting is scheduled for Thursday,
August 24, 2017 from 3-5pm.**