



Kerr-Tar RPO TAC/TCC Meeting

Meeting Date: Thursday, March 28, 2019

Meeting Time: 3:00 PM- 5:00 PM

Meeting Location: 1724 Graham Avenue Henderson, NC 27536

Pursuant to NCGS §138A-15 (e): ETHICS AWARENESS & CONFLICT OF INTEREST REMINDER

In accordance with the State Government Ethics Act, it is the duty of every TAC member to avoid conflicts of interest. Does any TAC member have any known conflict of interest with respect to matters coming before the TAC today? If so, please identify the conflict and refrain from any participation in the particular matter involved.

TCC Members Present:

Mr. Barry Baker, Granville County Planning Director and TCC Chair
Mr. Ken Krulik, Warren County Planning Director and TCC Vice-Chair
Mr. Tony King, Zoning Administrator, Town of Louisburg
Mr. Mike Ciriello, Planning Director, Town of Butner
Mr. Justin Jorgenson, Sr. Transportation Planner, Granville County
Ms. Lori Oakley, Planning Director, Person County
Ms. Lauren Johnson, Planning and Development Director, City of Roxboro (joined via phone)
Ms. Cheryl Hart, Planning Director, City of Oxford (joined via phone)
Ms. Angela Blount, Planner, Vance County
Mr. G. Paylor Spruill, Assistant City Manager, City of Henderson
Mr. Leigh Woodall, Person County
Mr. Carroll Harris, Mayor, Town of Macon
Mr. David Keilson, PE, Division 5 Planning Engineer, NCDOT

TAC Members Present:

Commissioner Sidney Dunston, Franklin County and TAC Chairman
Council Member Tom Lane, Town of Butner and TAC Vice-Chairman
Commissioner Jimmy Clayton, Person County
Council Member Reggie Horton, City of Roxboro
Commissioner Tony Cozart, Granville County
Council Member Emma Ruth Stewart, City of Louisburg (joined via phone)

Kerr-Tar RPO Staff Present:

Mr. Alrik Lunsford, Regional Planner, Mobility Manager
Ms. Stephanie Harmon, Regional Planner, RPO Coordinator
Mr. Michael Kelly, Planning and Economic Development Director, Kerr-Tar Regional Council of Governments

Guest(s):

Mr. Bob Deaton, AICP-CTP, Division 5 Corridor Development Engineer, NCDOT
Mr. Tracy Parrott, PE, Division 5 Project Development Engineer, NCDOT
Mr. Scott Walston, PE, Transportation Planning Branch, NCDOT

Ms. Saman Jeffers, EI, Transportation Engineer I, NCDOT
Ms. Angela Bolanos-Salazar, Intern, Kerr-Tar Regional Council of Governments

I. Welcome and Call to Order

After waiting for approximately fifteen (15) minutes, a quorum was still not present for the TAC. Scott Walston with NCDOT determined it would be acceptable to begin the TCC meeting. Recognizing a quorum for the TCC, TCC Chair Baker calls the TCC meeting to order at 3:19pm. Once enough members of the TAC were present for a quorum, TAC Chair Dunston calls the TAC meeting to order at 3:36pm.

II. TAC/TCC Action Item - Receive and approve minutes from February 21, 2019 TAC.TCC meeting

TCC Chair Baker recognizes the first order of business being the approval of February 21, 2019 TAC.TCC meeting minutes. TCC Chair Baker receives a first motion to approve from Mayor Harris and a second motion to approve from Tony King. Members of the TCC vote in the affirmative to approve. TCC Chair Baker holds the recommendation to the TAC until it is officially called to order. Once the NC MOVES 2050 presentation by Scott Walston has ended, TAC Chair Dunston asks for a motion to approve the minutes as written. TAC Chair Dunston receives a first motion to approve from TAC Vice-Chair Lane and a second motion to approve from Commissioner Clayton. Members of the TAC vote in the affirmative to approve.

III. TCC Action Item- Selection and approval of TCC Vice-Chairman

TCC Chair Baker recognizes Stephanie to provide the full Committee with information on selection of a new TCC Vice-Chair. This action was tabled at the February TAC.TCC meeting because the current TCC Vice-Chair was not present. Stephanie states, according to the KTRPO By-Laws, the Vice-Chair must be re-elected or replaced with a new Vice-Chair on an annual basis. Current Vice-Chair Krulik stated he would be happy to remain in the position. TCC Chair Baker receives a first motion to retain Vice-Chair Krulik from Mike Ciriello and a second motion from Tony King. Members of the TCC vote in affirmative to approve.

IV. TAC/TCC Action Item- Amendment to the agenda, approval of Town of Louisburg's re-allocation of CMAQ funds

TCC Member Tony King requested to amend the agenda to request approval of the re-allocation of CMAQ funds by the Town of Louisburg. TCC Chair Baker approves amendment of the agenda. Tony is asking for support from the TCC and TAC for the Town of Louisburg to move excess funds from a completed CMAQ project to a new CMAQ project that will begin construction soon. TCC Chair Baker receives a first motion to approve from Mayor Harris and a second motion to approve from TCC Vice-Chair Krulik. Members of the TCC vote in affirmative to approve. After the TAC meeting has been called to order and the minutes from the previous meeting were approved, TCC Chair Baker carries the recommendation for approval to the TAC. TAC Chair Dunston receives a first motion to approve from Commissioner Clayton and a second motion to approve from Commissioner Cozart. Members of the TAC vote in affirmative to approve.

V. NC Moves 2050 Drivers and Opportunities Presentation- Mr. Scott Walston, PE NCDOT Transportation Planning Division

Scott went through the NC Moves 2050 presentation and solicited feedback from members of both the TAC and TCC.

VI. TAC/TCC Updates

TCC Chair Baker recognizes Stephanie to discuss the RPO 101 Training. Stephanie states that the RPO 101 Training will need to be moved from the April TAC.TCC meeting to the May TAC.TCC meeting. This change is due to the NCAMPO/NCRPO meeting being held in Charlotte from April 24-26, 2019. No TAC.TCC meeting will be held in April. TCC Chair Baker recognizes Alrik Lunsford to discuss the SEI and RED forms. Alrik reminds members of the TAC to complete their Statements of Economic Interest (SEI) and Real Estate Disclosure (RED) forms by April 15, 2019. Failure to do so will result in revocation of voting privileges, fines, and other sanctions by the State of North Carolina.

VII. TAC/TCC Action Item- *Approval of amended Q2 Invoice/Expense Report*

TCC Baker recognizes Stephanie to discuss the latest amendment to the Q2 Invoice/Expense Report. Stephanie states this amendment relates to the total amount of the NCDOT contract. Additional funding not included in the previous amendment was distributed among the relevant categories. The scope of work did not change. TCC Chair Baker receives a first motion to approve from TCC Vice Chair Krulik and a second motion to approve from Leigh Woodall. Members of the TCC vote in affirmative to approve. TCC Chair Baker carries the recommendation to the TAC. TAC Chair Dunston receives a first motion to approve from Council Member Tom Lane and a second motion to approve from Commissioner Cozart. Members of the TAC vote in affirmative to approve.

VIII. NCDOT Reports

TCC Chair Baker asks for any updates NCDOT may to report. David Keilson, Bob Deaton, and Tracy Parrott provided updates on the following projects: Madison Blvd in Roxboro; Bickett Blvd and 401S in Louisburg, I-85 and Dabney Drive in Henderson/Vance County, 501 in Roxboro, and the Greenway/56/W. Lyons Street in Butner. NCDOT staff also takes notes on concerns from TAC and TCC members and will provide them with additional information.

IX. Other Business

TCC Chair Baker recognizes KTRPO staff to discuss other business. Alrik provides information on the upcoming Sustainable Fleet Technology Conference & Expo in August. Stephanie provides information on NCDOT's Litter Sweep Campaign, reminds every one of the April deadline for public comments on the draft STIP, and provides an update on the Prioritization 6.0 process. The KTCOG intern, Angela, provides a summary of legislation being discussed in the current session.

X. Public Comment

TCC Chair Baker and TAC Chair Dunston ask for public comment. No public comments are received.

XI. Adjourn

Hearing no further comments, TCC Chair Baker makes a motion to adjourn. TAC Chair Baker receives the first motion to approve from Vice Chair Krulik and a second motion to approve from Mike Ciriello. Members of the TCC votes in the affirmative. TAC Chair Dunston makes a motion to adjourn. TAC Chair Dunston receives the first motion to approve from Commissioner Cozart and a second motion to approve from Council Member Lane. Members of the TAC vote in the affirmative. There being no further business, the meeting adjourns.