



Kerr-Tar RPO TAC/TCC Meeting

Meeting Date: Thursday, May 23, 2019

Meeting Time: 3:00 PM- 5:00 PM

Meeting Location: 1724 Graham Avenue Henderson, NC 27536

Pursuant to NCGS §138A-15 (e): ETHICS AWARENESS & CONFLICT OF INTEREST REMINDER

In accordance with the State Government Ethics Act, it is the duty of every TAC member to avoid conflicts of interest. Does any TAC member have any known conflict of interest with respect to matters coming before the TAC today? If so, please identify the conflict and refrain from any participation in the particular matter involved.

TCC Members Present:

Mr. Justin Jorgenson, Sr. Transportation Planner, Granville County
Mr. Michael Kelly, Planning Director Kerr-Tar Regional Council of Governments
Ms. Angela Blount, Planner, Vance County
Mr. Brad Thompson, Sr. Planner, Franklin County (joined via phone)
Ms. Lori Oakley, Planning Director, Person County
Ms. Lauren Johnson, Planning and Development Director, City of Roxboro
Mr. Ken Krulik, Warren County Planning and Zoning Administrator and TCC Vice-Chair (joined via phone)
Mr. Barry Baker, Granville County Planning Director and TCC Chair
Mr. Leigh Woodall, Person County
Mayor Carroll Harris, Town of Macon
Mr. Bob Deaton, NCDOT Division 5 CDE
Mr. G. Paylor Spruill, Assistant City Manager, City of Henderson
Mr. Phil Geary, NCDOT (joined via phone)
Ms. Emily Argabright, NCDOT

TAC Members Present:

County Commissioner Sidney Dunston, Franklin County and TAC Chair
Councilmember Tom Lane, Town of Butner and TAC Vice-Chair
County Commissioner Jimmy Clayton, Person County
County Commissioner Dan Brummitt, Vance County
County Commissioner Walter Powell, Warren County
Mayor Walter Gardner, Warren County (joined via phone)
Councilwoman Emma Stewart, City of Louisburg

Kerr-Tar RPO Staff Present:

Ms. Stephanie Harmon, Regional Planner
Mr. Alik Lunsford, Regional Planner

I. Welcome and Call to Order

Recognizing quorums, TCC Chair Barry Baker calls the TCC meeting to order and TAC Chair Sidney Dunston calls the TAC meeting to order.

II. TAC/TCC Action Item I - Receive and approve minutes from March 28, 2019 TAC.TCC meeting

TCC Chair Baker recognizes the first order of business being approval of the March 28, 2019 TAC.TCC meeting minutes. TCC Chair Baker receives a motion and second; members of the TCC vote in the affirmative to approve. TCC Chair Baker carries the recommendation to the TAC. TAC Chair Dunston receives a motion and second; members of the TAC vote in the affirmative to approve the meeting minutes.

III. TAC/TCC Updates

- **Draft 2020-2029 STIP**

TCC Chair Barry Baker recognizes Stephanie Harmon to provide updates on the Draft 2020-2029 STIP and P6.0 process. Stephanie announces that the STIP and P6.0 will be discussed together. Stephanie reports there being no final adoption of STIP until September 2019, pushing back the P 6.0 project submittal window. Stephanie reports this not affecting projects in the STIP, with only Highway 52 widening needing to be re-submitted because it is not guaranteed for construction within six years. Stephanie expresses wanting to convene P 6.0 Subcommittee meetings in August, to align with the submittal window for projects.

- **P6.0 Process**

Stephanie announces changes in the online submittal project aspect within NCDOT. Next, Stephanie discusses changes in the Subcommittee, noting the additions of Mr. Mike Ciriello (Town of Bunter Planning Director) and Mr. Brooks Lockhart (Roxboro City Manager). Stephanie reports local input points remaining the same, but that maximum submittals has increased from (14) fourteen to (21) twenty-one projects. Stephanie suggests bundling projects as an alternative.

- **Changes to CMAQ Funding**

TCC Chair Baker recognizes Stephanie Harmon to discuss the changes to CMAQ funding. Stephanie informs members she is a member of the CMAQ Workgroup, stating NCDOT is looking to improve the CMAQ application process.

- **RPO 101 Training**

TCC Chair Baker calls on Stephanie Harmon to conduct an RPO 101 training for members. Stephanie provides members with a PowerPoint presentation, giving updates on TAC.TCC policies and procedures. Stephanie reports changes to the TAC.TCC Handbook; including maps, guidelines, bylaws, Memorandum of Understanding (MOU), helpful reminders about the open meeting laws, ethics information, and the public involvement plan.

IV. TAC/TCC Action Item II- Approval of Draft PWP for FY 19-20

TCC Chair Barry Baker calls upon Stephanie Harmon to discuss the Draft PWP. Stephanie informs both committees the Draft PWP outlines the activities the KTRPO plans to engage in during the next Fiscal Year. Stephanie states that the Draft PWP must be submitted to NCDOT by May 31, 2019. TCC Chair Baker receives a motion and second, the TCC votes in the affirmative to approve the Draft PWP for FY 19-20 and the motion is carried to the TAC. TAC Chair Dunston receives a motion and a second, the TAC votes in the affirmative to approve the Draft PWP for FY 19-20.

V. NCDOT Reports

TCC Chair Baker recognizes Mr. Bob Deaton, NCDOT Division 5 Corridor Development Engineer to provide the Committees with updates on various regional projects. Mr. Deaton provided Committee members with updates to transportation projects in Franklin, Granville, Person, Warren and Vance Counties as well as the Town of Louisburg and the City of Henderson. Mr. Deaton answer specific questions posed to him by TAC and TCC members.

Staff note: Beginning at the next TAC.TCC meeting, NCDOT staff will provide updates to regional transportation projects in a memo format.

VI. Other Business

Stephanie Harmon announces KTRPO being awarded a non-infrastructure Safe Routes to School (SRTS) grant for a period of (3) three years. Stephanie thanked our region's Superintendents for their support of this grant. Michael announces requests for NCMoves2050 Plan documents and encourages participation and announced a Complete Count Committee Training & Workshop facilitated by the U.S. Census Bureau on June 25, 2019 at the Granville County Expo and Convention Center in Oxford. Stephanie informs the members there will not be a TAC.TCC meeting during the months of June and July 2019.

VII. Public Comment

None to report.

VIII. Adjourn

Hearing no further comments; TCC Chair Baker makes a motion to adjourn with members of the TCC voting in the affirmative. TAC Chair Dunston makes a motion to adjourn with members of the TAC voting in the affirmative. There being no further business, the meeting adjourns.