

**Kerr Tar Regional Council of Governments
Board of Directors
August 27, 2020**

Members Present

John Alston	Reggie Horton	Tom Lane
Mary Anderson	Leo Kelly	Kenneth Perry
Quon Bridges	Treco Lea-Jeffers	Walter Powell
Kechia Brustmeyer-Brown	Philip Meador	David Smith
Jimmy Clayton	Zelodis Jay	Danny Wright
Sidney Dunston	Jennifer Jordan Pierce	Betty Wright
Carolyn Faines	Dazale Kearney	Mike Felts

COG Staff:

Diane Cox
Katie Conner
Lou Grillo

Others:

Jim Wrenn, COG Attorney

Roll Call

As the meeting was conducted virtually, a voice roll call was requested and a quorum confirmed.

Call to Order

As a quorum was present, Chairman Dunston called the meeting to order at 6:00 PM.

Approval of the Consent Agenda

Chairman Dunston asked for the pleasure of the Board with regard to the Consent Agenda, which contained:

- A. June 25, 2020 Board Minutes
- B. June 29, 2020 Board Minutes
- C. June Finance Report
- D. June Budget Amendments
 - a. Fund 11 (Aging Fund) in the amount of \$8,182
- E. July Finance Report
- F. July Budget Amendments
 - a. Fund 10 (General Fund) in the amount of \$614,436
 - b. Fund 11 (Aging Fund) in the amount of \$532,667
 - c. Fund 13 (WIOA) in the amount of \$90,000
 - d. Fund 73 (Person Pivot Loans) in the amount of \$49,300
- G. Amendment to the 2020 Urgent Repair Program Policy
- H. Executive Director's Report

Motion #1

A motion was made by David Smith to approve the Agenda as presented. The motion was seconded by Zelodis Jay. A full roll call vote was conducted and the motion passed unanimously.

Comments from the public

Chairman Dunston asked if there were any comments received from the public on issues concerning the COG. Members of the public were asked to register in advance. There were no comments registered.

Slate of Officers 2020/2021

Chairman Dunston requested that the Nominating Committee present the recommended slate of officers for 2020/2021 for Board approval. Committee Chair Betty Wright reported that the Nominating Committee met on August 18 and recommends the following slate of officers:

- Chairman: Leo Kelly, Vance County Commissioner
- Vice-Chairman: Walter Gardner, Mayor of Warrenton
- Treasurer: Zelodis Jay, Granville County Commissioner

Chairman Dunston thanked the Committee for their work and asked for the pleasure of the Board.

Motion #2

John Alston moved that the slate of officers be accepted. Jimmy Clayton seconded the motion. A full roll call vote was held, and the motion passed unanimously.

RLF CARES Act plan

Executive Director Diane Cox shared that Kerr-Tar COG was approved for \$1,221,000 CARES Act Revolving Loan Funding which will be used to make 0% interest loans to existing small to medium businesses that have been negatively affected by the pandemic. There will be a total of \$1,110,000 to lend and \$111,000 for administrative cost. She stated that a loan officer will be added to the staff to manage the new fund and our existing loan funds. All loan funds must be lent by 6/30/2022. A new short plan for existing grantees is required. Director Cox then invited questions from the Board.

Chairman Dunston asked if the loans were directed toward any existing business in the Region, or those who have already received loans. Cox responded that the loans were open to all existing businesses in the Region with 1-99 employees that have been in existence for 12 months.

John Alston asked if a Loan Officer had been hired. Cox replied that while none had yet been hired, a candidate had been identified.

Danny Wright asked for an explanation of the approval process. Cox explained that due to the need for a rapid turnaround time on the loans, they would be presented in batches to the Loan Review Committee, and then in turn to the Executive Board.

At the request of Chairman Dunston, Cox then outline that the minimum loan was \$10,000 and the maximum will be \$100,000.

There being no further questions, Chairman Dunston called for a vote.

Motion 3#

Danny Wright moved that the RLF CARES Act plan be approved as presented. David Smith seconded the motion. A full roll call vote was held, and the measure passed unanimously.

ADJOURNMENT

There being no further business, Chairman Dunston adjourned the meeting.

Respectfully Submitted,

Patricia S. Cox
Secretary to the Board of Directors