



Kerr-Tar RPO TCC and TAC Meeting

Thursday, June 24, 2021– 3:00PM – 5:00PM

Pursuant to NCGS §138A-15 (e): ETHICS AWARENESS & CONFLICT OF INTEREST REMINDER

Does any member have any known conflict of interest with respect to any matters coming before the board today? If so, please identify the conflict and refrain from any participation in the particular matter involved.

Virtual and Call-In Options are listed below:

<https://us02web.zoom.us/j/87080093215?pwd=UzJteGZzZUdUM0trOWFVdlhTMFRnZz09>

Meeting ID: 870 8009 3215

Passcode: 648152

Call In Number: +1 646 558 8656

- I. **Roll Call for TCC & TAC- Stephanie Harmon**
- II. **Call the Meeting to Order– 3:00pm TCC Chair & TAC Chair**
- III. **TCC/TAC Action Item I – Approval of March 25, 2021 meeting minutes**
- IV. **Presentation: S-Line in the Kerr-Tar Region- Marston Raue, Project Coordinator**
- V. **TCC/TAC Action Item II- Approval of Amended PWP for FY 21-22**
- VI. **TAC/TCC Action Item III- Approval of KTRPO Resolution to Support RAISE Grant Application**
- VII. **TAC/TCC Updates**
 - **SPOT P6.0 Local Input Point Methodology Subcommittee- Stephanie Harmon**
- VIII. **NCDOT Reports – NCDOT Division Engineer and Division Planning Engineer**
- IX. **Other Business**
- X. **Public Comment**
- XI. **Adjourn – Thank you for your participation!**

Tentative 2021 KTRPO Meeting Schedule (3:00 – 5:00 PM) – Major Meeting Items

July 22, 2021
August 26, 2021
September 23, 2021
October 28, 2021

November- No Meeting Scheduled
December- No Meeting Scheduled

**Please note, meeting dates are subject to change in order to accommodate NCDOT deadlines*

FY 2021-2022
PLANNING WORK PROGRAM
Narrative
Kerr-Tarr Rural Planning Organization

I. DATA COLLECTION AND ASSESSMENT

I-1 DATA COLLECTION AND ASSESSMENT

I-1.1 Highway

Perform traffic counts and crash data analysis upon request for local governments.

I-1.2 Other Modes

Continue to assist the Town of Norlina with Pedestrian Plan and the City of Oxford with the consolidation of their bicycle and pedestrian plans. Assist communities awarded Bike & Ped Planning Grants and/or those requesting a pedestrian plan. Assist Granville County with ECG Feasibility Study upon award of SPR Funds.

I-1.3 Socioeconomic

Update demographic data of all five (5) counties when new Census data is released.

I-1.4 Title VI

Implement Title VI Plan for KTRPO.

II. TRANSPORTATION PLANNING

II-1 COMPREHENSIVE TRANSPORTATION PLAN (CTP) DEVELOPMENT

II-1.1 Develop CTP Vision

Assist in developing the CTP Vision for a Regional CTP

II-1.2 Conduct CTP Needs Assessment

Assist in conducting the needs assessment for a Regional CTP.

II-1.3 Analyze Alternatives and Environmental Screening

Help develop and analyze alternatives for a Regional CTP and participate in environmental screening related to identified CTP Projects.

II-1.4 Develop Final Plan

Assist in creating/developing CTP maps, conduct public hearings to review CTP, revise and edit CTP document.

II-1.5 Adopt Plan

Present plan to participating counties for adoption.

II-2 PRIORITIZATION

II-2.1 Project Prioritization

Submit projects for Statewide, Regional, and Division Programming; Amend Local Input Point Assignment Methodology as needed for P6.0 Scoring; Review Project Data and Score Projects using Local Input Point Assignment Methodology.

II-3 PROGRAM AND PROJECT DEVELOPMENT

II-3.1 STIP Participation

Review status of projects in 2020-2029 STIP.

II-3.2 Merger / Project Development

Attend merger, scoping, planning, and public meetings scheduled for any funded projects.

II-4 GENERAL TRANSPORTATION PLANNING

II-4.1 Regional and Statewide Planning

Work with adjacent RPOs and MPOs to identify shared projects. Provide input on any suggested changes from NCDOT and other planning agencies. Assist with CMAQ applications and funded projects in the KTRPO Region as needed.

II-4.2 Special Studies, Projects and Other Trainings

Attend trainings and webinars offered through NCARPO, NCDOT, and other agencies. Assist Granville County with ECG Feasibility Study between Butner and Oxford.

III. ADMINISTRATION OF TRANSPORTATION PLANNING AND POLICIES

III-1 ADMINISTRATIVE ACTIVITIES

III-1.1 Administrative Documents

Prepare, obtain approval, and submit PWP and necessary amendments. Prepare and submit Quarterly Reports and Final Yearly Narratives to NCDOT for approval.

III-1.2 TCC / TAC Work Facilitation; Ethics Compliance

Preparing minutes, agendas, materials, and requesting speakers for TAC/TCC meetings; Ethics Liaisons attending NC State Ethics Commission trainings/webinars; ensuring members complete SEI and RED Forms prior to April 2022 deadline.

III-1.3 Program Administration

Providing transportation related information and data; contacting NCDOT staff with questions from residents, elected officials, and TAC/TCC Committee members.

IV. DIRECT COSTS

IV-1 PROGRAMMATIC DIRECT CHARGES

IV-1.1 Program-wide Direct Costs

Regular costs for operation of the KTRPO.

IV-2 ADVERTISING

IV-2.1 News Media Ads

Advertising costs for public hearings, workshops, etc.

IV-3 LODGING, MEALS, INCIDENTALS

IV-3.1 Hotel Costs

Costs for overnight stays to possibly attend in person: NCARPO Quarterly meetings in Sylva (July), Wilmington (October) and Albemarle (January); NCARPO Conference in Wilmington (April 2022); and various NCDOT trainings around the State.

IV-3.2 Meal Costs

Meal costs to attend: NCARPO Quarterly Meetings in Sylva (July), Wilmington (October) and Albemarle (January); Annual NCAPA Conference in Durham (October); NC Bike/Walk Summit in Durham (November); NCARPO Conference in Wilmington (April 2022); and various NCDOT trainings around the State.

IV-3.3 Incidentals

Hotel parking, tips, etc.

IV-4 POSTAGE

IV-4.1 Mailings

Costs associated with mailings for KTRPO projects.

IV-5 REGISTRATION / TRAINING

IV-5.1 Conference Registration

Registration fees to attend the NCAPA Conference in Durham (October), Bike/Walk Summit in Durham (November), and NCARPO Conference in Wilmington (April 2022)

IV-5.2 Meeting / Workshop / Training Fees

Any fees associated with attending transportation related meetings, workshops, and trainings.

IV-6 TRAVEL

IV-6.1 Mileage Reimbursement

Reimbursement for miles traveled to KTRPO related meetings & trainings.

IV-6.2 Car Rental Costs

Car rental costs associated with travel to KTRPO related meetings & trainings.

IV-6.3 Other Travel Expenses

Parking or other costs incurred with travel related to KTRPO related meetings & trainings.

V. INDIRECT COSTS

V-1 INDIRECT COSTS APPROVED BY COGNIZANT AGENCY FY 18-19

V-1.1 Incurred Indirect Costs

Indirect costs incurred for the KTRPO program.

TOTAL



**RESOLUTION IN SUPPORT FOR THE EAST COAST GREENWAY APPLICATION FOR THE 2021
RAISE TRANSPORTATION DISCRETIONARY GRANT APPLICATION**

WHEREAS the Kerr-Tar Regional Transportation Planning Organization provides transportation planning services for the counties of Franklin, Granville, Person, Vance, and Warren in partnership with the North Carolina Board of Transportation; and

WHEREAS the East Coast Greenway vision is a 3,000 mile route for biking, walking, and other active means from Main to Florida. By providing fun, safe, and accessible infrastructure for everything from a local commute to a long adventure, the East Coast Greenway will foster healthy, sustainable, and prosperous communities throughout the Eastern Seaboard; and

WHEREAS the East Coast Greenway route serves 20-40 miles of bike and pedestrian facilities throughout the Kerr-Tar Regional Transportation Planning Organization's planning area, connecting 8 local towns and cities to a continuous network of safe bicycle and pedestrian facilities to 25 cities and 425 rural communities from Maine to Florida; and

WHEREAS the East Coast Greenway is good for economic development, public health, and transportation infrastructure by creating a linear park that everyone can enjoy for generations to come; and

WHEREAS the Kerr-Tar Regional Transportation Planning Organization believes the project will improve bicycle and pedestrian mobility for regional tourism and residents, enhance safety, and provide resilience and quality of life to the local communities; and

WHEREAS the citizens of the Kerr-Tar Regional Transportation Planning Organization share a community of interest with the East Coast Greenway for employment, health care, shopping, and recreation;

THEREFORE, BE IT RESOLVED that the Kerr-Tar Regional Transportation Planning Organization endorses and supports the East Coast Greenway 2021 RAISE Grant Application.

Adopted this ____ day of _____ 2021.

Thomas W. Lane, TAC Chairman
Kerr-Tar Regional Transportation Planning Organization